

TOWN OF GRANBY
SCHOOL BUILDINGS COMMITTEE SPECIAL MEETING
POLICE DEPARTMENT COMMUNITY ROOM
MARCH 28, 2016
MINUTES

PRESENT: Gordon Bischoff, James Sansone, Stephen Royer, Mark Fiorentino, and William Kennedy

ALSO PRESENT: Anna Robbins, BOE Business Manager; Alan Addley, Superintendent of Schools; and John Scheib, Architect - NCA

Chairman Bischoff confirmed a quorum and called the meeting to order at 4:00 p.m.

Public Comment: None.

Minutes

The minutes from the February 8, 2016 meeting were reviewed.

On a MOTION by W. Kennedy, seconded by M. Fiorentino, the Committee voted unanimously (5-0-0) to approve the minutes of February 8, 2016 as presented.

Unfinished or Tabled Business

- a. Update on Project Budget Allocation – a handout, a modified budget allocation page, was provided by Chairman Bischoff. Primarification number has increased and is over budget. Contingency is below \$19,000.
- b. Chairman Bischoff reported a letter to proceed has been issued to Millennium Builders.
- c. Contract with William B. Myer for FFE move – not yet ready for signature. Still looking to have an accurate start and finish date. An estimated start date is June 13th and it's expected the move will be done in several phases. This move includes Wells Road School and the Middle School as well. A. Robbins expects that the contract will be ready for signature by the end of the week.
- d. Primarification – Dr. Addley reported on a handout of estimates, which are prioritized. Magnetizing the front doors, for easier access to the younger students, is at the top of the list. Colors for accent walls are being determined. Dr. Addley stated the new furniture and mural painting costs are “solid”. The list has estimated costs associated with each item. This list will be given to Millennium Builders for an accurate cost determination.

Chairman Bischoff reiterated his prior comment that this project can't go over the \$800,000. Primarification items will not be done if there aren't adequate funds. Dr. Addley stated that maybe, if needed, minimal funds could be found from the BOE small capital budget.

New Business

- a. Consideration of payment of CR3 Invoice – this invoice is reported to be for additional work for playgrounds. Dr. Addley stated this bill is part of the building project. When the bill was submitted to the BOE for payment, Dr. Addley brought it before the BOE Finance Subcommittee for their review. It was stated the committee felt it was the responsibility of the project to pay this bill. John Scheib reviewed the background of CR3 creating a proposed site design. Any further work to be done by CR3 was determined not to be

necessary when Pierce Builders came into the picture. M. Fiorentino noted the bill has been held for some time and should be paid. The bill has not previously been provided to the Committee for payment.

On a MOTION by S. Royer, seconded by M. Fiorentino, the Committee voted unanimously (5-0-0) to pay the CR3 bill from the School Buildings Project funds.

After the motion was approved, it was determined that this bill is partially for work CR3 did and the other part is an Architect fee. It was stated, this CR3 bill was an unanticipated expense. A detailed bill needs to be provided to the town in order to process the payment. Chairman Bischoff stated that no further Architect fees can be incurred by this project going forward.

Open Discussion

John Scheib reported he went to Kelly Lane School and measured tables, chairs and the tray slide on the counter. The tray slide is 33" high, which he thinks might be a bit high for the younger grades, although apparently it's still in the acceptable range. He will look into this further.

Next Meeting

The next meeting is scheduled for Monday, May 2, 2016, 4:00 p.m. at the Police Department Community Room. Someone from Millennium Builders and Pierce Builders are expected to attend this meeting. This meeting will be dedicated to readiness review/project kickoff. It is thought the project foreman from Millennium will be decided on by then, and hopefully be at this meeting. Chairman Bischoff would like to create a list of questions for either Millennium Builders or Pierce Builders, prior to this meeting, to be answered or discussed on May 2nd. Please email any suggested questions to Chairman Bischoff by April 15th so he can create the list.

Millennium Builders start date, at this point in time, is June 15th and the completion date is August 19th. Pierce Builders start date is June 13th and their completion date is July 31st.

John Scheib asked if he can contact Millennium to talk openly about this project. Chairman Bischoff answered, yes.

Adjournment

On a MOTION by W. Kennedy, seconded by S. Royer, the Committee voted (5-0-0) to adjourn the meeting at 4:55 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary