

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
MEETING MINUTES
December 4, 2012**

PRESENT: Ronald Durej, Jim Sansone, Jim Lofink, Ben Perron, and David White (arrived at 7:14 p.m.)

OTHERS PRESENT: Dr. Patricia Law, GMHS Principal; and B. Scott Kuhnly, BOS Liaison

Chairman Durej confirmed a quorum and the meeting was called to order at 7:03 p.m.

Public Comment

No public comment.

Approval of Minutes

The Committee reviewed the minutes from the November 8, 2012 meeting.

ON A MOTION by J. Sansone, seconded by J. Lofink, the Committee voted (4-0-0) to approve the minutes of November 8, 2012 as presented.

Discuss bid process:

- Chairman Durej has been in contact with John Stewart at CR3. The AIA document was missing from the bid packet and an Addendum was issued. There was discussion regarding the next steps, once the bids are read. It was noted that the low bidder isn't necessarily the company the committee might recommend. Their costs, qualifications, and experience will all be taken into consideration.
- A Special Meeting is scheduled for December 12, 2012 at 7:00 p.m. at a location to be determined. The submitted bids will be discussed.

Discuss/resolve discus throwing area concern:

An email from a resident was sent to Kim Chamberlain, Athletic Director at GMHS. It has been shared with this committee. This gentleman stated his concerns regarding the positioning of the discus sector and the javelin throw as presented. He stated the discus sector would border one of the playing fields and he believes this could be a dangerous situation. Chairman Durej and Dr. Law spoke with the coaches about the points mentioned in this email and the coaches agreed with these concerns. The plans were brought out and repositioning was discussed. The pit area can be reconfigured and an Addendum will be issued noting the changes. Overlapping some of the areas, for cost savings, was mentioned. A portable fence is expected to be used at appropriate times, when several events are scheduled at the same time. Chairman Durej will contact John Stewart at CR3 regarding the changes agreed on at tonight's meeting and the plans will be modified to reflect these changes. A change order will be given to the contractor later.

Discuss any open issues:

- Logos for both fields - It was decided both logos should face the grandstand or the bleachers, as appropriate. The first field will have a paw print and the second field a G. These logos will be included in the plans. A maroon color will be used for the paw and G, with a white circle around each. It is hoped that funding for both logos can be obtained.
- Scoreboard – Chairman Durej noted this is not in the bid documents. This will be purchased separately, but the set up and installation is in the bid document. Chairman Durej will obtain price quotes for a scoreboard.

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- PA system – the wiring is in the bid documents, but not the PA system. That will be purchased at a later date.
- Electrical switch enclosure/building – needs to be a watertight building and has to be fenced in. A building enclosure would certainly create a nicer look to the area. More discussion ensued regarding a building and possibly having an area in a storage building, concession stand, or ticket booth, for the electrical. For now, this remains an open issue.

Identify action items:

Chairman Durej will speak with John Stewart about the electrical and obtain more information as to how it should be enclosed. This matter should be brought before the Board of Education to see if they could help with the expense of providing a building, possibly for storage, which would include an area to house the electrical. B. Perron will speak to the BOE about this matter.

Adjournment

ON A MOTION by D. White, seconded by B. Perron, the Committee voted unanimously (5-0-0) to adjourn the meeting at 8:04 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary