

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
MEETING MINUTES
December 12, 2012**

PRESENT: Ronald Durej, Jim Sansone, Jim Lofink, Ben Perron, and David White

OTHERS PRESENT: John Stewart, CR3; and B. Scott Kuhnly, BOS Liaison (arrived at 7:25 p.m.)

Chairman Durej confirmed a quorum and the meeting was called to order at 7:06 p.m.

Public Comment

No public comment.

Approval of Minutes

The Committee reviewed the minutes from the December 4, 2012 meeting.

ON A MOTION by J. Sansone, seconded by B. Perron, the Committee voted (5-0-0) to approve the minutes of December 4, 2012 as presented.

Review and discuss submitted bids:

Three bids for the Athletic Fields Project were received by the Town Manager today. Copies of all three bid packets were provided to those in attendance. All three bids came in over budget.

There was a lot of discussion regarding the bids and the project, which included:

- Removal of topsoil and subsoil from the premises – use, store or sell?
- Quality of the turf and price comparison was once again discussed, along with the electrical.
- Grade was addressed – some grading will be necessary.
- Where can savings be found? Use different vendors that might have a better price, cut back on certain options an item might have, or possibly use a slightly lesser quality of material that might create a substantial savings.
- J. Sansone suggested approaching the BOE and asking if the second field absolutely needs to have the artificial turf. Could this field be seeded instead?
- Press box and lift were once again reviewed. Maybe having a press area instead of a press box would be more practical – no lift would be necessary.
- Having a discussion with BOE regarding their thoughts on savings was mentioned.

S. Kuhnly asked, on behalf of Town Manager Smith, for a breakdown of the project items. For example – Primary Field – exactly what does that include? J. Stewart said that includes the artificial turf material, the installation, and the base. Chairman Durej said he would work with J. Stewart to create a breakdown with more detail.

It was asked where the \$3,235,000 amount came from. J. Stewart responded he and Superintendent Addley put it together, rather quickly, this time last year – because it was needed for the referendum.

J. Stewart will review all the bids and compare the costs and he encouraged the committee members to do the same and asked them to email any questions, comments or ideas to him by Friday, December 14th. He will speak with the turf and track vendors to see if going down a step in quality for the turf and track materials might be a viable option. What would the price

difference be? What about the quality of a lesser material and how long will it last in comparison to the top of the line material? Also, he will inquire about the lighting with other vendors to see if there could be a savings in this area. Once additional information is obtained, J. Stewart will create a list of suggestions for cost cutting.

After the comparisons are done and potential areas of savings are identified, it is thought an addendum to the specs might be made and then possibly a rebid. There will be a review of the value engineering effort and finalization of the plan in order to move forward.

Regarding the Booster Club – it looks like they're willing to make a contribution to the purchase of the scoreboard. Committee members will follow up contacting a Booster Club representative and try to get a committed amount. The estimated cost of a scoreboard is \$15,000.

B. Perron reported he had spoken with the BOE regarding the switchgear (electrical) area at the Athletic Field site. He relayed the committee's ideas of having a concession stand/ticket booth/storage building and use an end of this building to house the switchgear. He said the BOE would like more details of what is needed, including dimensions and cost. A wood frame building would be adequate. If a decision could be reached prior to construction, it might be a way to save some money by removing the proposed enclosure for the switchgear as is presently in the plans and make plans for the building that will be there with help from the BOE. This construction could be coordinated between the contractor and the BOE.

The next meeting will be 7:00 p.m., Tuesday, December 18, 2012 at the Police Department Community Room.

Adjournment

ON A MOTION by J. Lofink, seconded by D. White, the Committee voted unanimously (5-0-0) to adjourn the meeting at 9:04 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary