

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
MEETING MINUTES
SEPTEMBER 18, 2012**

PRESENT: Ronald Durej, Jim Lofink, Ben Perron, Jim Sansone, and David White

OTHERS PRESENT: B. Scott Kuhnly, BOS Liaison; Pat Law, DO, Principal of GMHS; Kim Chamberlain, GMHS Athletic Director; and John Stewart, CR3

Chairman Durej confirmed a quorum and the meeting was called to order at 7:00 p.m.

Public Comment

No public was in attendance.

Approval of Minutes

The Committee reviewed the minutes. Chairman Durej noted an amendment to the third dot point on page one, delete the name Eric Fisher and his title and replace with Eric Hughes, FieldTurf.

ON A MOTION by B. Perron, seconded by J. Lofink, the Committee voted (3-0-2) to approve the minutes of September 11, 2012 meeting as amended. Messrs. Perron and Sansone abstained.

Discuss RFQ and co-op buying option

Chairman Durej highlighted the discussion from the previous meeting regarding due diligence about competitive costs for the turf and track. He asked J. Lofink to report his findings. Mr. Lofink checked the CREC listings and noticed two other companies were similar for comparison purposes, however he could only find references for the company SmartBuy. John Stewart concurred and added that he spoke with Kristoff Eldridge of Cape and Island Tennis and Track and he indicated that there were two other types of track. One track is the MONDOTRACK, which is rated on the high end of the spectrum and is usually used for competition track. Mr. Stewart knows of two that have been installed, and where one is being removed because the track was meant to be used for practices and not competition. The second is a stack meyer track, which is usually found in the Mid-west states and not New England states and it does not offer color choices – black only.

The Committee agreed that due diligence was met and the Committee should move forward with the FieldTurf and Cape and Island Tennis and Track for the co-op buying option.

The Committee acknowledged receipt of the draft RFQ and discussed how changes would be made to the document to move it along. It was decided John Stewart would make his review pass and send it to Chairman Durej who will also review and share with the Committee. It is intended that this RFQ will be ready for the Town of Granby to review by October 1st. Some highlights of changes on the RFQ are:

- One week for any inquiries to be received.
- Due date on RFQ would be one week later (total two weeks advertisement)
- Sometime in November qualified prime contractors should be identified.

Status update on the design phase

A copy of the site work section for the RFP was given to Chairman Durej and the town.

John Stewart led a discussion on changes made on the track. He indicated that there was a shift of the straightway to the left because of the need to have the 110 meter hurdle end on the straightway. They discussed the aesthetics and logic of the entryway to the field facilities, ADA compliance items, and electric box located near the future concession building. John Stewart commented the field facility has used every inch of acreage to the maximum.

A discussion was held about whether there would be add alternates to the RFP and John Stewart indicated the project would be handled as a whole.

Discuss open issues and identify action items

- Dr. Law will make inquires for the PA system, including a sound system, wiring, and any computers that might be required in the press box and report back to this Committee.
- A new scoreboard, for football, will need to be purchase. Chairman Durej is researching the cost of a scoreboard, new and used, with Kevin Blake. The scoreboards located at the high school will be removed and relocated elsewhere.
- Equipment storage was again discussed. Storage could be made under the grand stand for things like poles, discus, and hurdles. Mr. White looked at the existing storage units at the high school. He indicated he saw empty pockets in the units and recognized how hard it is to maneuver inside the storage unit. John Stewart mentioned that the Simsbury football stadium has a slanted roof under the grand stands, which gives more storage possibilities. Consideration should be given to this idea. There was also a discussion about the possibility of using small storage units under the grand stands for a safe and secure place for things like mats, etc.
- Fencing is located all around the entire field facility with gates.
- John Stewart was asked to obtain a price for a concession building that is a split concrete building.
- A discussion was held about involving students with the logo on the football field.
- Chairman Durej wished to relay that the soccer coach, Dave Emery, saw committee members walking the fields and he and his players stopped playing to say hello and thanked the committee for the job they were doing in getting constructed artificial turfs and track at the school.
- The committee will update the Board of Selectmen at their October 15th meeting and the Board of Education at their October 17th meeting.

ADJOURNMENT

ON A MOTION by B. Perron, seconded by D. White, the Committee voted unanimously (5-0-0) to adjourn the meeting at 8:40 p.m.

The next meeting date is October 2, 2012 at 7 p.m. in the Police Department Community Room.

Respectfully submitted,

Patricia Chieski
Acting Recording Secretary