

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
MEETING MINUTES
June 4, 2013**

PRESENT: Ronald Durej, Jim Sansone, and Ben Perron. Jim Lofink arrived at 6:10 p.m.

OTHERS PRESENT: Dr. Patricia Law, GMHS Principal; Tom Steinke, Director of Facilities, and John Stewart, CR3

Chairman Durej confirmed a quorum and called the meeting to order at 6:00 p.m.

Public Comment

Rich Dixon, President of the Granby Memorial High School Athletic Booster Club, was present at tonight's meeting. He reported a change in plans regarding the ticket booth/concession stand building. It will now be built on site. A 16' x 24' concrete pad will be poured by R.A.D. and the building will be built on that. The Booster Club will donate the concrete pad and the building. The building will have a four-foot overhang, three windows on the front and two windows on the side. The sewer pipe presently in place should be extended for future use at this building. Also, it should be set up for electrical hookup, an anticipated water connection, and a drain for a sink in the future. Building specifications need to be drawn up and shown to R.A.D. as well and the town's Building Inspector. Mr. Dixon will work with the Building Inspector regarding the plans and whatever else is required.

Approval of Minutes

ON A MOTION by J. Sansone, seconded by B. Perron, the Committee voted (4-0-0) to approve the minutes of May 7, 2013 as recorded.

Construction Status Update

Chairman Durej reported two new requests from the school. The first one is a change to the field lines for soccer and lacrosse on field two. Dr. Law said the Athletic Director and coaches are asking that the playing area be stitched to be as large as possible. Mr. Stewart reported he has spoken with Eric Hughes from FieldTurf and this change can be made at no additional charge, but the decision has to be made very quickly. After some discussion, Dr. Law was asked to contact the Athletic Director and have her email Chairman Durej, stating this request and why she feels these changes are necessary.

ON A MOTION by J. Sansone, seconded by B. Perron, the Committee voted (4-0-0) to authorize Chairman Durej to make the decision to change the field stitching as requested by the high school Athletic Director, after corresponding with her and obtaining the necessary details of the request.

Dr. Law left the meeting at 6:35 p.m.

The second request is with regard to changes in the parking lot. It's been suggested to remove the islands in the parking lot and reposition the lighting. A plus to this would be that four additional parking spaces could be gained. Mr. Steinke showed the proposed changes on the plans. It is expected there will be no additional cost for these changes. Mr. Stewart will create a new drawing, at no charge he stated, and a quote for the work is necessary before approval of the work can be given. Chairman Durej will speak with Town Manager Smith about this proposed change.

ON A MOTION by B. Perron, seconded by J. Sansone, the Committee voted (4-0-0) to endorse the proposed changes to the parking lot and authorized Chairman Durej to work with Town Manager Smith to make the necessary decisions with regard to this proposal.

Eric Hughes, FieldTurf, contacted J. Stewart and told him that due to manufacturing changes with materials used for the turf, we will be getting an upgraded turf at no additional cost, for both fields.

Budget Review

Chairman Durej reviewed the numbers on an updated budget sheet. The Change Orders and dollar amounts were also reviewed. B. Perron asked what the terms of the in-kind benefit are that the town received regarding the removal of dirt from the site. It's believed that the town received a credit toward future work.

Chairman Durej provided a handout of an email from Town Manager Smith asking for more detailed information regarding items deemed to be necessary, but not within the scope of this project. Mr. Smith asked for prioritization of the items, costs, detail sources of funding if any, and the time issue. This information was put together during the past month (another handout), but Mr. Smith did not receive the information. The list of items from Mr. Smith, as well as the list from Chairman Durej, was gone over line by line. One item agreed on was that storage, although desired from the beginning, was not part of the original scope of the project and was removed from the list. Mr. Steinke stated once again, that the storage containers now in use are in very poor condition. Mr. Perron stated once the storage matter is put to rest by the Board of Selectmen, in as much as there are no funds available for this, then he will approach the Board of Education to see if storage can be obtained through the Board of Education.

Chairman Durej suggested, for further savings, that stone dust not be used in the pit area. Instead use grass. He stated he felt the stone dust was desired, but not necessary and there could be approximately a \$7,000 savings. He will suggest to Town Manager Smith that this money may be better used elsewhere. This matter already has an approved change order in place.

Mr. Stewart reported the project remains on schedule.

Adjournment

ON A MOTION by J. Lofink, seconded by B. Perron, the Committee voted (4-0-0) to adjourn the meeting at 7:48 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary