

**TOWN OF GRANBY  
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE  
MEETING MINUTES  
December 18, 2012**

**PRESENT:** Ronald Durej, Jim Sansone, Ben Perron. Jim Lofink arrived at 7:10 p.m. and David White arrived at 7:15 p.m.

**OTHERS PRESENT:** John Stewart, CR3; B. Scott Kuhnly, BOS Liaison, Dr. Patricia Law, GMHS Principal, and William F. Smith, Jr., Town Manager

Chairman Durej confirmed a quorum and the meeting was called to order at 7:00 p.m.

**Public Comment**

No public comment.

**Approval of Minutes**

The Committee reviewed the minutes from the December 12, 2012 meeting.

ON A MOTION by J. Sansone, seconded by B. Perron, the Committee voted (3-0-0) to approve the minutes of December 12, 2012 as presented.

**Continue Review of Construction Bids:**

Discussion continued regarding the three bids previously received. J. Stewart and the Committee members created a list of possible changes to be made, or items to be removed, in order to bring the project closer to the budgeted amount. The items reviewed included:

- Field logos - paw print and G
- Turf – possibly a step down from Revolution quality to XM quality
- Permanent field markings for field hockey and lacrosse (the football and soccer markings are included with the purchase of the turf)
- Track – possibly a drop down to BSS 200 track (from the 300 track). Pros and cons of the different grades were discussed as well as the life span of the surface
- Trenching and conduit for field two. Keep four basic lighting structures, which will need platforms for the main field. The lights for the second field can easily be done at a later date
- Elevator Lift
- Stadium, Grandstand, and Press Box - (detailed breakdown below)
  - Powder coat
  - Slip resistant
  - Skirt
  - Press Box
  - Ramp to Lift
- Grandstand to bleachers construction, possible downsize number of seats to below 750 – downfall with this is that storage underneath could be lost
- North side access walkway
- Concrete bituminous between fields, cut area in half
- Eliminate path eastside of field #2
- Change entrance pavement to bituminous
- Flagpole and lighting - might be able to be done outside of the project
- Stone dust under grandstand

- Softball backstop - use existing one (move to new location) instead of buying a new one
- Remove bituminous walkway in front of parking lot
- Fencing - change from vinyl to galvanized
- Soil removal and raising the area by a foot (or 8 – 9”). Removed soil may be marketable. Selling some soil and creative soil shifting within the project may create cost savings
- Drainage - chevron drainage under the fields may not be necessary if it's determined the soil is good enough for natural drainage
- Plantings - might be able to be done outside of the project with volunteers and donations of plants, trees, etc.

After reviewing and discussing the list, the Committee and Liaisons determined they would not like to give up the track quality, the grandstand, or permanent field markings. They would also like to keep (if possible) the new softball backstop, trenching and conduit for field #2, and the Press Box. Other items, although they feel would make for a better facility, may be able to be cut in order to bring the project cost closer to the budgeted amount. Modifications to the quality of the FieldTurf and the track surface could provide more cost savings.

There was discussion as to the availability of more funds for this project from the town and the school. Although, making smart cuts is a more practical option.

J. Stewart noted that electrical costs are up considerably, and still rising, since these projected figures were put together last year. This should be kept in mind as this project progresses.

J. Sansone brought up the need for bathrooms near the fields. Apparently portable bathrooms could be used, but a request for modification to the plumbing code requirements to provide bathrooms at the site would need to be applied for and approved.

Town Manager Smith stated an 8-10% contingency is necessary for this project. Also, Administration and inspection fees need to be accounted for and maybe a Clerk for the project. It is expected that CR3 will be responsible for some of the inspections and overseeing of the project. In addition, there will be some permit fees associated with the project.

It's been determined that a re-bid packet will be put together with the agreed upon changes. Some drawings will need to be re-done because of these changes. The new packet is expected to be ready for review by the Committee at their January 8, 2013 meeting and for distribution by January 10, 2013. Then, it's expected the companies will be given one week to modify their bids and return the results by January 17, 2013. J. Sansone asked what the additional cost would be for the re-bid documents. J. Stewart stated each set of drawings cost \$200, but didn't offer any more information regarding additional costs for the re-bid.

The next meeting will be 7:00 p.m., Tuesday, January 8, 2013 at the Police Department Community Room. It is expected that the Committee will approve the re-bid packet after their review.

Chairman Durej reported it looks like the Booster Club may be willing to commit to a \$10,000 donation toward the purchase of the scoreboard for Field #1.

December 18, 2012

AF&SPBC

Page 3

J. Stewart would like to have more test holes dug to see if the chevron drains are necessary or if this can be removed from the specs. He will inquire as to the cost of this additional testing and report his findings to the committee.

**Adjournment**

ON A MOTION by J. Lofink, seconded by D. White, the Committee voted unanimously (5-0-0) to adjourn the meeting at 9:45 p.m.

Respectfully submitted,

Susan Christian  
Recording Secretary