

TOWN OF GRANBY

PART-TIME LABORER
(Public Works)

POSITION SUMMARY

Under the general direction of a Public Works Foreman, performs semi-skilled and manual work in the cleaning and maintenance of Town departments, including buildings and grounds.

ESSENTIAL FUNCTIONS

Performs work in the cleaning, maintenance and minor repair of buildings, adjacent walks and grounds, and equipment.

Cleans rooms, hallways, restrooms, offices, stairways and windows including dusting, mopping, scrubbing and waxing floors, and collects and disposes of rubbish.

Prepares buildings or rooms to be used for meetings as assigned.

Uses hand tools to plant and care for trees, shrubs and flower beds.

Operates light vehicles and light power equipment as required.

Performs heavy physical labor.

Performs work following safety procedures and policies.

Performs related work as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Working knowledge of the practices, methods and techniques utilized in public buildings and grounds cleaning, repair and maintenance.

Ability to work following oral directions.

Ability to work in poor weather conditions and extreme temperatures.

Ability to perform heavy physical labor.

REQUIRED EQUIPMENT OPERATION

Operates a vacuum cleaner, wet/dry vacuum, scrubbing machine, snow blower, leaf blower and other related cleaning equipment, hand tools, mower, and power equipment.

REQUIRED PHYSICAL EFFORT

Performs heavy cleaning and moving, lifting over 80 lbs., climbing ladders, scaffolds, etc., standing for a long period of time while using a vacuum cleaner, using a scrubbing machine and/or wet/dry vacuum.

SPECIAL REQUIREMENTS

Valid Motor Vehicle Operator's License. Successful completion of a police background investigation.