

TOWN OF GRANBY
Granby Library Board Meeting
May 14, 2012
held at Cossitt Library

Call to order: A quorum was present and the meeting was called to order at 7:05 p.m.

Members present: Chairman Lynn Lochhead, Jennifer Pizzanello, Robert Donna, Carol Bressor, Richard Lydon, and Pam Jones

Excused: J. Goff and S. Ball

Absent: J. Guarco

Staff: Kelly Marszycki

Visitor: Bobbie and Bruce Sullivan

Minutes

The Board reviewed the meeting minutes of April 9, 2012.

ON A MOTION by P. Jones, seconded by D. Lydon, the Board voted unanimously (6-0-0) to approve the minutes of the meeting of April 9, 2012 as presented.

Public Comment

The Cossitt sign was discussed. Chairman Lochhead had the final bill with her, which totals \$2,165. The Board has just \$1,300 to put toward this purchase.

Ms. Sullivan commented she has heard rumors regarding what will be done with the abutting Fertig property, which the town recently purchased. The Board members, and others in attendance, feel that it would be beneficial for the town and people from Cossitt Library, including staff and volunteers, to meet and discuss plans for the property. Ms. Marszycki will speak with Town Manager Smith about proposed plans, staff and volunteer involvement, and the timing of plans for the property.

Director's Report – Kelly Marszycki:

<u>Statistics for April</u>	<u>Granby</u>	<u>Cossitt</u>	<u>Total</u>
Circulation	9,310	425	9,735
Program attendance:	165		
Interlibrary Loans -	Loaned: 102	Borrowed: 235	
Connecticard:	1,365		
Databases Searches:	1,661		
Funds received from lost books:	n/a		

Ms. Marszycki provided handouts of information to the Board members. Chairman Lochhead commented that the numbers for Cossitt seem to be half of what they usually are. Ms. Marszycki will double-check these numbers. A new Children's Librarian has been chosen and hopefully will start June 4, 2012. Staff member Pat Jennings recently resigned.

Old Business

Cossitt Sign: Chairman Lochhead opened discussion regarding the cost of the sign and where the balance of funds will come from. The Friends of Cossitt Library have offered a \$200 contribution to help with the cost of the installation and Chairman Lochhead will speak with James Klase, Director of Public Works to see how they can help. The main sign will be installed first and once the library hours for Cossitt are confirmed, that sign will be made and hung at a later date.

Long Range Plan: The next meeting is Monday, May 21, 2012, 7:00 PM, Police Department Community Room. Marketing was discussed in detail at the April meeting. Volunteers are now putting together different parts of the Long Range Plan to create a draft document. The goal is to present the Long Range Plan to the Board of Selectman in September.

New Business

Possible Hours Revisions - Fiscal Year 2012-13: A change in library hours is expected for September. An additional six hours would be added at the main library and an additional four hours at Cossitt Library. It is hoped the hours for Granby Public Library can be Monday, Wednesday, and Thursday from 10 a.m. to 8 p.m.; Tuesday from 10 a.m. to 6 p.m.; Friday from 10 a.m. to 4 p.m.; and Saturday from 10 a.m. to noon. Sunday hours are not included at this time. As for Cossitt Library, an additional hour hopefully could be added to Tuesday so that the library could be open from 2 p.m. to 8 p.m. and Thursday an additional three hours could be added, so that it could be open from 2 p.m. to 8 pm. No changes are firm yet and discussions will continue. Discussion continued regarding the library budget and how some funds are spent or not spent. Could some lines be cut and the funds added to other lines to be used more efficiently? Staff hours and funding are budget items and funds for this, Ms. Marszycki feels, shouldn't be counted on to come from elsewhere. Presently, the Friends of the Cossitt Library fund the Tuesday hours. It was suggested to keep morning hours because children's story time continues to be popular. Ms. Marszycki will run the numbers for staffing costs and have this information available at the June meeting.

Ms. Marszycki reported the library has a new "Luminar" circulation system, which started May 1st. This system has the capability to, among other things, email patrons notice of overdue books.

Chairman Lochhead asked about hosting a welcome coffee hour for the new Children's Librarian. Ms. Marszycki thought that was a good idea, maybe towards the end of June. This will be discussed further at the June meeting.

Ms. Sullivan reported that the landscaping at Cossitt Library has not been forgotten. With the early snowstorm in October and the upcoming renovations (septic system) to the property, the landscaping will be put on hold for a while. Mr. Sullivan requested that an outside faucet be installed at Cossitt Library. It would certainly make watering the new plants easier. Also, an outside electrical outlet on the south side of the building would be nice.

Ms. Marszycki asked where the Library Board Meeting Agendas and Minutes are posted. They are recorded with the Town Clerk and posted on the Town of Granby website, under Agendas and Minutes.

The next regular meeting will be Monday, June 11, 2012, 7:00 p.m. at Granby Public Library.

Adjournment

ON A MOTION by J. Pizzanello, seconded by C. Bressor, the Board voted unanimously (6-0-0) to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary