

TOWN OF GRANBY

MEMORANDUM

DATE: June 3, 2014

TO: Karen I. Hazen, Town Clerk

FROM: William F. Smith, Jr., Town Manager

WFS

REGARDING: Intra-Board Advisory Committee

The first meeting (organizational) of the Intra-Board Advisory Committee has been called by First Selectman B. Scott Kuhnly in conjunction with Board of Education Ronald Walther. The meeting is scheduled for Tuesday, June 3, 2014 at 6:00 p.m. in the Town Hall Meeting Room. Please email patchieski@granby-ct.gov or call (860-844-5300) with any questions and confirmation of your attendance to the first meeting.

The following agenda pertains:

AGENDA

1. Swearing Committee Members Into Office
2. Review of Freedom of Information Act
3. Review of Committee Charge
4. Other Items of Interest
5. Election of Officers
6. Discussion of Meeting Dates
7. Confirm Next Meeting Date

pc: B. Scott Kuhnly
Ronald Walther
Edward Ohannessian
Jenny Emery
Kelly Rome
Alan Addley
William F. Smith, Jr.