

**TOWN OF GRANBY**  
**Granby Library Board Meeting**  
**July 14, 2014**  
**Granby Public Library**

**Call to order:** A quorum was present and the meeting was called to order at 7:06 p.m.

**Members present:** Chairman Lynn Lochhead, Carol Bressor, Judy Goff, Pat Kennedy, and Jennifer Pizzanello

**Excused:** P. Jones, B. Donna, and M. Eberly

**Absent:** J. Guarco

**Staff:** Kelly Marszycki

**Visitors:** Bruce and Bobbie Sullivan

**Review of Agenda**

Nothing was noted to add.

**Minutes**

The Board reviewed the meeting minutes of June 9, 2014 and some corrections were noted:

- First paragraph under Director's Report – the word hic-cups should be spelled hiccups and the word "by" at the end of this sentence should be removed.
- Under Old Business, third bullet, third sentence should read: the recording secretary will add the finishing touches to the handbook, in particular the "Table of Contents" and pagination.
- Under New Business, first sentence, where it reads "about from her attendance" remove the word from. Third line – change the word amongst to among.

ON A MOTION by J. Goff, seconded by C. Bressor, the Board voted (5-0-0) to approve the minutes of June 9, 2014 with the above noted changes.

**Public Comment**

None.

**Director's Report – Kelly Marszycki:**

- The Migration went live on June 2<sup>nd</sup>. Ms. Marszycki reported the patrons love it. The staff at all the libraries involved, are somewhat overwhelmed. The system is quick and efficient, although there are a few hiccups.
- Ms. Marszycki provided a handout of year end statistics. She noted numbers are ahead of last year. May numbers were down a bit due to setting up for the migration.
- "Post Triage" on Consortium & Sierra/Encore: the staff has been attending roundtables to discuss troubleshooting among the 30 libraries involved and helping each other over some hurdles. The daily flow of materials via the HOLDS matrix is fast and furious, with a steep learning curve for both patrons and staff. The State Library has notified the company that provides the vans to expect a sharp increase in this region due to the new system.
- Summer Programs for Kids: Ms. Marszycki reported programs are filled or filling quickly. There were 150 children/parents at the opening Ice Cream Social and 110 children/parents at the "Bending Gravity" program.
- Patio Update: no news to share yet. Ms. Marszycki will contact Public Works to seek further information.
- Annual Used Book Sale: The space at Holcomb Farm used to store and sort the books has to be modified due to the removal of a barn and construction of a pavilion.
- Chairman Lochhead asked when the self-check-out system might be available. Ms. Marszycki stated so far there are many problems being reported with the use of this system, so it will not be initiated here in the near future.

### **Old Business**

#### **Board Member Orientation Packet**

- Chairman Lochhead stated the packet is not ready for printing yet. It has been proof read and she has the final draft. It's been decided not to include forms, but a reference will be noted as to where forms can be obtained. B. Donna has volunteered to finish putting together the document with the Table of Contents.

It was noted that reviewing the Long-Range Plan should be put on the Agenda for September. Also, address the volunteer thank you event, held last year in February.

September's meeting will be at Cossitt Library and a walk through of the building should be done at that meeting. October's meeting will be at Granby Public Library and a walk through of that building should be done at that meeting.

Friends and GLA Liaisons: P. Kennedy is the liaison for GLA and J. Goff is the liaison for Friends of Granby Public Library. No one has yet volunteered to be the liaison for Friends of Cossitt Library. This should be an Agenda item at the September meeting.

### **New Business**

Come January 2015, C. Bressor, J. Guarco, and P. Kennedy's membership terms will expire. Chairman Lochhead asked these Board members to start thinking about continuing as members or stepping down.

There is no meeting scheduled for August.

The next meeting will be on Monday, September 8, 2014 at Cossitt Library.

### **Adjournment**

ON A MOTION by J. Goff, seconded by C. Bressor, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:46 p.m.

Respectfully submitted,

Susan Christian  
Recording Secretary