

TOWN OF GRANBY
Granby Library Board Meeting
June 11, 2012
held at Granby Public Library

Call to order: A quorum was present and the meeting was called to order at 7:00 p.m.

Members present: Chairman Lynn Lochhead, Jennifer Pizzanello, Carol Bressor, Richard Lydon, and Pam Jones. Judy Guarco arrived at 7:08 p.m.

Excused: J. Goff, R. Donna, and S. Ball

Staff: Kelly Marszycki

Visitor: Bobbie and Bruce Sullivan

Minutes

The Board reviewed the meeting minutes of May 14, 2012.

One correction was made. Under New Business it was incorrectly reported that Granby Public Library hours for Saturdays are proposed to be 10 a.m. to noon. It should read 10 a.m. to 2 p.m.

ON A MOTION by J. Pizzanello, seconded by P. Jones, the Board voted unanimously (5-0-0) to approve the minutes of the meeting of May 14, 2012, with the above correction.

Public Comment

A tulip tree at Cossitt Library will be discussed later.

Director's Report – Kelly Marszycki:

<u>Statistics for May</u>	<u>Granby</u>	<u>Cossitt</u>	<u>Total</u>
Circulation	9,016	1,109	10,125
Program attendance: 222			
Interlibrary Loans - Loaned: 118		Borrowed: 255	
Connecticard: 1,486			
Databases Searches: 383			
Funds received from lost books: \$35.54 (April, May and part of June)			

Ms. Marszycki reviewed the statistics for May and reported April's numbers were correct as previously reported. She reported Joan Beatson, Children's Librarian, has started and has hit the ground running. Summer programs are being established quickly. At a recent staff meeting, Lynn Stewart from Cossitt Library reported on their upcoming summer programs. An E-newsletter, with information from both libraries, will be sent out soon. It is expected to be sent out twice a month. The Friends are picking up the cost for this. Ms. Marszycki pursued the problem with the computer filtering (patrons have trouble viewing certain sites because this is a school connection). She got in touch with the right people and this matter has been resolved. The library now has unfiltered access. The Granby Library Association has given a gift of Nooks, Kindles, and I Pads to the library. Ms. Marszycki would like the staff to be trained to use these devices, so they in turn can work with the public on them. It is hoped that some high school students, possibly as a Community Service requirement, can train the staff to use these devices.

Old Business

Cossitt Sign: Chairman Lochhead said she is ready to order the sign. She spoke with James Klase, Public Works Director, who said the town could help with the balance of funds needed to pay for the sign. The Library Board has \$205.84 left in this year's budget.

ON A MOTION by J. Guarco, seconded by D. Lydon, the Board unanimously voted (6-0-0) to appropriate the \$205.84 balance in this year's budget to be applied toward the cost of the Cossitt Library sign.

Chairman Lochhead will speak with Barbarajean Scibelli, Administration Finance Officer, to see how to put the monies together to pay Belmeade Sign.

Chairman Lochhead said she spoke with Mr. Klase about the Fertig property. For safety reasons, the house will be demolished and hazardous trees will be removed. Mrs. Sullivan stated there is a tulip tree in the back yard that is beautiful and feels it should be saved. The Board encouraged Mr. and Mrs. Sullivan to mark the trees they feel need to be saved and this will be discussed with Mr. Klase at a later date. Ms. Lochhead will speak with Mr. Klase about the trees.

The Friends group is looking for a location to store books being collected for the fall Book Sale. The old Windsor Federal Bank building is no longer available for storage.

Long Range Plan: May's meeting was cancelled. There was a meeting in early June, and everyone has assignments. The next meeting will be on Tuesday, July 10, 2012, 5:30 p.m. at Ms. Lochhead's house. The Introduction will be discussed at the July meeting. There will be no meeting in August. It is hoped the Long Range Plan will be ready to present to the Library Board for approval, then to the Board of Selectmen by October.

Hours Revisions – Fiscal Year 2012 - 2013

Ms. Marszycki provided a handout of proposed library hours, projected to start October 1, 2012. It will increase hours at GPL to 46 hours/week and 19 hours/week at Cossitt Library. There are adequate funds in the 2012-13 budget to cover the cost, which will include Sunday hours for January, February, and March. A part-time person may need to be hired to help cover these additional hours. The Board is in favor of the proposed hours.

ON A MOTION by D. Lydon, seconded by P. Jones, the Board voted unanimously (6-0-0) to approve the new schedule of hours presented by Ms. Marszycki, Director of Library Services. These hours will be initiated as of October 1, 2012.

New Business

A welcome reception for Joan Beatson, the new Children's Librarian, will be held soon. A date of June 27th was discussed. Ms. Marszycki will check the library calendar for dates that will work well and email them to Chairman Lochhead.

The next regular meeting will be Monday, July 9, 2012, 7:00 p.m. at Cossitt Library.

Carol Bressor shared materials from an open house at the newly renovated Avon Library. The Grand Opening information included a program, Friends flyer, map of the library, and pamphlet listing the names of donors. She said at least 500 people stopped in that day to see the new facility.

Adjournment

ON A MOTION by J. Pizzanello, seconded by C. Bressor, the Board voted unanimously (6-0-0) to adjourn the meeting at 8:11 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary