

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
MEETING MINUTES
April 9, 2013**

PRESENT: Ronald Durej and Ben Perron

OTHERS PRESENT: Dr. Patricia Law, GMHS Principal; B. Scott Kuhnly, BOS Liaison, Tom Steinke, Director of Facilities, and William F. Smith, Jr., Town Manager

Chairman Durej noted there were not enough members present for a quorum. The meeting started at 6:05 p.m.

Public Comment

Rich Dixon, President of the Granby Memorial High School Athletic Booster Club, was present at tonight's meeting. He stated the Booster Club would like to donate a building for the concessions/tickets/electrical. He asked about the style and color the committee might be interested in, as well as for details like having an overhang outside and a counter top inside. A Kloter Farms Building was mentioned and it was said you can pick out the style and color you want and modify it to suit your needs. Dr. Law was able to show an example of what would seem to be suitable. The BOE should be notified of this donation and will most likely want to look at the specs. A building permit will be necessary. A question of bringing water to this building was brought up, but it's thought it might be too expensive to do so. Dr. Law will look into this. The placement of the building will be coordinated with R.A.D. Dimensions for the electrical area need to be determined, as well as access to the electrical panel from inside and outside of the building. More decisions need to be made regarding what material will be used for the base, who will pay for it, and who will install it. Also, a delivery timeframe should be established. It is thought all this work should be done separately, possibly with Kloter Farms, causing no add ons with R.A.D. Storage continues to be discussed as a "hoped for" item. No project funds are available for storage.

Approval of Minutes

Approval of the minutes from March 19, 2013 is tabled to the next meeting.

Project Update

- Jim Doherty from R.A.D. Sports provided an update, by email, to Chairman Durej, who reported there has been great progress. Lighting is expected to come in next week and should be installed next month. Scheduling seems to be on track.
- B. Perron mentioned the footings for the seating looks awfully close to the edge of the lot. Others agreed. There isn't room for a vehicle to drive back there.
- Dr. Law reported an irrigation line was broken during construction and it appears R.A.D. will be taking care of the repairs. The baseball backstop was broken when it was being moved. A new one has been ordered. For the shot put area, stone dust will be used instead of grass and curbing has been added resulting in an additional cost, which has not yet been determined. Dr. Law asked John Stewart to provide the cost before moving forward with a change order.
- It's been determined that the extra dirt on site will be used to create a berm near the second field so spectators can sit here and watch games.
- It was discussed and determined that a limit will be set with CR3 regarding work to be done. Are drawings always necessary? What is the cost for each item CR3 is asked about, or is it already part of the contract? This needs to be determined up front. Town Manager Smith needs to approve all changes.

- It was noted that CR3 has not yet provided a copy of the soil test report (for the period of October 1, 2012 – December 31, 2013) to the Town Engineer or the town. Chairman Durej said he will speak with John Stewart about this. Drainage calculations need to be given to Kevin Clark, Town Engineer.
- The moving of the softball field incurred higher material costs. This is an open item to be discussed with the BOE.
- The contractor questioned why there are so many outlets at the ends of the fields and why a data source is at each spot. He suggested that some be removed from the ends and put in the middle areas of the field. Also, check to see if the data source at each spot is necessary.
- It's been determined that nowhere in the plans does it show a location or base for the scoreboard. The committee members thought the location of the scoreboard was to be shown on the plans and wiring was to be run to that spot in preparation for the installation. The scoreboard is not being purchased or installed as part of this project.
- Chairman Durej asked about the removal of soil from the project site. Will creating the berm use most of the soil? If soil has to be moved, how will this be done since it's not in the budget? The answer isn't know at this time, but Dr. Law will ask this question at the project meeting on Friday.

Scoreboards

Chairman Durej provided information on purchasing a scoreboard. He obtained information from Daktronics and showed a picture of an option, which is 18-feet x 8-feet. He explained details of options that come with and can be added to a scoreboard. It has a wireless control. The basic scoreboard is \$11,000, which includes engineered drawings. Delivery and installation is an additional \$4,000. The logo at the top (Granby Memorial High School) is \$1,000. To add names (Granby – Visitors) is \$3,500 and electrical captions is \$8,000. For extra digits for track, it's \$450. There is a 10% discount available. There was concern about the timing of delivery and installation – that being if the field is installed and the pavement put down, driving a crane over any of the new materials is not be a good idea. The cost of the footings and eyebeams for the scoreboard needs to be obtained. There is an estimated six to eight week order time for the scoreboard.

Review budget

A handout of the updated budget was distributed to those in attendance. Once the budget was reviewed, it was clear that there aren't any funds available to purchase a scoreboard. The group decided it would be practical to have a member of the BOE, BOS, and BOF meet to discuss possible options of where to find additional funds for a scoreboard and much needed storage (estimated to cost between \$18,000 – 20,000).

Adjournment

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary