

TOWN OF GRANBY
Granby Library Board Meeting Minutes
October 17, 2011
held at Cossitt Library

Call to order: A quorum was present and the meeting was called to order at 7:03 p.m.

Members present: Chairman Lynn Lochhead, Carol Bressor, Judy Goff, Bob Donna, Pam Jones, Jennifer Pizzanello, and Judy Guarco (arrived at 7:10 p.m.)

Excused: Shawn Ball

Absent: Dick Lydon

Staff: Joan Fox

Visitors: Bruce Sullivan and Bobbie Sullivan

Review of Agenda

No additions.

Minutes

The Board reviewed the meeting minutes of September 12, 2011. One correction was noted, that being on page two, third bullet point, a typing error of the word hosing should read holding.

ON A MOTION by J. Goff, seconded by P. Jones, the Board voted (4-0-2) to approve the minutes of the meeting of September 12, 2011 as presented, noting one correction. B. Donna and P. Jones abstained.

Public Comment

Mrs. Sullivan asked about a Library Board member being involved in the hiring of a new Director of Library Services. L. Lochhead has spoken with Town Manager Smith regarding this issue and has been assured that there will be Library Board representation.

Director's Report:

<u>Statistics for September</u>	<u>Granby</u>	<u>Cossitt</u>	<u>Total</u>
Circulation	9,398	1,113	10,511
Programs/attendance	14/189	0/0	14/189
Interlibrary Loans - Loaned:	97	Borrowed: 305	
Connecticard	-1,565		

Funds received from lost books (quarterly report – July, August, and September): \$90.94

Library activities reported by Joan Fox:

- Ms. Fox stated online resources are very popular and are being utilized. Universal class - 24 new students, BookFlix - 109 uses, Mango - 11 uses, Ancestry.com - 405 uses and Overdrive - 823 items (includes Gutenberg).
- There are new Teen Library Cards. Ms. Fox showed one to the Board. The expiration date is the student's graduation date.
- The Friends of Granby Public Library held a book sale in September. There was a \$9,725 profit. Granby News had a great article about the book sale.
- The Cossitt Fair was held Sunday, October 9th. There was an ok turnout.
- Ghostly Photographs program will be at Cossitt Library, October 26th at 7:00 p.m.
- The Volunteer Fair at the Senior Center had good Library representation. Two applications from students for Community Service were received.
- Gail Altschwager will be available starting Thursday, October 27th from 3–5 p.m. for informal computer tutoring.

- Book donations have been received from Dick Martindale (*The Eagle Watches Over You*) and William Hart (*In My Lifetime*).
- Cossitt Library will host a Gingerbread Contest in early December. There are three age categories and houses will be displayed for about a week.

J. Goff left the meeting at 7:21 p.m.

- Apple Blossom Book Club – Apple Tree Children’s Center and GPL have partnered to bring a new book club to Saturday mornings. This is held once a month for preschoolers to age 7. The October session had 30 students attend.

Cossitt Walkthrough: Chairman Lochhead asked if there were any issues at Cossitt Library, which needed to be brought to the attention of Public Works. Mr. Sullivan said that the new entrance area still has problems when it rains. The water runs down and comes into the building on to the hardwood floor. The ditches along the new walkway were filled in prior to the Book Fair. Mr. Sullivan thanked Public Works.

Old Business

Cossitt Sign and Landscape Plans: Regarding the landscaping, hopefully historical plantings, which are easy to care for, can be done.

As for the sign, Chairman Lochhead has spoken with Mr. Godard and provided an updated sample of a sign. The dimensions of the signs (main sign and drop down for hours), size of the lettering, color and material of the sign to be used, wood or painted, brackets or posts, and cost were all discussed. The original estimate was for several hundred dollars, but the most recent estimate is between \$2,160 and \$2,575.

State Grant - Next Steps: Fourteen applications were received for the consultant position, which will determine library programming needs for children in grades 3 - 6. The project completion date is by the end of December 2011. This position has been offered to one of the applicants.

Long Range Plan: The next meeting is Monday, October 24th and will cover technology. The survey has closed and 130 responses were received from Survey Monkey. Hopefully, the calculated information will be available at the Long Range Plan meeting on Monday.

Books in recognition of former Board members Marty Council and Lisa Blessis. Ms. Fox will choose a farm/farming related book for Mr. Council.

2012 Meeting Schedule: Chairman Lochhead provided a printed list of meetings for 2012 noting that the November meeting, due to the Veterans Day holiday, would be on Tuesday.

2012 Reappointments: Carol Bressor, Dick Lydon, and Judy Guarco are up for reappointment in January 2012. C. Bressor would like to be reappointed and should contact her Town Committee Chairmen.

New Business

Chairman Lochhead shared a flyer with information regarding an Open House for retiring Park and Recreation Director, Kay Woodford.

Chairman Lochhead shared a thank you note from Ruth Crutchly, who attended the Volunteer Tea.

The Trustee Leadership Conference will be held on November 10, 2011 in Hartford. Anyone interested in attending should contact Ms. Fox as soon as possible.

New Internet connection and how it may require policy clarification - The library is switching to a new Internet connection, which should provide faster service. Filtering will be put in place. There will be override capabilities, by an Administrator, to temporarily unblock a site if necessary. The library policy may need to be modified. Ms. Fox has reviewed the policy and there are a couple of areas that may need to be changed. This will be addressed at the next meeting.

The next regular meeting will be Monday, November 14, 2011, 7:00 p.m. at Granby Public Library. C. Bressor will not be able to attend the November meeting.

Adjournment

ON A MOTION by P. Jones, seconded by B. Donna the Board unanimously voted (6-0-0) to adjourn the meeting at 8:13 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary