

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
MINUTES  
NOVEMBER 4, 2013**

The regular meeting of the Board of Selectmen was called to order by First Selectman John Adams at 7:35 p.m.

**PRESENT: John Adams, Ronald Desrosiers, B. Scott Kuhnly, Sally King, Mark Neumann, and William F. Smith, Jr., Town Manager**

**I. PUBLIC SESSION**

No public addressed the Board.

**II. MINUTES OF PRECEDING MEETING**

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve the minutes of the regular meeting of October 7, 2013 as presented.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve the minutes of the special meeting of October 7, 2013 as presented.

ON A MOTION by Selectman Desrosiers, seconded by Selectman King, the Board voted unanimously (5-0-0) to reorder the agenda, placing item IV. D. to be discussed during closed session following Selectmen Reports.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to add agenda item IV. E. Consideration of OPM Regional Performance Incentive Program Grants.

**III. UNFINISHED OR TABLED BUSINESS**

No unfinished or tabled business was before the Board.

**IV. BUSINESS**

**A. Resignations and Appointments to be Considered**

ON A MOTION by Selectman Neumann, seconded by Selectman Desrosiers, the Board voted unanimously (5-0-0) to appoint Lynne A. DeMatteo (R), 84 Hunt Glen Drive, to the Commission on Aging. Her term will expire January 13, 2014.

ON A MOTION by Selectman Neumann, seconded by Selectman Desrosiers, the Board voted unanimously (5-0-0) to appoint William J. Sleavin (R), 67 Northwoods Road, to the Conservation Commission. His term will expire January 11, 2016.

**B. Consideration of Request to Appropriate Money to CNEF**

The town went to bond for the 11 capital improvement projects in February 2013. Proceeds from the sale benefitted us with a \$600,000 premium. This premium must

be used for debt payment. This year's budget identified \$255,225 of that premium for debt payments.

The full \$600,000 needs to be placed into our Capital Non-Recurring Expenditure Fund (CNEF).

Town Manager Smith spoke about some of the bond projects that have been completed including the Silver Street Bridge and the purchase of the Evonsion Farm, both of which resulted in substantial savings. The new roof on the library and the athletic fields project at the high school are complete. The installation of a generator at the middle school is still in progress as well as the sidewalk project along Salmon Brook Street to Salmon Brook Park.

ON A MOTION by Selectman Desrosiers, seconded by Selectman King, the Board voted unanimously (5-0-0) to authorize an appropriation in the amount of \$600,000 from the \$11.4M Capital Projects Fund to CNEF for Debt Service and forward the request to the Board of Finance for their consideration.

**C. Consideration of Traffic Control Signal Installation at Salmon Brook Street and Floydville Road**

The Connecticut Department of Transportation (DOT) has agreed to place a traffic control light at the intersection of Salmon Brook Street and Floydville Road. A cost Sharing Agreement is required to be signed, which among other things, demands payment from the town in the amount of \$10,000. It is suggested that payment be placed into the 2014-15 Capital Budget.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to authorize the First Selectman or Town Manager to sign the Cost Sharing Agreement for the "Traffic Control Signal at Salmon Brook Street and Floydville Road".

**D. Consideration of Legal Matter**

Item to be discussed during closed session following Selectmen Reports.

**E. Consideration of OPM Regional Performance Incentive Program Grants**

Town Manager Smith indicated the Capitol Region Council of Governments (CRCOG) has reminded members they need to decide on projects their town would like to participate in for the Regional Performance Incentive Program Grants for 2013. There are several Regional Performance Incentive Program projects approved by the board and more fully described in the notice.

Selectman Desrosiers asked if these grants are for down the road projects. First Selectman Adams indicated they were.

A resolution of support must be passed by the Board of Selectmen. Selectman Kuhnly read the resolution.

ON A MOTION by Selectman Kuhnly, seconded by Selectman King, the Board voted unanimously (5-0-0) to approve the following Resolution of Endorsement for the Regional Performance Incentive Program Grants.

### **Resolution of Endorsement**

The Legislative Body\* of the Town of Granby met on November 4, 2013 and adopted a resolution by an unanimous vote which endorsed the **Regional Performance Incentive Program** proposal referenced in Connecticut General Statutes Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 for the following proposals to be submitted by the Capitol Region Council of Governments:

- 1) Regional Nutmeg Network Connections
- 2) Regional Data / Disaster Recovery Center
- 3) Regional Computer Forensics Laboratory
- 4) Human Resources On-line Clearinghouse and Templates

## **V. TOWN MANAGER REPORTS**

### **A. Close Out of Athletic Fields Committee**

Town Manager Smith reported the athletic fields are done with the exception of a few items left on the punch list and some minor administration work that can be handled by the Town Manager's office. The committee has done a terrific job. It is recommended the committee be invited to the next Board of Selectmen meeting to be formally recognized for their work.

First Selectman Adams inquired about swearing in of newly elected officials at the next Board of Selectmen's meeting. Town Manager Smith indicated the First Selectman is typically sworn in by the Town Clerk and everyone else can be done as a group by the First Selectman. A swearing in reception was discussed.

### **B. Budget Operations Report – September 2013**

Town Manager Smith reported tax collections to be at 55%. Budget operations summary shows Miscellaneous – State has 128% revenue received which included motor vehicle violations and FEMA reimbursement (Feb. 2013 storm). Also State Revenue Sharing received for August plus one time program end amount for a total of \$71,033.

## **VI. FIRST SELECTMAN REPORTS (John Adams)**

First Selectman Adams wanted to thank the many folks that he worked with over the last 10 years, but especially the support he received from his wife Cindy and his family. He thanked the Board of Selectmen who work very hard for the Town of Granby. It was mentioned that the Board typically votes unanimously on motions because the decisions are based on what is best for the town. First Selectman Adams also spoke of how fortunate Granby has been to have Bill Smith as Town Manager for 35 years. The town has received many accolades for how well the town is run overall and also acknowledgments regarding the town's financial stability.

First Selectman John Adams expressed his feelings in a letter that was written for the upcoming Annual Report that will be coming out by the end of this year.

First Selectman Adams received a standing ovation from the Board members and Town Manager.

**VII. SELECTMAN REPORTS (Sally King, Vice Chairman, Ronald Desrosiers, B. Scott Kuhnly, and Mark Neumann)**

No reports.

**VIII. ADJOURNMENT**

ON A MOTION by Selectman Desrosiers, seconded by First Selectman Adams, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:04 p.m.

The meeting recessed to closed session at 8:04 p.m.

**CLOSED SESSION**

First Selectman Adams called the executive session of the Board of Selectmen to order at 8:07 p.m.

**PRESENT: John Adams, Ronald Desrosiers, B. Scott Kuhnly, Sally King, Mark Neumann, and William F. Smith, Jr., Town Manager**

The purpose of the meeting was to discuss a legal matter.

The executive session adjourned at 8:30 p.m.

The regular meeting of the Board of Selectmen was reconvened at 8:33 p.m.

ON A MOTION by Selectman Neumann, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:33 p.m.

Respectfully submitted,

William F. Smith, Jr.  
Town Manager