

**TOWN OF GRANBY
CHARTER REVISION COMMISSION 2011
REGULAR MEETING MINUTES
JANUARY 18, 2012**

PRESENT: Francis Brady, Chairman; Terri Ann Hahn, Annie Hornish, Lowell Johnson, Sheri Litchfield, Jim Lofink, Bruce Murtha, and David Russell

The meeting of the Charter Revision Commission 2011 was called to order by Chairman Francis Brady at 7:30 p.m.

PUBLIC

No public addressed the Commission.

MINUTES

The minutes of the January 4, 2012 meeting were reviewed.

ON A MOTION by Lowell Johnson, seconded by Annie Hornish, the Commission voted (7-0-1) to approve the minutes of January 4, 2012, as presented. Ms. Hornish abstained.

Chairman Brady gave an overview of some tasks accomplished. The invitation letters reviewed by this Commission were sent out to boards, commissions, and committee chairman. The schedule for invitation to attend a meeting is:

- February 1, 2012 – Boards of Selectmen, Education, and Finance.
- February 15, 2012 – Planning and Zoning Board, Zoning Board of Appeals, and Registrar of Voters
- February 29, 2012 – Town Manager and Town Clerk
- Other boards, commissions, or committees were sent a letter inviting them to comment by either writing or attending a meeting.
- The present Town Moderator Boglio was invited to comment or attend a meeting. He has currently held this position for approximately three months. Another invitation letter to one of the past town moderators, Don Wilmont, will be mailed out.
- Lowell Johnson will conduct the special meeting on February 4, 2012, 9:30 a.m. – 11 a.m. at the Town Hall Meeting Room.
- Chairman Brady will pull together all of the past discussions on the sections from the Charter for further review and discussion. The Commission members will assist with their notes too.
- An article announcing the special meeting on February 4, 2012 will be sent to newspapers covering Granby.

CONSIDERATION OF CHARTER CHAPTERS SEVEN, EIGHT, AND NINE (discussion led by Mr. Lofink and Mr. Murtha)

Mr. Lofink distributed the working group discussion document.

Section 7-1: A review was made and discussion held. A clarification will be considered in the last part of the section discussing 'elected' town official, 'appointed' town official, logistics of the term

'six-month', 'current' town official, etc. The last sentence appears to be missing the final word 'ago'.

Section 7-2: A review was made and discussion held. Consideration is to be given to change the word 'printed' for modernized word "published" or something else. Clarification may be considered for the words 'annual budget' versus 'town', 'BOE' or both. Chapter Ten may tie into this section.

Section 7-3: A review was made and discussion held. In this section:

- Consideration to remove the words 'and may remove' because intent of paragraph is appointments. Consider clarifying first sentence 'With the approval of the Board of Selectmen, town manager may ...'.
- Review the definition of 'appointive' for this section.

Section 7-4: A review was made and discussion held. Check into the definition of 'officers' and 'officials'.

Section 8-1: A review was made and no change is suggested at this time.

Section 8-2: A review was made and discussion held. It was interesting to note that the police department was discussed and not other departments. It was thought that it was the responsibility of the Board of Selectmen to form a police department.

Section 9-1: A review was made and no change is suggested at this time.

Section 9-2: A review was made and discussion held. Consideration to be given for a definition page in the Charter. Another example is 'classified' service and 'employed' service having same definitions. Other words mentioned for the definition page are board, commission, committee, official, officers, election, and referendum.

Section 9-3: A review was made and no change is suggested at this time, except to check with the town attorney regarding last paragraph beginning with 'Notwithstanding the provisions ...' to find out whether it is current with the general statutes or in conflict.

Section 9-4: A review was made and no change is suggested at this time.

Recommendation was capitalization of Board of Selectmen throughout all these chapters.

Mr. Lofink took detailed notes regarding the above sections discussed and will report back at a later date.

CONFIRM DATE OF NEXT MEETING

An informational meeting is scheduled for February 4, 2012.

The Charter Revision Commission 2011 next regular meeting is scheduled on February 1, 2012 at 7:30 p.m.

ADJOURNMENT

ON A MOTION by Lowell Johnson, seconded by Annie Hornish, the Commission voted unanimously (8-0-0) to adjourn the meeting at 9:10 p.m.

Respectfully submitted,

Patricia I. Chieski
Recording Secretary