

**TOWN OF GRANBY
BOARD OF SELECTMEN
MINUTES
DECEMBER 19, 2011**

The regular meeting of the Board of Selectmen was called to order by First Selectman John Adams at 7:30 p.m.

PRESENT: John Adams, Ronald Desrosiers, Sally King, B. Scott Kuhnly, Mark Neumann, William F. Smith, Jr., Town Manager, and Student Liaisons Tyler Dowling and Nicole Kuhnly

First Selectman Adams welcomed a group of school children from Kearns and Kelly Lane schools that partake in a new after-school world language program. They sang three Christmas Carols in Spanish. First Selectman Adams thanked them for this special treat that was enjoyed by everyone.

There was a five-minute recess.

I. PUBLIC SESSION

No public addressed the Board.

II. MINUTES OF PRECEDING MEETING

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve the minutes of the regular meeting of December 5, 2011, with one correction. Item IV. C., the last paragraph should read: ON A MOTION by Selectman Neumann, seconded by Selectman Kuhnly, the Board voted (4-0-1) (Selectman Desrosiers recused himself) not to reject the contract thereby approving the "Agreement Between the Granby Board of Education and Granby Education Association effective July 1, 2012 – June 30, 2015".

III. UNFINISHED OR TABLED BUSINESS

Selectman King reminded the other Selectmen there is still the issue of the proposed ordinance for Day Street that is unresolved.

No other unfinished or tabled business was before the Board.

IV. BUSINESS

A. Resignations and Appointments to be Considered

ON A MOTION by Selectman Neumann, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to appoint Mark W. Lockwood (R), 15 Heather Lane, and Mark Fiorentino (R), 296R Loomis Street, to the Conservation Commission effective January 10, 2012. Their terms will expire January 11, 2016.

ON A MOTION by Selectman Neumann, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to appoint Benjamin L. Perron (R), 25 Archie Lane, as a member of the Board of Education, to fill a vacancy created by the resignation of John O'Connor. His term will expire November 19, 2013.

ON A MOTION by Selectman Neumann, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to reappoint Carol Y. Bressor (R), 293 Simsbury Road and Judith A. Guarco (R), 80 Harmony Hill Road, to the Library Board. Their terms will expire January 12, 2015.

B. Consideration of Application and Resolution for the Regional Performance Incentive Program Project

Town Manager William F. Smith Jr. explained the state is providing its regional agencies, in our case the Capitol Region Council of Governments (CRCOG), an opportunity to obtain funding for approved multi-town projects. The project is called the Regional Performance Incentive Grant Program. It is recommended that we take part in the following five projects:

1. Back Office Service Sharing Study (common office work)
2. CAPTAIN 4G (police)
3. GIS Expansion (planning)
4. IT Application Sharing and Development (technology)
5. Regional Assessment Study (reevaluation)

There is no monetary commitment to join in the study. Only if we decide to share in a project, would there be a cost. As the program is designed to work, it would be cost saving for the town because of the multi-town participation and cost sharing. Mr. Smith stated the project would need to be beneficial and cost effective for the town to participate. An approval of the resolution below is required.

WHEREAS, Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) passed by the Connecticut General Assembly provides incentive grants to regional planning organizations for projects that involve shared services; and

WHEREAS, the Capitol Region Council of Governments (CRCOG) is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

WHEREAS, on November 16, 2011 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

WHEREAS, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

WHEREAS, the Town of Granby has expressed an interest in taking part in the projects proposal entitled: Back Office Service Sharing Study,

CAPTAIN 4G, GIS Expansion, IT Application Sharing and Development, and Regional Assessment Study;

NOW, THEREFORE BE IT RESOLVED that the Board of Selectmen do hereby endorse the above referenced Regional Performance Incentive Grant Program Project proposal and authorizes the *Town Manager* to sign all necessary agreements and take all necessary actions to allow for the town's participation in this program.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to participate in the five previously listed projects from the Regional Performance Incentive Grant Program.

ON A MOTION by Selectman Desrosiers, seconded by Selectman Kuhnly, the Board voted unanimously (5-0-0) to approve the resolution endorsing the Regional Performance Incentive Grant Program Project proposal.

C. Plus-One Budget 2012-13

Town Manager Smith reviewed the budget guideline process, which calls for the Selectmen, Board of Education, and Board of Finance to review budget needs and fund balance expectations. The instructions for developing a new budget, is to sustain town operations. To do that, would require an increase of \$271,100 for town operational needs in 2012-13, with an overall increase of 3.1% above the present budget. As of this date, department budgets have not yet been completely developed; therefore these numbers are only preliminary. This will be forwarded to the Board of Finance for their review. First Selectman Adams asked where we are contractually. It was reported that there will be two contracts which will be expiring this coming June.

ON A MOTION by Selectman King, seconded by Selectman Neumann, the Board voted unanimously (5-0-0) to accept and forward the Plus-One Budget to the Board of Finance for review.

The next Board of Finance meeting will be January 9, 2012.

There will be informational meetings for the Capital Improvement Projects on December 28, 2011 and January 5, 2012.

The Three Board meeting is scheduled for January 23, 2012.

D. Board of Selectmen Review of Rules of Procedures

The Board of Selectmen reviewed the Rules of Procedures and discussed making changes regarding emergency meetings and electronic packets.

Voting on the Rules of Procedures as amended will take place at the next succeeding meeting.

IV. TOWN MANAGER REPORTS

A. Update on Storm Alfred Damage to the Granby Oak

Town Manager Smith reported an arborist has checked the Granby Oak tree. The limb hanging over Day Street will be removed. It is unfortunate that the tree was so badly damaged by the recent snowstorm. We hope it will survive, even though it does not look the same. Everything that can be done to preserve the tree is being evaluated. The damaged limbs have been picked up and put in storage for now. We are open to suggestions as to what to do with the limbs.

VI. FIRST SELECTMAN REPORTS (John Adams)

First Selectman Adams wished everyone a happy holiday.

VII. SELECTMAN REPORTS (Sally King, Vice Chairman, Ronald Desrosiers, B. Scott Kuhnly, & Mark Neumann, and Tyler Dowling and Nicole Kuhnly, Student Liaisons)

No reports.

VIII. ADJOURNMENT

ON A MOTION by First Selectman Adams, seconded by Selectman Desrosiers, the Board voted unanimously (5-0-0) to adjourn the meeting at 8:08 p.m.

Respectfully submitted,

William F. Smith, Jr.
Town Manager