

**TOWN OF GRANBY  
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
AUGUST 21, 2012**

**PRESENT:** Ronald Durej, Benjamin Perron, David White, James Sansone, and Jim Lofink (arrived at 7:10 p.m.)

**OTHERS PRESENT:** Dr. Patricia Law, Granby Memorial High School Principal, BOE Liaison; B. Scott Kuhnly, BOS Liaison, and John Stewart, CR3.

Chairman Durej confirmed a quorum and the meeting was called to order at 7:08 p.m.

**Public Comment**

None.

**Approval of Minutes**

The committee reviewed the minutes of the meeting of July 24, 2012 before taking action.

ON A MOTION by D. White, seconded by B. Perron, the committee voted (4-0-0) to approve the minutes of the July 24, 2012 as recorded.

**Update on Progress of the Design from John Stewart**

Mr. Stewart showed a new set of plans and these pages were reviewed. He has met with the Civil Engineer and holes have been dug at the site. The soil conditions have been looked at. There seems to be some "stuff" in the ground like chains and roots and if the soil were to be reused or sold, it would need to be run through a screener. It seems to be good soil for drainage. It was mentioned that there is an option to have the band around the soccer field painted a school color.

Mr. Stewart showed the drawings, starting with the present day drawings. The next page showed what needs to be removed. The ball field grade is fine. Irrigation still needs to be looked at with Mr. Steinke. The next page is the layout plan. Turf, bleachers, and parking are in this section. Mr. Stewart reported he has met with Steve Johnson at Granby Ambulance Association, who when shown the plans, was in agreement with the area designated for an ambulance. He went on to show where the drains would be around the fields. On the next page it showed the ball field. Benches, portable and fixed, were discussed. The next page shows the grading plan, existing grade and proposed grade. The existing scoreboard positioning was reviewed. Pages L-3 and L-4 deal with plans for plantings and basic details – they are missing from this set of pages for now. The field details will be added. The plans should be about 95% ready by the next meeting on September 4, 2012.

Mr. Stewart asked if the discus cage might be salvageable. Mr. Lobo, who was in attendance, commented he thought it could be saved. The batting cage was also addressed, but it is thought the baseball coaches are expecting a new cage.

For the next meeting, Mr. Stewart was asked to put together a list of questions (if any) for the committee that he needs answers to in order to complete his work. The questions may include matters relating to the Press Box, wiring, set up, and other areas. He will email the questions ahead of time to Chairman Durej for the committee's review.

Mr. Stewart stated an elevator at the Press Box is not required for ADA compliance. Mr. Sansone questioned this statement and disagreed with this information. This matter will be looked into further and the cost for an elevator at the Press Box will be obtained. Although an elevator could be added later, it was asked that for now, it be included in the plans.

The holes for the poles for netting (in the future) should be shown on the plans. Light pole placement was discussed. Poles and light maintenance was also reviewed. The question was asked as to where the on/off switch for the lights would be put.

The Press Box needs to be wired for a PA system, even though a PA system is not a budgeted item in this project. Wiring to the grandstand should be done at the same time and jacks should be put on the field. Mr. Stewart noted that jacks on the field are already included in the plans. The cost for a PA system should be obtained.

Scheduling was reviewed and Mr. Stewart commented he feels things are moving along well and seem to be on track. Once the plans are complete, they will go to the electrical engineer and the cost estimator for their part in this process. It is hoped by the end of September this project can go out to bid. Hiring a company who has a background and experience in building fields and tracks might be a benefit regarding construction, time, quality, and knowledge. The specs will be written in such a way as to get bids from qualified people. The preliminary outline specifications may be ready for review by the town by September 4<sup>th</sup>.

A new scoreboard for football games will be needed. The existing scoreboard cannot be used for football games.

Mr. Stewart reported that after meeting with the Town of Granby's Engineer, it was suggested that the plans be shown to the Inland Wetlands and Watercourses Committee (IWWC). Mr. Stewart has been in contact with David Askew, Technical Advisor for IWWC.

Eric Hughes, from Field Turf, will be asked to attend the next meeting for a cooperative buying discussion.

Chairman Durej asked the committee to send him any issues/items they thought were still open and that need to be discussed with Mr. Stewart. If necessary, a list will be created to be addressed at the next meeting.

The committee should create a strategy to approach different groups with a list of extras needed within the project, and ask for their help. Once the committee sees the estimators report, this can be addressed

The committee decided to meet on Saturday, August 25<sup>th</sup> at the High School softball field at 8:30 a.m., to look at the field area with this new information they've been given in the proposed plans for the fields.

The next regular meeting is scheduled for Tuesday, September 4, 2012 at the Police Department Community Room.

## **ADJOURNMENT**

**ON A MOTION** by Jim Lofink, seconded by David White, the committee unanimously voted unanimously (5-0-0) to adjourn the meeting at 8:58 p.m.

Respectfully submitted,

Susan Christian  
Recording Secretary