

**TOWN OF GRANBY
BOARD OF FINANCE
REGULAR MEETING MINUTES
SEPTEMBER 23, 2013**

PRESENT: Michael Guarco, Chairman; Francis Brady, Frederick Moffa, OD; Kelly Rome, and Al Wilke

OTHER ATTENDEES: John Adams, First Selectman

The meeting of the Board of Finance was called to order by Chairman Michael Guarco at 7:30 p.m. and a quorum was confirmed. The Board welcomed the newest member, Kelly Rome who replaced Robert Clark.

MINUTES

The minutes were reviewed by the Board.

ON A MOTION by Francis Brady, seconded by Frederick Moffa, OD, to approve public hearing minutes of April 29, 2013, the Board voted (3-0-2) to approve the minutes as presented. Ms. Rome and Mr. Wilke abstained.

ON A MOTION by Francis Brady, seconded by Frederick Moffa, OD, to approve special meeting minutes of April 29, 2013, the Board voted (3-0-2) to approve the minutes as presented. Ms. Rome and Mr. Wilke abstained.

ON A MOTION by Francis Brady, seconded by Al Wilke, to approve meeting minutes of June 24, 2013, the Board voted (3-0-2) to approve the minutes as presented. Dr. Moffa, and Ms. Rome abstained.

ON A MOTION by Francis Brady, seconded by Al Wilke, to approve special meeting minutes of May 6, 2013, the Board voted (3-0-2) to approve the minutes as presented. Dr. Moffa, and Ms. Rome abstained.

STATEMENT OF ACCOUNTS

The July and August Statement of Accounts for town and the Before Year End Transfers and After Year End Transfers Statement of Accounts for school were distributed. At the meeting the August 2013 Statement of Accounts for school was distributed but not discussed.

First Selectman Adams reviewed the August 2013 Statement of Accounts because it includes the July's Statement of Accounts results. He reported current year tax collections are at 54%, which is similar to the last several years. Miscellaneous revenues of over \$49,000 reflect motor vehicle infractions from cell phone use and parking, and FEMA reimbursement for the February 2013 storm. State Revenue Sharing of \$71,000 was a \$7,000 payment due in August, and a one-time program end amount of \$64,000. The State Revenue Sharing was not budgeted because it was not part of the Governor's budget. On the revenue local side, under Miscellaneous, a CIRMA rebate was received in the amount of \$15,632.

On the expenditure side, First Selectman Adams indicated the overall budget is on target showing substantial encumbrances for the entire year. In response to a question regarding the legal fees encumbrance, First Selectman Adams commented it was because of a legal matter pending.

The school budget reports were not discussed in detail as there was no representative present at the meeting. Chairman Guarco indicated that a return to the General Fund in the amount of \$260,000 is anticipated; however, \$225,000 will be requested by the school from the town for security upgrades during the upcoming months.

CONSIDERATION OF APPROPRIATION REQUEST FOR SENIOR CITIZEN TRANSPORTATION GRANT 2013-14

Chairman Guarco reported this appropriation request (\$28,641) for senior citizen transportation grant is essentially a pass through and the current budget meets the requirement of a 50% match through Senior Van Services. It was noted that the Connecticut Department of Transportation increased the grant award by \$8,048, which they have done in previous years. The program provides a valuable service for operating vans to transport seniors and disabled residents for medical and personal care appointments, grocery shopping, senior center programs, trips and events, and community activities.

ON A MOTION by Al Wilke, seconded by Francis Brady, the Board voted unanimously (5-0-0) to approve the appropriation in the amount of \$28,641 from General Fund Balance to the Senior Activities Fund – Van Services.

CONFIRM DATE OF NEXT MEETING

The next regular meeting of the Board of Finance is October 28, 2013 at 7:30 p.m. in the Police Department Community Room.

First Selectman Adams highlighted some activities in the town:

- Granby Ambulance will purchase the assets of East Granby Ambulance and become the designated Primary Service Area Responder (PSAR) for the towns of East Granby, Granby, and a small area of East Hartland. Granby Ambulance will staff during daytime/peak demand hours two Mobile Intensive Care (MIC) Paramedic Ambulances (one each in Granby and East Granby) and one MIC Paramedic Ambulance at night in Granby. The increase in service level from a basic ambulance in East Granby to a MIC-Paramedic Ambulance will provide rapid delivery of advanced life support to East Granby and Granby because two personnel are available during peak demands. Additionally, this will improve mutual aid response capability to the surrounding communities of Simsbury, Suffield, and Windsor Locks.
- Granby Land Trust is seeking National Accreditation through the Land Trust Alliance. The town recognizes this extensive effort and wishes them success.
- Connecticut Natural Gas (CNG) approached the town and school regarding

installing gas lines along Salmon Brook Street to Granby Memorial High School. A savings of \$200,000 per year for all municipal and school facilities is anticipated. However, most likely it will not be realized the first year due to the fact there may be a delay in converting school boilers this heating season and their contracted fuel for this season. CNG has requested the hook up to gas lines be completed in 180 days from installation of gas lines. This occurrence may happen either this year or the spring of 2014. A question regarding dual systems was asked and First Selectman Adams indicated that was not an available option.

- Recently, the Board of Selectmen recognized Town Manager Smith's 35 years of service for the town.

Al Wilke commented that the town did an excellent job on the athletic fields for the school and it makes for a great facility. Also the dedication ceremony was very nice.

ADJOURNMENT

ON A MOTION by Al Wilke, seconded by Kelly Rome, the Board voted unanimously (5-0-0) to adjourn the meeting at 7:54 p.m.

Respectfully submitted,

Patricia I. Chieski
Recording Secretary