

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
MINUTES  
NOVEMBER 19, 2012**

The regular meeting of the Board of Selectmen was called to order by First Selectman John Adams at 7:31 p.m.

**PRESENT: John Adams, Ronald Desrosiers, B. Scott Kuhnly, Mark Neumann, and William F. Smith, Jr., Town Manager and Student Liaison Sarah Wutka**

**I. PUBLIC SESSION**

No public addressed the Board.

**II. MINUTES OF PRECEDING MEETING**

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (4-0-0) to approve the minutes of the regular meeting of November 5, 2012 as presented.

**III. UNFINISHED OR TABLED BUSINESS**

No unfinished or tabled business was before the Board.

**IV. BUSINESS**

**A. Resignations and Appointments to be Considered**

There were no resignations. First Selectman Adams indicated there is one vacancy on the Development Commission. An interested volunteer can contact the Town Committee Chairmen B. Scott Kuhnly (R) or Margaret Chapple (D), or the Town Manager's office for further information.

**B. Presentation of Long-Range Plan for Library Services by the Granby Library Board**

Granby Library Board Chairman, Lynn Lochhead addressed the Board of Selectmen with a review of the Long-Range Plan for Library Services. Ms. Lochhead thanked the library staff, board members, and volunteers for all their help.

The process to gather information began with surveys from various age groups around town, including schools, seniors, and businesses. Sub-committees were formed to investigate alternate funding, facilities, marketing, and technology. The hope is to achieve the goals in each category and for the library to improve their visibility and presence in town.

The new hours were reviewed and Ms. Lochhead reported these hours are now more consistent and it is hoped that more hours can be added in the future.

Plans of joining a consortium are being explored. This would mean working with sister libraries in surrounding towns to provide better services to residents.

Selectman Kuhnly asked if there was any feedback about the newly renovated Cossitt Library. Director of Library Services, Kelly Marszycki responded comments have been positive.

**C. Consideration of Grant Application for Department of Police Services**

Granby Police Department is eligible for a "one-time" police video equipment technology grant, to help comply with Public Act 11-174 AAC Electronic Recording of Interrogations. This grant is funded by the Justice Assistance Formula Grant (JAG) program. The amount of the grant is \$19,886, and will cover the cost of the equipment only. Use and maintenance costs will be the responsibility of the town.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (4-0-0) to approve making application funded through the Police Grants Fund.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (4-0-0) to approve making an appropriation for the grant from the Police Grants Fund in the amount of \$19,886.

**D. Consideration of Call for Town Meeting for Final Portion of Cider Mill Heights Proposed Town Road**

First Selectman Adams stated, any time the town accepts property a town meeting is required. The final portion of the subdivision road known as Cider Mill Heights is being recommended for town acceptance. The special town meeting is being called for 8:00 p.m. on December 3, 2012

ON A MOTION by Selectman Kuhnly, seconded by Selectman Desrosiers, the Board voted unanimously (4-0-0) to approve the call for a special town meeting on December 3, 2012 for acceptance of the final portion of Cider Mill Heights proposed town road.

Town Manager Smith reported the deeds and other approvals have been reviewed by the town attorney and are in place. The Planning and Zoning Commission will take final action on November 27, 2012. If their final action does not approve and recommend acceptance as a town road, the town will not hold a special town meeting.

**E. Consideration of Real Estate Matter and an Issue Concerning Potential Litigation**

ON A MOTION by Selectman Desrosiers, seconded by Selectman Neumann, the Board voted unanimously (4-0-0) to reorder the agenda, placing item IV. E. to be discussed during closed session following Selectman Reports.

**V. TOWN MANAGER REPORTS**

**A. Budget Operations Report – October 2012**

Town Manager Smith reported collections are steady. There was one correction made under section 43120 Misc. – State. Previous deposits were to go with last years 2012 Audit. The funds were basically from storms Irene and Alfred. Town Manager Smith had no comments on other activities with respect to revenues.

**VI. FIRST SELECTMAN REPORTS (John Adams)**

First Selectman Adams shared information with the Board in regard to a strategic planning session that took place with CRCOG. It seems that their funds, which are derived from federal transportation dollars, are becoming more and more scarce.

**VII. SELECTMAN REPORTS (Sally King, Vice Chairman, Ronald Desrosiers, B. Scott Kuhnly, Mark Neumann, and Casey Buchholz and Sarah Wutka Student Liaisons)**

Selectman Desrosiers mentioned a forum that Congressman Larson held where he spoke about fiscal issues facing Congress. He will hold other forums in the future.

Selectman Desrosiers also mentioned the revaluation letters that were recently mailed to residents, indicating they could review information on the town website. It was noted there is a process to appeal, and for those interested they should contact the Assessor's office.

Student Liaison Sarah Wutka asked about the progress of the new high school fields. It was reported things are moving along. There were six vendors that submitted a Request of Qualifications, and three have qualified from there. The RFP (Request For Proposal) is due December 12, 2012 and the apparent low bid will be finalized within a couple of weeks. It takes that amount of time to verify bonding, insurance, and other matters before a selection can be made. The target completion date is August 2013.

**VIII. ADJOURNMENT**

ON A MOTION by First Selectman Adams, seconded Selectman Desrosiers, the Board voted unanimously (4-0-0) to adjourn the meeting to closed session at 8:13 p.m.

**CLOSED SESSION**

First Selectman Adams called the executive session of the Board of Selectmen to order at 8:15 p.m.

**PRESENT: John Adams, Ronald Desrosiers, B. Scott Kuhnly, Mark Neumann, and William F. Smith, Jr., Town Manager**

The purpose of the meeting was to discuss the purchase of land and a pending legal claim.

The executive session adjourned at 8:17 p.m.

BOS MINUTES

11/19/12

Page 4

The regular meeting of the Board of Selectmen was reconvened at 8:17 p.m.

There being no further business to come before the Board, the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

William F. Smith, Jr.  
Town Manager