

TOWN OF GRANBY
SCHOOL BUILDINGS COMMITTEE MEETING
POLICE DEPARTMENT COMMUNITY ROOM
FEBRUARY 8, 2016
MINUTES

PRESENT: Gordon Bischoff, James Sansone, Stephen Royer, and Mark Fiorentino

ALSO PRESENT: Tom Steinke, BOE Director of Facilities; Anna Robbins, BOE Business Manager; and Alan Addley, Superintendent of Schools

Chairman Bischoff confirmed a quorum and called the meeting to order at 4:05 p.m.

Public Comment: None.

Review Agenda: no changes or additions.

Minutes

The minutes from the January 25, 2016 meeting were reviewed.

On a MOTION by J. Sansone, seconded by M. Fiorentino, the Committee voted unanimously (4-0-0) to approve the minutes of January 25, 2016 as presented.

Unfinished or Tabled Business

None

New Business

- a. Review final price quotes provided by Millennium Builders and Pierce Builders
 - Discussion and action on selection of contractor for work to be done

Chairman Bischoff reviewed the concept of Millennium Builders working with Pierce Builders and the fact this all falls under one contract with Millennium Builders. The Primarification budgeted amount of \$20,000 (actual number \$25,500) was discussed and noted it is over the budgeted amount by \$5,500. Pierce Builders, who will be subcontracted by Millennium Builders, is expected to in turn subcontract with Hazen Fence for the fence and gate. J. Sansone stated he feels comfortable working with Millennium Builders and noted the small contingency amount (hopefully) won't be an issue whereas so much work has been done in recent years at Kelly Lane School. It was asked where the existing playground equipment at Wells Road School will go? It seems the town isn't interested in the donation, whereas the cost of reassembling it would be so much. It may be offered elsewhere or Pierce Builders might store it for a period of time. Chairman Bischoff noted this matter is an Action item, to be discussed further at a future meeting. M. Fiorentino volunteered to put together a draft contract. He will have it done by the end of the week. Chairman Bischoff feels the Committee could review the contract when it's ready. J. Sansone asked if additional Architect fees are anticipated. Chairman Bischoff stated, not that he sees, and that contract is with the Board of Education, not the town. Chairman Bischoff anticipates John Scheib will oversee the project by being available at weekly meetings once the project starts. Chairman Bischoff thinks Committee members should stop in on site to see the work being done. Work is expected to start on time and finish on time as well.

On a MOTION by Jim Sansone, seconded by Stephen Royer, the Committee voted unanimously (4-0-0) to award the contract for work at Kelly Lane School to Millennium Builders for an amount of \$683,265.62. Mark Fiorentino will review the contract.

- b. Anna Robbins, BOE Business Manager will report on the contract with William B. Myers for the FFE

Ms. Robbins reported there is not a signed contract with William B. Myers at this time. Details are still being reviewed. The goal for a signed contract, by the Town Manager, is mid-February.

There is a concern regarding the height of the serving stations in the cafeteria at Kelly Lane School. Information is being sought as to the standard height.

Primarification items – There was a review of several listed items. This includes: magnetize front office doors so they stay open during the day; new media center furniture; mural painting; room signage; acoustical accent ceiling tiles in Pre-K rooms; and paint accent walls. The budget amount for this is \$20,000, but the actual cost is noted to be \$25,500. When asked who is expected to be doing this portion of the work, the answer was it's hoped to be worked out with Millennium Builders.

The outstanding bill for CR3 was talked about. The cost is expected to be \$4,800 (not the original \$6,100). The BOE will address this matter, as the BOE continues to pay the Architect at this time.

Next Meeting

The next meeting is scheduled for Monday, March 7, 2017, 4:00 p.m. at the Police Department Community Room. If the need for a meeting arises in the meantime, a date will be selected and Committee members will be notified.

Adjournment

On a MOTION by M. Fiorentino, seconded by G. Bischoff, the Committee voted (4-0-0) to adjourn the meeting at 4:44 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary