

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
MINUTES  
AUGUST 5, 2013**

The regular meeting of the Board of Selectmen was called to order by First Selectman John Adams at 7:33 p.m.

**PRESENT: John Adams, Ronald Desrosiers, B. Scott Kuhnly, Sally King, Mark Neumann, and William F. Smith, Jr., Town Manager**

**I. PUBLIC SESSION**

No public addressed the Board.

**II. MINUTES OF PRECEDING MEETING**

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted 4-0-1 (abstention Desrosiers) to approve the minutes of the regular meeting of July 15, 2013 as presented.

**III. UNFINISHED OR TABLED BUSINESS**

No unfinished or tabled business was before the Board.

**IV. BUSINESS**

ON A MOTION by Selectman King, seconded by Selectman Desrosiers, the Board voted unanimously (5-0-0) to add agenda item IV. F. to discuss personnel matters and to move agenda item IV. F. to Executive Session following Selectman Reports.

**A. Resignations and Appointments to be Considered**

ON A MOTION by Selectman Desrosiers, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to appoint Victoria Dirienzo (D), 3 Powder Mill Lane, to the Conservation Commission. She will replace Neil Hornish who resigned in April. Her term will expire January 11, 2016.

ON A MOTION by Selectman Kuhnly, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to appoint Mark Lockwood (R), 15 Heather Lane, to the Planning and Zoning Commission. His term will expire November 19, 2013.

Present vacancies include: Commission on Aging (2), Employee Health Benefits Fund Advisory Committee (1), Holcomb Farm Board of Directors (2), Planning and Zoning Commission Alternate (2), and Zoning Board of Appeals (1).

**B. Consideration of Two Resolutions in Support of the Proposed Small Town Economic Assistance Program (STEAP) Grant Funding for the Construction of a Parking Lot and the Rehabilitation of Buildings at Holcomb Farm**

The Board of Selectmen submitted an application for a STEAP grant in July 2012. The state Office of Policy and Management formally notified the town of the grant award in the amount of \$500,000.

The town must submit a certified resolution by the Board of Selectmen approving the STEAP 2013 grant project as outlined below:

**WHEREAS**, the Town of Granby with the state's support for these capital improvements can result in future new employment, programming, and construction that allows for creative plans for Agricultural Tourism and provide a unique barn setting for weddings, other social gatherings, and events; and

**WHEREAS**, upon completion, the area will serve as a demonstration project with an environmentally-sensitive design, which can be applied in other areas throughout the state; and

**WHEREAS**, the Board of Selectmen has considered the project's objectives and finds that the proposed improvements to the parking area and driveway at the Holcomb Farm, along with rehabilitation of buildings is in the best interest of the Town of Granby and will, at the same time, promote an environmentally-sensitive community atmosphere and provide a unique agricultural open space setting;

**NOW BE IT RESOLVED**, that the Town of Granby based on the above information, and by virtue of this resolution, hereby fully supports the proposed project.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve the resolution accepting the Small Town Economic Assistance Program (STEAP) 2013 Grant.

A second resolution certifies that the Town Manager signing the award is the current duly appointed Chief Executive Officer and authorizes the Town Manager to execute agreements of the \$500,000 STEAP grant for Holcomb Farm improvements as below:

**RESOLVED**, that William F. Smith, Jr., Chief Executive Officer (CEO) of Granby be and hereby is authorized to execute and approve on behalf of this municipal corporation an Agreement with the State of Connecticut for financial assistance to complete improvements to a municipally owned, operated, and maintained property, known as Holcomb Farm which is located, within the territorial limits of the Town of Granby, STEAP 2013;

**BE IT FURTHER RESOLVED**, that William F. Smith, Jr., CEO of Granby is hereby authorized to enter into such agreements, contracts, and execute all documents necessary to said grant with the State of Connecticut.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve the resolution authorizing William F. Smith, Jr. Chief Executive Officer (CEO) to execute the Small Town Economic Assistance Program (STEAP) 2013 Grant.

Town Manager William Smith has had some discussion with Holcomb Farm Directors regarding the projects to be considered for the STEAP Grant. They include: a parking area and building improvements.

**C. Consideration of Formal Closeouts of Various Project Funds (Kelly Lane School Project, Cossitt Improvement Fund, and COPS Secure Our Schools)**

Various projects that have been completed in the last several years need to be closed out. The remaining amounts will fall to the General Fund, totaling approximately \$120,000. The funds with money remaining are Kelly Lane School Project and Cossitt Improvement Fund. The COPS Secure our Schools Fund was spent in its entirety.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve closing out the following completed projects: Kelly Lane School Project, Cossitt Improvement Fund, and COPS Secure Our Schools Fund.

**D. Discussion of Doherty Road as a One-Way Street**

During the Silver Street Bridge project, Doherty Road, which is very narrow with little or no way to turn around once heading into it, was restricted to one-way heading west. There has been some discussion about continuing the road as one-way. Selectman Neumann responded it makes sense to keep it one-way whereas the road is too narrow to allow more than one vehicle going in any one direction at a time.

First Selectman Adams indicated there would be a public hearing to discuss this issue on Monday, September 16, 2013 at 7:00 p.m. before the regular Board of Selectmen meeting.

**E. Consideration of Ratification for United Public Service Employees Union (UPSEU) Local 424, Unit 49 Department of Public Works and Dispatchers**

Town Manager Smith reported that after meeting with the Union to discuss adding another point to health coverage, they came to an agreement on July 30<sup>th</sup> and voted to accept adding the additional point. As it now stands, the agreement adds two points to health benefits, one now and one in FY 2015-16. Town Manager Smith indicated the key element to this union agreement is it will bring them in line with other unions. They will be paying 15% of the cost. First Selectman Adams added this is a four-year agreement that is already one year behind.

ON A MOTION by Selectman King, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to ratify the agreement for United Public Service Employees Union (UPSEU) Local 424, Unit 49 Department of Public Works and Dispatchers.

**F. Discussion of Personnel Matters**

Agenda item IV. F. will be discussed during closed session following Selectman Reports.

**V. TOWN MANAGER REPORTS**

**A. Capital Projects Update**

Town Manager Smith gave a brief update of capital project activities. The Silver Street bridge is 98% complete and under budget. The Pond House is on schedule and within cost estimates. Interior work is being finished. The streetscape improvements and sidewalk project grant application is being reviewed and the town is working with the Department of Transportation on this project. The Emergency generator project has new generators installed at the Town Hall and Senior Center. Three generators for Lost Acres Fire Department have been installed. The pump station generator will be installed shortly. The town has applied for a grant to cover a majority of the costs associated with the Middle School generator. Final cost estimates are higher than anticipated. It was determined that a smaller generator to cover a specific area for sheltering at the school was not feasible. The generator approved for this project will power the whole school resulting in a higher cost. However, the grant will cover the additional cost, if approved. The project is 75% complete. The high school fields are moving along with an anticipated completion date of late August.

Selectman Desrosiers questioned the cost of the Middle School generator at \$300,000. Town Manager Smith responded the town had to get a larger generator to power the whole school resulting in the higher than anticipated cost.

**VI. FIRST SELECTMAN REPORTS (John Adams)**

No reports.

**VII. SELECTMAN REPORTS (Sally King, Vice Chairman, Ronald Desrosiers, B. Scott Kuhnly, and Mark C. Neumann)**

Selectman Kuhnly asked that everyone please not walk on the athletic fields while they are still under construction. They should be completed soon.

**VIII. ADJOURNMENT**

The meeting recessed to closed session at 7:55 p.m.

**CLOSED SESSION**

First Selectman Adams called the executive session of the Board of Selectmen to order at 7:57 p.m.

**PRESENT: John Adams, Ronald Desrosiers, B. Scott Kuhnly, Sally King, Mark Neumann, and William F. Smith, Jr., Town Manager**

The purpose of the meeting was to discuss personnel matters.

The executive session adjourned at 8:20 p.m.

BOS MINUTES

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The regular meeting of the Board of Selectmen was reconvened at 8:25 p.m.

There being no further business to come before the Board, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

William F. Smith, Jr.  
Town Manager