

**TOWN OF GRANBY  
CAPITAL PROGRAM PRIORITY ADVISORY COMMITTEE  
MEETING MINUTES  
SEPTEMBER 15, 2015**

**PRESENT:** Gordon Bischoff, Acting Chairman (Chairman); Jenny Emery, Mark Fiorentino, James Lofink (substitute for Sally King), Roger Hensndorf, and Mark Neumann. Francis Brady arrived late.

**Ex-officio Members:** William F. Smith, Town Manager; B. Scott Kuhnly, First Selectman; Ronald Walther, Board of Education Chairman; Michael B. Guarco, Board of Finance Chairman;.

Chairman Bischoff confirmed a quorum and called the meeting to order at 6:00 p.m.

**APPROVAL OF MEETING MINUTES OF JANUARY 20, 2015**

The Committee reviewed the minutes of January 20, 2015.

**ON A MOTION** by Jenny Emery, seconded B. Scott Kuhnly, First Selectman, the Capital Program Priority Advisory Committee (CPPAC) voted 9-0-1 to approve the meeting minutes of January 20, 2015 as presented. Mr. Neumann abstained.

**ELECTION**

A question was raised pertaining to ex-officio members voting. Following the discussion and on a **MOTION** by Jenny Emery, seconded by Mark Neumann, CPPAC unanimously approved to have the ex-officio members as voting members.

On a **MOTION** by B. Scott Kuhnly, First Selectman, seconded by Roger Hensndorf, the Board voted unanimously (10-0-0) to elect Gordon Bischoff as Chairman for the Capital Program Priority Advisory Committee.

On a **MOTION** by B. Scott Kuhnly, seconded by Mark Neumann, the Board voted unanimously (10-0-0) to elect Roger Hensndorf as Vice-Chairman for the Capital Program Priority Advisory Committee.

**RECEIVE PROJECT LIST FROM BOARD OF SELECTMEN**

Mark Neumann described the eight items below for the Capital Project List.

<u>Ranking</u>	<u>Project Name</u>	<u>Bonded Costs</u>	<u>Category</u>	<u>Estimated Start Date</u>
1	DPW Transfer Station Building & Site Improvements	\$170,000	Fully Defined/ Placeholder	2016-2018
2	Radio Communication System	\$1,500,000	Placeholder	2016-2018
2	Barndoor Hills Road Improvements	\$535,000	Fully Defined	2017-2018

2	Simsbury Road	\$1,040,000	Fully Defined	2016-2017
3	Holcomb Farm Buildings	\$1,390,000	Placeholder	2018-2019
3	Local Bridges	Unknown	Placeholder	2017-2018
3	Open Space Acquisitions	\$500,000	Placeholder	Ongoing
4	Addition to Granby Public Library	Unknown	Concept	Unknown

Ronald Walther, BOE Chairman, presented the seven items below for the Capital Project List.

Project	Priority	Gross Cost	Net Cost	Projected Start Up	Ongoing	Projected Completion	Status
<b>Emergency Generator</b>	1	\$130,000	\$130,000	Summer 2018		Fall 2018	Concept
<b>Declining Enrollment Impact on Facilities</b>	1	\$700,000	TBD	Spring 2017		Fall 2017	Placeholder
<b>Wells Road Playing Field</b>	2	\$75,000	\$75,000	Summer 2018		Fall 2018	Concept
<b>High School Facility Upgrade</b>	2	\$1,837,000	\$1,139,000	Spring 2020	\$12,000	Fall 2020	Concept
<b>Solar Power</b>	3	\$3,525,000	\$3,525,000	Spring 2021		Summer 2021	Placeholder
<b>Roof &amp; Oil Tank Replacement Schedule</b>	3	1,058,000	638,000	Summer 2021		Summer 2021	Fully Defined
<b>High School Roof Replacement</b>	3	\$1,400,000	\$770,000	Summer 2025		Summer 2025	Fully Defined

A general discussion was held on all items. Some highlights are:

Town

- DPW Transfer Station Building & Site Improvements
  - The Transfer Station building is not in full compliance; it does not have the facilities needed and is marginally acceptable. The ramifications from not receiving a general permit are huge for the community, penalties would be expensive, and there could be a shutdown.

- One of the concerns regarding regionalism in connection with a transfer station would be the location. Public Works does participate in regionalism when possible, such as CRRA and HHW day collections.
- Additional space for swap and shop venture would give the town an opportunity for items that could be purchased for a minimal fee, reduce volume of materials collected as bulky waste, and a financial benefit due to the savings in hauler charges and tipping fees.
- Radio Communication System
  - Replace radio communication systems with a state of the art digital system. There are several obstacles created by the terrain that hamper the ability to communicate on a routine basis and during emergencies.
  - At this time, Granby handles radio communications for itself, East Granby and Hartland. East Granby and Hartland reimburse the town for dispatch activity. Regionalizing dispatch radio communicating systems continues to be discussed, but it is a very complex project. If a regional dispatch center was created, CPPAC would like to see if Granby could be considered.
  - With other communities participating in this service, perhaps a contribution by them could be an assist. An analysis should be conducted and a fair share could be established.
- Barndoor Hills Road Improvements and Simsbury Road
  - Both roads need overlay with chip seal, bituminous concrete, road cuts, repair drainage and basins.
- Holcomb Farm Buildings
  - The improvements made so far are great, but more are necessary.
  - When making improvements, it would be valuable to the community if the main barn loft could be part of it.
- Local Bridges
  - Ongoing request as bridges are identified for repair.
- Open Space Acquisitions
  - This request may be in conflict with the Plan of Development.
- Addition to Granby Public Library
  - The Library Board came to the Board of Selectmen requesting expansion of the Granby Public Library to meet the needs of the library and the population it serves.

### School

- Emergency Generators
  - A purchase of a portable generator is suggested to handle all schools during emergency outages except for the Middle School building.
- Declining Enrollment Impact on Facilities
  - The Board of Education is considering closing Kearns School and reorganizing the students in the district. If Kearns School is closed, money is needed to handle renovations at two other schools to adapt for those students. A decision is anticipated to be made on October 21, 2015. Once a decision is made, the Board of Selectmen will be required to get involved.
- Wells Road Playing Field
  - Approximately five (5) acres behind the school was donated to the town. The land must be cleared of trees, a temporary road installed and the field leveled and seeded in order to use this area as field space.

- There is concern that a second well is located in the same area. It will need to be investigated.
- More space may be necessary if Kearns School is closed and more students are placed here.
- High School Facility Upgrade
  - Kitchen facility to provide a hot lunch program.
  - Install air conditioning in the commons, main gym, athletic locker rooms, and athletic director's office and provide replacement lockers.
  - Phone system is 15 years old and out of warranty.
  - Paint and update Media Center.
  - Vinyl Shingles at building #4 and installation of light poles and bathrooms for the athletic fields
- Solar
  - Listed as a placeholder so that an opportunity for realizing possible savings in the Board of Education and Board of Selectmen's operation budgets inasmuch as utility costs keep rising.
- Roof & Oil Tank Replacement Schedule
  - A schedule of roof and oil tank replacements has been developed based on an anticipated life of 20 years. It is scheduled for 2021. The F. M. Kearns School is included in this project and it will need to be relooked at, but it is still a project repair that may need to be done.
- High School Roof Replacement
  - The rubber roof at the high school is scheduled to be replaced in 2025.

Chairman Bischoff summarized that the declining enrollment impact on facilities requires action to be taken in a short term timeframe. Several town officials are engaged in this discussion and it will be addressed in the best interest for the town. This topic will be discussed at appropriate board or commission meetings in the near future.

## **ADJOURNMENT**

Chairman Bischoff indicated the next meeting will be scheduled later.

ON A **MOTION** by Mark Neumann, seconded by B. Scott Kuhnly, First Selectman, the Board voted unanimously (11-0-0) to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Patricia I. Chieski  
Recording Secretary