

**TOWN OF GRANBY  
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
SEPTEMBER 4, 2012**

**PRESENT:** Ronald Durej, James Sansone, James Lofink, David White (arrived at 5:38 p.m.), and Benjamin Perron (arrived at 5:45 p.m.)

**OTHERS PRESENT:** Dr. Patricia Law, Granby Memorial High School Principal, BOE Liaison; B. Scott Kuhnly, BOS Liaison; John Stewart, CR3; Eric Hughes, FieldTurf; and Kristoff Eldridge

Chairman Durej confirmed a quorum and the meeting was called to order at 5:35 p.m.

**Public Comment**

None.

**Approval of Minutes**

ON A MOTION by J. Lofink, seconded by J. Sansone, the Committee voted (3-0-0) to table approval of the August 21, 2012 meeting minutes to the next meeting.

**Review/finalize artificial turf specifications with Eric Hughes of FieldTurf**

Eric Hughes from FieldTurf addressed the committee. Items discussed included:

- o Painting lines and stitching lines – pros and cons to each, removing paint for seasonal sports uses; fading of the paint; goal areas painted in the fall and in the spring for Lacrosse; manpower needed for painting and touch up and the estimated cost to paint lines (approximately \$1,200 annually) and the removal of lines if necessary.
- o Football and soccer stitching for the stadium may suit our needs. The estimated cost of stitching is \$7,500 per set of lines. Stitching an emblem in the center of the field could cost as much as \$25,000 depending on the design of the logo. If letters were decided on, for example three letters, this might cost \$15,000 for the stitching.
- o A color border around the soccer field can be done, and if originally put into the plans there would not be an additional charge.
- o Turf size for football, field hockey, and soccer was discussed. There was a review of 2 ½” pile (necessary for football) and a 2” pile fiber height for other fields, as well as a review of the standard infill depth of 1 ¾”. D. White asked about the turf being hot. Mr. Hughes explained that when the sun is on this field, the field will be hot, but it will be cooler when cloudy. There isn't much that can be done to avoid this.
- o There was discussion regarding how to go to bid, but with specifying that the town wants to use FieldTurf and a specific company for the track and materials. Mr. Hughes provided information regarding CREC bids (Smart Buy Purchasing Program) and the cost savings available to the town. The town could do the turf and track portions through the CREC bid process (for work, installation, and materials) and bid out the rest of the job. Kristoff Eldridge, a certified track builder, spoke about cooperative purchasing contracts and how it works best for all involved. FieldTurf would make up a proposal for the town and the town could purchase the materials and installation from FieldTurf. The general contractor, under the direction of CR3, would do all the prep work and then the fields and track would be installed.

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- o There was more discussion about how to word a bid, encouraging companies with knowledge and experience in making fields and tracks to submit a bid. Using a RFQ and/or a RFP was also discussed. J. Stewart and E. Hughes will provide a template to use for the RFQ.
- o The Smart Buy concept should first be addressed. What will the cost for the turf and track be? Mr. Hughes will make up a proposal. Town Manager Smith will be brought up to speed regarding the Smart Buy idea.
- o The committee asked Mr. Hughes and Mr. Eldridge to put together a proposal for the turf and track for this project. Logo, paint, and stitching for Lacrosse can be put in and removed as needed. All the lines should be put in and the committee can remove some, as they deem necessary. Their proposal will need to go through CREC for pricing.

At 6:50 p.m. Dr. Law left the meeting and at 6:55 p.m. D. White, B. Perron, K. Eldridge, and E. Hughes left the meeting.

#### **Review latest design documents with John Stewart**

Mr. Stewart showed the most recent plans to the committee. These plans now show an elevator to the press box and a ramp to the elevator. He noted the press box is less than 500 sq. ft. The tree line and fence positioning was once again reviewed. Mr. Stewart said the plans are just about ready to run through the estimator, to determine cost.

At 7:20 p.m. S. Kuhnly left the meeting.

Storage under the bleachers was discussed. If that area could indeed be used for storage, it could be paved or have gravel put there.

The next regular meeting is scheduled for Tuesday, September 18, 2012 at the Police Department Community Room. If enough members are available on Tuesday, September 11<sup>th</sup>, there may be an extra meeting scheduled.

#### **ADJOURNMENT**

**ON A MOTION** by Jim Sansone, seconded by J. Lofink, the Committee unanimously voted unanimously (3-0-0) to adjourn the meeting at 7:27 p.m.

Respectfully submitted,

Susan Christian  
Recording Secretary