

**TOWN OF GRANBY  
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
OCTOBER 30, 2012**

**PRESENT:** Ronald Durej, Ben Perron, Jim Sansone, and David White. Jim Lofink arrived late.

**OTHERS PRESENT:** Pat Law, DO, Principal of Memorial High School; and John Stewart, CR3

Chairman Durej confirmed a quorum and the meeting was called to order at 7:00 p.m.

**Public Comment**

No public was in attendance.

**Approval of Minutes**

The Committee reviewed the minutes.

ON A MOTION by J. Sansone, seconded by B. Perron, the Committee voted (3-0-1) to approve the minutes of October 16, 2012 meeting. Mr. Perron abstained.

**Review RFQ Responses**

The Committee continues to review the RFQs received. This will be discussed at the next meeting.

**Status Update on the Design Phase**

John Stewart reported he is working on the RFP bid documents. It should be completed for final acceptance by the Committee and town review by next meeting.

- Some of the add alternates for the RFP include the bases for the poles on the east side, track lighting and high and low lighting, and installation of the lighting on center poles that face the east side.
- The existing fencing will be taken down, but will remain on school property for the school to reuse elsewhere.
- A discussion ensued about stationary and portable netting that isolates the track from the field system. It was agreed to leave out this component from the RFP.
- A discussion ensued regarding the stitching and painted lines for sports on the fields. Dr. Law provided input from the athletic director and coaches on stitching and painted markings on the artificial turfs. A picture of the stitching and painted lines from the vendor is requested, including what the colors might be. The stadium stitching is for football, soccer, field hockey, and the perimeters of LaCrosse. The stitching will be the same for field #2 with the exception of the football markings. The painted lines will be the LaCrosse crease and ticking for both fields.
- Specifications for the stadium scoreboard will be provided by Dr. Law. The State of Connecticut Cooperative Purchasing program will be explored.
- Logo plans need to be finalized before winter for vendor.

### **Discuss State Reimbursement Option**

Mr. Perron and Dr. Law indicated state reimbursement may be requested for ADA components. Mr. Perron will ask Harry Traver, BOE Business Manager, for details on the reimbursement process for purchasing and installing ADA components.

### **Identify Action Items**

This item was not discussed except for a few items under Status Update on the Design phase and Discuss State Reimbursement Option.

### **Adjournment**

ON A MOTION by D. White, seconded by J. Lofink, the Committee voted unanimously (5-0-0) to adjourn the meeting at 9:13 p.m.

The next meeting, scheduled for November 6, 2012 has been canceled. The next meeting will be on Thursday, November 8, 2012 at 7 p.m. The location will be determined later.

Respectfully submitted,

Patricia Chieski  
Acting Recording Secretary