

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
MINUTES  
AUGUST 17, 2015**

The regular meeting of the Board of Selectmen was called to order by First Selectman B. Scott Kuhnly at 7:30 p.m.

**PRESENT: B. Scott Kuhnly, Sally King, James Lofink, Mark Neumann, Edward E. Ohannessian, and William F. Smith, Jr., Town Manager**

**I. PLEDGE OF ALLEGIANCE**

**II. PUBLIC SESSION**

No public addressed the Board.

**III. MINUTES OF PRECEDING MEETING**

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to approve the minutes of the regular meeting of July 20, 2015 as presented.

ON A MOTION by Selectman Ohannessian, seconded by Selectman Lofink, the Board voted (3-0-2) (abstentions King and Neumann) to approve the minutes of the special meeting of August 6, 2015 as presented.

**IV. UNFINISHED OR TABLED BUSINESS**

No unfinished or tabled business was before the Board.

**V. BUSINESS**

**A. Resignations and Appointments to be Considered**

ON A MOTION by Selectman Neumann, seconded by Selectman Ohannessian, the Board voted unanimously (5-0-0) to accept, with regret, the resignation of Republican Registrar of Voters Sarah Thrall effective August 21, 2015. First Selectman Kuhnly thanked Ms. Thrall for her service.

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to accept, with regret, the resignation of Eric Myers from the Conservation Commission. He has been appointed as a Planning and Zoning Commission Alternate.

Selectman Lofink inquired about the Greater Hartford Transit District position that was vacated by Russell St. John. Town Manager Smith indicated it is a Selectmen appointed position and he will provide Selectman Lofink with more information.

ON A MOTION by Selectman Ohannessian, seconded by Selectman King, the Board voted unanimously (5-0-0) to reorder the agenda placing item V.E. to be discussed during closed session following Selectmen Reports.

**B. Consideration of Participating in the Clean Energy Communities Municipal Pledge**

Town Manager Smith reported the town, along with 145 other towns, has participated with the Connecticut Clean Energy and the Clean Energy Finance and Investment Authority on clean energy projects since 2010. Initiatives that have occurred include: clean energy giveaways and brochure information given out at Celebrate Granby Days by the Conservation Commission (Clean Energy Task Force); the purchase of solar panels installed at the Park House; the Conservation Commission held a Clean Energy Alternative Information Event on March 24, 2015; purchase of clean, renewable energy sources for annual electricity usage in most municipal properties; and still working on reduction in energy use at municipal facilities with lighting and natural gas conversion.

A representative from Eversource spoke at the meeting and is looking for interested municipalities to sign onto a clean energy communities pledge. There is no down side and the town would be eligible to receive grant money and assistance from Eversource by participating in this pledge. Pledges are not legally binding. It just shows your participation in the program and hopefully it will lead other towns to follow by example. For every 100 points earned in the program, the town earns \$5,000 in grant money. Granby has already earned 117 points. Free promotional information is always available.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to approve and authorize the Town Manager to sign a Pledge, which will attempt to reduce municipal building energy consumption from 2010 to 2018 by 20%.

Town Manager Smith noted that Granby has already made great strides since 2010 and that may have already reduced our energy consumption close to 20%

**C. Recognition and Acceptance of Gift from Granby Library Association**

The Granby Library Association (GLA) has generously offered to provide the Children's Department of the Granby Public Library with a much needed, new circulation desk. It will provide for improved staff efficiency and customer service, is ADA-compliant, has clear sightlines into the entire Children's Room for the safety of the children, including the public computers; and will provide privacy of patron records on the staff computers.

ON A MOTION by Selectman Ohannessian, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to recognize the Granby Library Board (GLA) for their generous support and gift of a Children's Circulation desk in the Children's Department of the Granby Public Library.

**D. Consideration of Capital Program Priority Advisory Committee (CPPAC) Submissions**

<u>Ranking</u> *	<u>Project Name</u>	<u>Category</u>	<u>Estimated Start Date</u> *
3	Radio Communication System	Placeholder	2016-2018
2	Barndoor Hills Road Improvements	Fully Defined	2017-2018
2	Simsbury Road	Fully Defined	2016-2017
3	Holcomb Farm Buildings	Placeholder	2018-2019
4	Addition to Granby Public Library	Concept	unknown
1	DPW Transfer Station Building & Site Improvements	Fully Defined/ Placeholder	2016-2018
3	Local Bridges	Placeholder	2017-2018

\* Changing conditions may warrant ranking and estimated start date adjustments.

Town Manager Smith briefly reviewed the CPPAC projects on the list. These projects do not fit into normal budgets and are typically over \$150,000 in cost and large enough to go out for bonding. The last bonding issue was in 2013. Ranking is difficult, as things change over time. Ranking is for in-house use only. Start dates are an estimate and could change, as do priorities. Selectman King wanted to add Open Space as a placeholder to the list so it would not be a forgotten issue. First Selectman Kuhnly indicated Radio Communication System should be more of a priority. It has been talked about for so many years already. Selectman Ohannessian brought up the idea of regionalization. That has also been talked about many times.

Town Manager Smith reviewed the consideration of how bridge projects could be funded. If locally, the town would fund it 100%. If by the State, it would be funded by grants (40%) and would take approximately three to five years. If by Federal grants (80%), it would probably take 5 - 10+ years to complete.

Town Manager Smith indicated these are ideas that provide the Board of Finance a chance to know what we are looking at for future capital projects. They will be further reviewed by CPPAC when they meet in September.

ON A MOTION by Selectman Neumann, seconded by Selectman King, the Board voted unanimously (5-0-0) to forward this Capital Project List to CPPAC for their review with the addition of Open Space as a placeholder.

**E. Discussion and Information Concerning Personnel Matter**

Item to be discussed during closed session following Selectmen Reports.

**VI. TOWN MANAGER REPORTS**

**A. July Budget Operations**

Town Manager Smith briefly reviewed the July Budget Operations. Collections are at 49%. There were questions as to where income from rents (town owned land) could be found in the Budget Operations as well as Recreation events. Town Manager Smith indicated, for clarification, the Budget Operations Report is General Fund Activity only.

Rents of town owned land for agricultural purposes is shown as a revenue in the General Fund. The town keeps a list of the rental and haying properties and who leases it. The list could be provided for review. Other fee paying activities go into a special fund called Recreation Program Events Fund.

**VII. FIRST SELECTMAN REPORTS (B. Scott Kuhnly)**

First Selectman Kuhnly announced the Board of Selectmen Student Liaison Program is starting up soon. Forms can be obtained from the Principal's Office at Granby Memorial High School. Candidates should contact Kristen Thornton, Secretary to High School Principal Mary Gadd. The first day of school is September 1, 2015.

**VIII. SELECTMAN REPORTS (Sally King, Vice Chairman; James Lofink, Mark Neumann, and Edward Ohannessian)**

No reports.

**IX. ADJOURNMENT**

First Selectman Kuhnly recessed the meeting to closed session at 8:13 p.m.

**CLOSED SESSION**

First Selectman Kuhnly called the executive session of the Board of Selectmen to order at 8:15 p.m.

**PRESENT: B. Scott Kuhnly, Sally King, James Lofink Mark Neumann, and Edward Ohannessian**

The purpose of the meeting was for discussion and information regarding Town Manager's annual review.

The executive session adjourned at 8:40 p.m.

The regular meeting of the Board of Selectmen was reconvened at 8:40 p.m.

**ON A MOTION** by Selectman Ohannessian, seconded by Selectman King, the Board voted unanimously (5-0-0) to increase the Town Manager's salary by 2.75%.

There being no further business to come before the Board, **ON A MOTION** by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:43p.m.

Respectfully submitted,

William F. Smith, Jr.  
Town Manager