

**TOWN OF GRANBY
BOARD OF SELECTMEN
MINUTES
FEBRUARY 4, 2013**

The regular meeting of the Board of Selectmen was called to order by First Selectman John Adams at 7:30 p.m.

PRESENT: John Adams, Sally King, B. Scott Kuhnly, Mark Neumann, William F. Smith, Jr., Town Manager; and Student Liaisons Sarah Wutka and Casey Buchholz

I. PUBLIC SESSION

Granby Resident Priscilla Warnke, 11 Elizabeth Street, addressed the Board regarding the process of hiring a present part-time employee, as a full time dispatcher; in particular Jim Warnke, who applied for the full-time position but was not offered it. She provided some background information and spoke in support of her husband.

David Marceau, 23 Meeting House Road, also spoke in support of Jim Warnke. He indicated that hiring part-time workers to full-time positions is good practice.

Both parties asked the town to look into this matter.

II. MINUTES OF PRECEDING MEETING

ON A MOTION by Selectman Kuhnly, seconded by Selectman Neumann, the Board voted 3-0-1 to approve the minutes of the regular meeting of January 22, 2013 as presented. Selectman King abstained.

III. UNFINISHED OR TABLED BUSINESS

No unfinished or tabled business was before the Board.

IV. BUSINESS

A. Resignations and Appointments to be Considered

ON A MOTION by Selectman Kuhnly, seconded by Selectman Neumann, the Board voted unanimously (4-0-0) to reappoint the following:

Katherine B. Bogli (R), 198R Salmon Brook Street, to the Agricultural Commission. Her term will expire January 9, 2017.

Lucy E. Lindeyer (R), 367 North Granby Road, to the Agricultural Commission. Her term will expire January 9, 2017.

John D. O'Brien (R), 40 Wells Road, to fill a vacancy on the Agricultural Commission. His term will expire January 12, 2015.

Karen Hood (R), 25 Whitman Drive, to the Commission on Aging. Her term will expire January 12, 2015.

Edward Guarco (R), 22R East Street, to the Development Commission. His term will expire January 12, 2015.

Robert J. Rome (R), 19 Bushy Hill Road, to the Development Commission. His term will expire January 12, 2015.

Brigid R. Gunn (R), 6 Gristmill Lane, to the Park and Recreation Board. Her term will expire January 12, 2015.

Robert P. Donna, 18 Farmview Lane, to the Granby Library Board. His term will expire January 11, 2016.

First Selectman Adams mentioned the Development Commission has one vacancy, the Library Board has one vacancy, and the Commission on Aging has two vacancies. Anyone interested in serving on any commission should contact the Town Manager's office.

B. Consideration of Board of Selectmen 2013-2014 Budget Workshop Dates

Budget workshop assignments and dates were set as follows:

Thursday, March 7th

Administration – B. Scott Kuhnly

Personal and Property Protection – Mark Neumann

Capital Budget & Debt Service – Ron Desrosiers

Monday, March 11th

Libraries, Recreation, and Social Services – John Adams

Public Works and Environment – Sally King

Revenues and Other Funds – ALL MEMBERS

All workshops will begin at 6:00 p.m. in the Town Hall Meeting Room. An additional workshop will be held March 14th, 2013 if necessary.

C. Consideration of Summer Concerts in the Park and Fireworks Show

Town Manager Smith explained that the Recreation and Leisure Services Department plans to hold three or four concerts at Salmon Brook Park and in September a fireworks show at the Chamber of Commerce Celebrate Granby event. It is recommended the excess funds received from the Granby 225 Celebration pay for these events.

ON A MOTION by Selectman King, seconded by Selectman Kuhnly, the Board voted unanimously (4-0-0) to approve the appropriation up to \$9,313 from the Recreation Events Fund.

D. Consideration of Capital Lease Purchase Program for 2012-13

The capital lease purchases of school buses and technology equipment as recommended by the Board of Education and the municipal capital plan that includes replacement and purchase of one heavy duty truck with dump body, a medium pick-up truck, and a finish mower will be put into a lease program that will spread the cost

over several years. Simsbury Bank has a favorable rate of 2.25% for a five-year lease agreement. A resolution needs to be passed to go forward.

ON A MOTION by Selectman King, seconded by Selectman Kuhnly, the Board voted unanimously (4-0-0) to approve the RESOLUTION as follows:

WHEREAS, the Town of Granby has entered or is entering into an Equipment Lease/Purchase Agreement (“Promissory Note”) and a Loan Agreement in an amount up to \$804,500, with The Simsbury Bank and Trust Company;

NOW THEREFORE BE IT RESOLVED, that these Agreements are hereby approved, and that the action of the official of the Town of Granby in signing these Agreements on behalf of it be, and is hereby, ratified, confirmed, and approved; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Granby, be, and is hereby authorized, empowered, and directed to sign on its behalf the Agreements and any addenda, schedules, notes, UCC financing statements, or other instruments issued under the provisions of the Agreement, and any other instruments or documents which may be necessary or expedient in connection with agreements upon or in fulfillment of the provisions of the Agreements.

E. Consideration and Update of Capital Projects Activity

Town Manager Smith indicated the town presented its case before the rating agency of Standard & Poor’s on January 24, 2013. The review went well, and we retained our present rating of ‘AA’. The bonds have been posted and will be priced on February 5, 2013. Of the \$11,400,000 authorized, an amount of \$8,700,000 will be issued for the 11 approved projects. The bond amount for the projects includes \$300,000 as contingency, to be authorized by the Board of Selectmen.

Town Manager Smith outlined the status of the 11 capital projects activity as follows:

Projects virtually complete, excluding only a few punch-list items:

- Cossitt Library Improvements from Land Purchase
- GMHS Electronics Lab
- Granby Public Library Roof Replacement
- Salmon Brook Park Tennis Court Replacement

Projects requiring some additional work:

- Purchase of 107 East St. (Formerly Evonsion Farm)
- Emergency Generators – replacements and new
 - Except for the Middle School (MS), all generators have been ordered or installed. The MS electrical would have to be reconfigured and may far exceed funds available. More review will take place.
- Silver Street Bridge

Projects in design phase or that may require modification:

- Streetscape Improvements (sidewalks along Salmon Brook Street)
- DPW Wash Bay and Storage Addition
- SBP Pond House
 - Cost projection for the Salmon Brook Pond House project is higher than expected. The project is now being reworked. In addition, the State Department of Health is requiring another well or a hook up to a public water supply system. The cost of this new requirement is also being looked into.
- GMHS Athletic Fields
 - The Athletic Fields project has been modified and has been let out to bid for a second time. The project was scaled down and rebid. It is unlikely that the project can be further reduced and still preserve the concept of a quality project. In addition, the plan is to begin construction soon, in order that it be completed by late summer. If further delays are incurred, it will likely be another year before completion. It is therefore suggested that the project be let out for construction with the needed excess amount to come from other project savings, i.e. GPL Roof Replacement or Silver Street Bridge. An excess amount of \$50,000 is recommended to come from the favorable results of the Library Roof Replacement (\$30,000) and from the Silver Street Bridge (\$20,000). An additional \$50,000 as a contingency is suggested.

ON A MOTION by Selectman Kuhnly, seconded by Selectman Neumann, the Board voted unanimously (4-0-0) to reallocate \$30,000 from the Library Roof Replacement and \$20,000 from the Silver Street Bridge projects.

First Selectman Adams read the list of items not included in the Athletic Fields project that the Committee identified for consideration to add into the project. They were: scoreboard for stadium field, portable outfield fence (softball), new storage containers (for under the grandstand), building enclosure for electrical and lighting switchgear. Selectman Kuhnly commented that there is some discussion that booster groups or sports affiliates may be approached to assist with cost of items from the above mentioned list. If any items from this list could be purchased, it would only enhance the fields.

V. TOWN MANAGER REPORTS

A. Budget Operations Report – December 2013

Town Manager Smith reviewed the December Budget Operations Report. It was reported we are where we should be at this half-year mark. Tax collections received are at 64%. Education revenues from the state are on target and intergovernmental revenues are holding. The state miscellaneous account shows an excess of \$198,316 as a result of receiving the money released from the state for the Wells Road School renovation reimbursement, a reimbursement from Storm Irene, motor vehicle violations, and other smaller revenues. On the local revenue side, the miscellaneous account shows an excess of \$13,000 from insurance reimbursements and legal fees collection. As reported before, short-term investments are not anticipated to reach \$50,000 and this will become a shortfall.

On the expenditure side, Town Manager Smith indicated the overall budget is on target except Police Operations may need a transfer due to police overtime costs. This will be reviewed further. The preferred schedule of the police officers is to have two officers and a supervisor on duty 24/7. If an officer is out from the schedule and it is needed to be filled, the cost is time and a half, which contributes towards the additional overtime cost being expended.

B. Grand List for October 1, 2012

The Grand List for October 1, 2012 has been completed and filed with the state as required. The motor vehicles did not generate revenue as hoped. There has been a decrease of 10.58%.

Town Manager Smith commented the values of higher end homes decreased and low to mid-range home prices may show an increase.

VI. FIRST SELECTMAN REPORTS (John Adams)

First Selectman Adams read a letter from the American Legion expressing their gratitude for the town's assistance in renovating the civil war statute.

VII. SELECTMAN REPORTS (Sally King, Vice Chairman, Ronald Desrosiers, B. Scott Kuhnly, and Mark Neumann, and Sarah Wutka and Casey Buchholz Student Liaisons)

Student liaison Casey Buchholz reported the hockey team won their game this past week and two students attended the Presidential Inauguration 2013.

VIII. ADJOURNMENT

ON A MOTION by Selectman Kuhnly, seconded by Selectman Neumann, the Board voted unanimously (4-0-0) to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

William F. Smith, Jr.
Town Manager