

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
MINUTES  
NOVEMBER 2, 2015**

The regular meeting of the Board of Selectmen was called to order by First Selectman B. Scott Kuhnly at 7:30 p.m.

**PRESENT: B. Scott Kuhnly, Sally King, James Lofink, Mark Neumann, Edward Ohannessian, William F. Smith, Jr., Town Manager; and Student Liaison Alex Domanico**

**I. PLEDGE OF ALLEGIANCE**

**II. PUBLIC SESSION**

Jeff Spence, a Granby resident, spoke about his concerns with regard to the closure of Kearns School and the traffic flow at the high school.

Jerry Ledger, a Granby resident, spoke in support of the proposed sidewalks and hopes they will be usable year round.

Al Wilke, a Granby resident, thanked Bill Smith, Kirk Severance, the Board of Selectmen and others for The North Barn at Holcomb Farm. He commented the town did a fabulous job and it's a beautiful addition to the town. He also thanked James Lofink for his past work at Holcomb Farm.

**III. MINUTES**

ON A MOTION by Selectman Ohannessian, seconded by Selectman King, the Board voted unanimously (5-0-0) to approve the minutes of the regular meeting of October 19, 2015 as corrected by Selectman Neumann; section VIII, paragraph one, first sentence, Mark Neumann should read Mark McDermott.

**IV. UNFINISHED OR TABLED BUSINESS**

No unfinished or tabled business was before the Board.

**V. BUSINESS**

**A. Resignations and Appointments to be Considered**

First Selectman Kuhnly reported there are two vacancies on the Agricultural Commission, one vacancy on the Commission on Aging, and two vacancies on the Conservation Commission. Anyone who has an interest in serving as a member for one of these vacancies should contact the Democratic Town Committee Chairman Jim Lofink, Republican Town Committee Chairman Mark Neumann, or the Town Manager's office.

**B. Consideration of Establishing a School Buildings Committee and Charge**

Town Manager Smith reported he has reviewed with Bond counsel in regard to redirecting unused Bond funds that could possibly be used for the schools renovation project. The unused funds will cover most of the proposed renovations. A Town

Meeting will need to be held in order to free up the money for the project. That could happen sometime in December.

ON A MOTION by Selectman Ohannessian, seconded by Selectman King, the Board voted unanimously (5-0-0) to approve the Board of Selectmen creating a five (5) member School Buildings Committee and that the Town Manager and the Superintendent of Schools will serve as non-voting Ex-Officio members of the Committee as outlined in the following resolution:

BE IT RESOLVED: That the Board of Selectmen hereby creates a five (5) member School Buildings Committee and that the Town Manager and the Superintendent of Schools will serve as non-voting Ex-Officio members of the Committee.

BE IT FURTHER RESOLVED that the School Buildings Committee is given the charge to:

- Examine recent Board of Education specification plan documents on the Granby Public School Declining Enrollment Study dated August 26, 2015.
- Recommend adjustments to the plan documents and obtain approvals from the Board of Education and the Board of Selectmen as necessary.
- Recommend project cost estimates to the Board of Selectmen.
- Recommend contract approvals to the Town Manager for signing.
- Recommend a Clerk of the Works appointment to the Town Manager.
- Have prepared all necessary documents for construction and advertise for project construction.
- Proceed with the oversight of construction activity from Clerk of the Works reports and meet with town agencies and other officials concerning the project. Report construction progress to the Board of Selectmen.
- Coordinate with the Superintendent of Schools and the Town Manager for filing documents for state grant reimbursements as appropriate.
- Upon obtaining a construction work schedule, report to the Board of Selectmen and Board of Education the anticipated completion date. The substantial completion date should be in August 2016. Said schedule should indicate when the project, excluding administrative closeout activity, is to be turned over to the Board of Education for use.

Once a charge for a committee is approved, the Board should consider the appointment of its membership. A five (5) member committee must have no more than three (3) members from any political party.

### **C. Consideration of Appropriation for the Streetscape Improvements Project**

In 2013 the town applied for a grant from the Department of Transportation for the proposed installation of sidewalks on Salmon Brook Street (Route 10/US 202) under the Local Transportation Capital Improvement Program (LOTICIP). The town was awarded the grant and the next step is to bid the project which is expected to be completed within a year. The LOTICIP Grant will contribute 100% of the total cost (\$510,000). The town has already contributed \$25,000 towards the project which they

will attempt to recover from the grant. Start time for the project is expected to be in the spring.

Authorization is needed from the Board Selectmen as well as the Board of Finance to spend the grant money.

ON A MOTION by Selectman King, seconded by Selectman Ohannessian, the Board voted unanimously (5-0-0) to appropriate from the \$11.4M Capital Projects to the \$11.4M Capital Projects Fund the amount of \$510,000 for the Streetscape Improvements Project and forward the request to the Board of Finance for their consideration.

**D. Consideration of Action Regarding International Brotherhood of Police Officers Agreement**

A tentative agreement between the town and International Brotherhood of Police Officers has been negotiated as of October 16, 2015. Per state statutes, the tentative agreements must be presented to the Board of Selectmen within 14 days and they must then accept the Agreement within 30 days following the 14 days. Town Manager Smith reviewed the summary of tentative agreement changes to the existing agreement.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to accept (ratify) the Agreement.

**VI. TOWN MANAGER REPORTS**

**A. Budget Operations – June 2015 (Unaudited)**

Town Manager Smith reported tax collections to be at 101%. Revenues received shows \$10,004 is still outstanding for the E911 PSAP Grant. To be clear, the payment was received in July not June, therefore the June 2015 Operations Report did not reflect the July payment. Budget operations summary reports \$153,000 (unused money) going back into the General Fund at the end of June 2015. These are unaudited numbers although they are pretty close to where findings would be with the audit.

**VII. FIRST SELECTMAN REPORTS (B. Scott Kuhnly)**

**A.** Election Day is Tuesday, November 3, 2015, Granby Community Gym, 315 Salmon Brook Street. Poll hours are 6:00 a.m. to 8:00 p.m. Check the town's website under the town departments tab, "Registrar of Voters" for the listing of candidates and other information.

**B.** 2015 Household Hazardous Waste Collection – Saturday, November 7, 2015 from 8:00 a.m. – noon; Simsbury Public Works Facility, 66 Town Forest Road. This event is in partnership with Simsbury, Avon, and Canton. Questions can be directed to Public Works 860-653-8960.

C. First Selectman Kuhnly announced Koffee with Kuhnly, November 16, 2015 at 9:00 a.m. in the Town Hall Meeting Room.

**VIII. SELECTMAN REPORTS (Sally King, Vice Chairman; James Lofink, Mark Neumann, and Edward Ohannessian, and Alex Domanico and Mark McDermott, Student Liaisons)**

Selectman King congratulated the Granby football team who is undefeated so far this year, with 3 more games to go.

Alex Domanico reported the National Honor Society has inducted new members. These people will be working on fundraising events, one being a volleyball tournament.

**IX. ADJOURNMENT**

ON A MOTION by Selectman King, seconded by Selectman Ohannessian, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

William F. Smith, Jr.  
Town Manager