

TOWN OF GRANBY
Granby Library Board Meeting
May 12, 2014
Cossitt Library

Call to order: A quorum was not present, but the meeting was called to order at 7:06 p.m.

Members present: Chairman Lynn Lochhead, Carol Bressor, Judy Goff, Pat Kennedy, and Jennifer Pizzanello (arrived at 7:12 p.m.)

Excused: B. Donna, P. Jones, and M. Eberly

Absent: J. Guarco

Staff: Kelly Marszycki

Visitor: Bobbie Sullivan

Review of Agenda

J. Goff would like to discuss the liaisons to the Library Friends groups and Granby Library Association. This is added under New Business.

Minutes

Once there was quorum, the Board reviewed the meeting minutes of March 10, 2014.

ON A MOTION by J. Goff, seconded by P. Kennedy, the Board voted (5-0-0) to approve the minutes of March 10, 2014 as recorded.

Public Comment

None.

Director's Report – Kelly Marszycki:

- Ms. Marszycki provided a handout of statistics. She noted that, overall, numbers are down slightly.
- Regarding the Migration and Connect Consortium, Ms. Marszycki reported we are three weeks away from going live (June 2nd). Staff is into their third week of training. Weekly meetings with Department Heads are being held to review material and discuss any training issues. Cataloging will come back up at the end of May. Publicity information is being put out at the libraries regarding the Migration and how this affects out of town patrons too. During the first three weeks of June, there will be patron training. There will be demonstrations and a question and answer period. East Hartland patron's involvement was briefly discussed.
- The proposed patio outside the library building was reviewed. The Board of Selectmen, at their April 21, 2014 meeting, approved moving forward with this project. Recently, there was an article in the Valley Press about this.

Old Business

Board Member Orientation Packet

- Most of the documents have been revised as discussed.
- Members are looking for the Glossary – it was thought to have been done.
- The By-Laws don't require many changes.
- Minutes – one year's worth (FY) from July 1 through June 30th should be kept in the notebook.
- C. Bressor asked if the members thought an Appendix is necessary in the notebook. It was thought it is not necessary.

ON A MOTION by J. Goff, seconded by P. Kennedy, the Board voted unanimously (5-0-0) to not include an Appendix in the notebook.

- M. Eberly should remove the indemnify wording in the Meeting Room Policy as was discussed and voted on at the March 10, 2014 meeting. The second draft of the Code of Conduct (not Rules of Conduct) should also be modified with the changes voted on at past meetings.
- K. Marszycki will review all documents before they become final.

It was decided to table the approval of the Code of Conduct section to the June meeting. All documents will be reviewed before that meeting. The goal is to vote to approve all documents and put them into use for July 1, 2014.

New Business

A review of the Library Board liaisons to the Friends groups and the Granby Library Association (GLA) were reviewed. Dick Lydon was the liaison to the GLA and P. Kennedy agreed to fill that position. Liaisons are still needed for both Friends groups.

Chairman Lochhead commented on how wonderful the plantings look at Cossitt Library.

The next meeting will be on Monday, June 9, 2014 at Granby Public Library.

Adjournment

ON A MOTION by J. Pizzanello, seconded by J. Goff, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:14 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary