

TOWN OF GRANBY

Intra-Board Advisory Committee Special Meeting SEPTEMBER 14, 2015 MINUTES

PRESENT: B. Scott Kuhnly, First Selectman; Ed Ohannessian (BOS), Kelly Rome (BOF)
Ex-officio member - William F. Smith, Jr., Town Manager

Jenny Emery (BOE) and Ronald Walther, Board of Education Chairman arrived late 6:05 p.m. Ex-officio member Alan Addley, Superintendent of Schools arrived late 6:07 p.m.

B. Scott Kuhnly, First Selectman called the special meeting to order at 6:00 p.m.

MINUTES

A **MOTION** was made by Mr. Ohannessian, seconded by Ms. Rome, to approve the minutes of July 21, 2015. First Selectman Kuhnly asked if there was any discussion of the minutes.

The Committee voted 3-0-0 to approve the minutes as presented.

OPEN DISCUSSION

First Selectman Kuhnly asked for comments from the committee members regarding the summary report provided by Town Manager Smith. The summary report entailed five (5) subjects, Town and School Finance, Building and Grounds Maintenance, Information Technology (IT), Pension, and Human Resources.

A discussion ensued about Human Resources integration. It was noted that the human resources activities is blended into other departments. Town Manager Smith indicated the town has an agreement with the former Director to provide these services on a part-time basis. Superintendent Addley commented he is unable to review human resources integration in greater detail because his schedule is full with redistricting discussions, school administration changes involving HR, and the recent announcement of BOE Business Manager retiring. The services of CREC may be able to assist in the analysis of HR integration. BOE Chairman Walther suggested this matter be tabled until the declining enrollment issue and the BOE Business Manager is resolved.

The final report of IBAC will outline this issue and encourage it to continue to be pursued.

The topic of pension was discussed next. All the committee members concurred that the town and school move towards a hybrid pension plan or DC plan through the labor agreement negotiation process.

Regarding the topic on solar, Ms. Emery commented that it will be brought up at CPPAC for consideration and to keep it on a list for an opportunity venture. Hiring a consultant to work with the operating staff to find opportunities to reduce utilities is recommended by the committee.

Town and school finance departments were discussed, keeping in mind the presentation made by Blum Shapiro regarding the complexity of combining departments. Further considerations will be made in the IBAC final report.

It was discussed to combine several boards (BOS, BOE, BOF, Planning, and CPPAC) to hold a retreat similar to the recent BOE meeting. The topic discussion could be a strategy session and raising questions like "What kind of town Granby should be?"

The IBAC members discussed creating a draft final report. Each member will provide a draft section as assigned. The basic format for the report should cover the background issue(s), findings or input, and recommendations.

Topic	Assignment
Solar	JE
HR	RW
IT	BKS
Pension	KR
Finance	EO
Buildings & Grounds	JE (previously reported)

CONFIRM DATE OF NEXT MEETING

The next special meeting of the Intra-Board Advisory Committee is October 1, 2015 at 6:00 p.m. in the Town Manager's Conference Room.

The tentative agenda item is discussion on the draft final report by IBAC members.

ADJOURNMENT

ON A MOTION by Mr. Ohannessian, seconded by Mr. Walther, the Board voted unanimously (5-0-0) to adjourn the meeting at 6:39 p.m.

Respectfully submitted,

Patricia I. Chieski
Recording Secretary