

TOWN OF GRANBY

MEMORANDUM

DATE: November 21, 2011

TO: Karen Hazen, Town Clerk

FROM: William F. Smith, Jr., Town Manager

REGARDING: CPPAC Meeting

Chairman Gordon Bischoff has called for a meeting of the Capital Program Priority Advisory Committee (CPPAC). The meeting will be held on **Monday, November 21, 2011 at 6:00 p.m.** **The meeting will be held in the Town Hall Meeting Room** at 15 North Granby Road, Granby, CT.

The packet of materials will be ready to pick up at the police station on Friday, November 18, 2011 after 1 p.m.

The following agenda pertains:

AGENDA

- Confirm quorum
 - Chairman opening statement
- CPPAC Meeting Minutes November 9, 2011
- Current model – up to date (will bring to meeting)
 - Report from BOS on capital requests – already provided
 - Report from BOE on capital requests – clarification to be provided
 - Model discussion / financial impact / recommendation
 - CPPAC discussion
- Motion to accept capital projects as requested, or amended, or to delay pending additional discussion – results to be sent to the BOS
- Adjourn