

TOWN OF GRANBY
SCHOOL BUILDINGS COMMITTEE MEETING
POLICE DEPARTMENT COMMUNITY ROOM
JANUARY 25, 2016
MINUTES

PRESENT: Gordon Bischoff, James Sansone, Stephen Royer, Mark Fiorentino, and William Kennedy

ALSO PRESENT: Tom Steinke, BOE Director of Facilities; Anna Robbins, BOE Business Manager (arrived at 4:09 p.m.); Alan Addley, Superintendent of Schools (arrived at 4:09 p.m.); and William F. Smith, Jr., Town Manager (arrived at 4:10 p.m.)

Chairman Bischoff confirmed a quorum and called the meeting to order at 4:03 p.m.

Public Comment: None.

Review Agenda: Chairman Bischoff reported Town Manager Smith has been asked to attend this meeting. He gave a brief overview of the playground equipment issue and questions if with two proposals in hand, if we still need to go out to bid for the playground equipment portion of this project.

Minutes

The minutes from the January 11, 2016 meeting were reviewed.

On a MOTION by J. Sansone, seconded by M. Fiorentino, the Committee voted unanimously (5-0-0) to approve the minutes of January 11, 2016 as presented.

The minutes from the January 21, 2016 Special Meeting were reviewed.

On a MOTION by J. Sansone, seconded by W. Kennedy, the Committee voted unanimously (5-0-0) to approve the minutes of January 21, 2016 Special Meeting as presented.

Unfinished or Tabled Business

- a. Review proposal from Millennium Builders for inside work
- b. Discussion regarding playground design/equipment
T. Steinke reported he met with Brian Pierce, Pierce Builders to discuss modifying the scope of work to minimize the cost for moving the playground equipment. The drawings provided by CR3 were reviewed and modifications were identified, including changes to the base, move fence and use a smaller gate, play area needs to be 40' x 40', don't use asphalt walkway to this area – instead use a rubberized walkway, and move woodchips where site work will be done and reuse where appropriate, add more as needed. A new base is needed for the kid's area. At Wells Road School, no regrading is necessary. After changes were identified, the new cost proposal would be \$135,000. Discussion went on to review the process for this portion of work. Having obtained a proposal from Millennium Builders and Pierce Builders and working with Pierce Builders to modify the scope of work and cost, could the Committee recommend working with one or the other or does this portion of work have to go out to bid? Town Manager Smith was in attendance and reviewed earlier discussion regarding the possibility of state reimbursement for this project. If this reimbursement is pursued, then certainly this portion of the project should go out to bid. It appears competitive proposals are not in place at this time. The town's Purchasing Policy requires jobs of this dollar amount to have a bid or a minimum of three written quotes.

There was talk of possibly donating the playground equipment at Wells Road School and what it may cost to have it reinstalled elsewhere.

The budget was once again reviewed: inside work - \$541,000; playground equipment moving/installation, etc. - \$135,000; FFE – not to exceed \$65,000; CR3 - \$6,100; and pimarification - \$30,000; which would leave a contingency amount of \$22,900.

The Committee agrees that the project decisions should be based on budget, quality of work and on time completion.

At this point in time the Committee agrees that Chairman Bischoff and T. Steinke will contact NCA and work with them in an effort to rework the specs for the playground equipment. Ask the architect for suggestions of other companies that might be able to do the playground work. The Committee suggested selecting five companies to solicit proposals from and ask that they provide a proposal within a two week timeframe. Prevailing wages were discussed.

New Business

Open Discussion

It is expected that a motion will be made at the next meeting to vote on the choice of the contractor to be recommended to the town for this project.

Set Agenda for Next Meeting

The next meeting date is to be determined. If the appropriate information is obtained, a meeting could be held on Monday, February 1, 2106. If not, the next meeting would be on Monday, February 8, 2016.

Adjournment

On a MOTION by J. Sansone, seconded by W. Kennedy, the Committee voted (5-0-0) to adjourn the meeting at 5:10 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary