

**TOWN OF GRANBY
GRANBY PREVENTION COUNCIL
MINUTES
DECEMBER 4, 2012**

PRESENT: Chairman Celia Lofink, Diane Dugas, Stephanie Stupienski, David Tolli, Aaron DeLaRoche, Wende Cooper, Kathy Sutton, Michael Garcia (6:40 p.m.), Holly Johnson (6:55 p.m.) and Kerry Ann Kielbasa

Celia Lofink called the meeting to order at 6:10 p.m.

MINUTES

ON A MOTION by Kathy Sutton, seconded by David Tolli, the council approved the minutes of the September 10, 2012 meeting as written. (Unanimous)

ON A MOTION by David Tolli, seconded by Stephanie Stupienski, the council approved the minutes of the November 5, 2012 meeting. (Unanimous)

WELCOME

Since this is the third in the special retreat meetings, Ms. Lofink reviewed the events of the previous meeting. In the November 5, 2012 meeting the focus was on a futuring activity. There was small group work on ideas to formulate goals and brainstorming sessions. The group was also encouraged to follow the established *Norms*.

Several members of the council were absent for this meeting, so discussion and a vote to accept the By-laws is postponed until the January 7, 2013 meeting.

CONTINUANCE OF RETREAT

Diane Dugas reminded the council of the desired outcomes of the retreat process:

1. To create planning documents.
2. To develop By-laws.
3. To establish the roles and responsibilities of the council members.

Through use of a PowerPoint presentation, Ms. Dugas led the council on the process of creating a plan to accomplish its goals.

- The YouTube video, "Wildly Important" was played to illustrate the importance of an organizational goal that all stakeholders know and understand.
- The Granby Prevention Council (GPC) Wildly Important Goal: The GPC will be a valued agency that supports connecting the Granby community to provide many engaging activities for youth involvement.
- Mr. DeLaRoche commented that any planned events need to be interesting for students and not feel forced or required.

Ms. Dugas presented the **GPC 100 Day Action Plan Timeline**. It is agreed that the GPC needs to plan events that both raise awareness of the GPC and its mission and raises money.

Brainstorming ideas for **Possible Fundraising Events** resulted in the following condensed list:

1. Silent or Live Auction
2. Comedy Night
3. Concert
4. Cook – off competition
5. Cupcake War
6. Flamingo Flocking
7. Wine Tasting*
8. Taste of Granby

*Discussion regarding the appropriateness of holding an event that includes alcohol resulted in this item being removed from consideration. The reasons were that holding a wine event is not within keeping to the mission of prevention and this type of event would exclude any council members under the age of 21.

Ms. Dugas then proceeded to the **Considerations for Action** in planning an event brainstorming which resulted in the following:

1. Location
2. Advertising
3. Dollar goal
4. Consideration of other community fundraising events
5. Press coverage
6. Donations
7. Interest level of potential participants
8. Budget*
9. Timeline
10. Permits/Approvals
11. Invitations
12. Resources

*Discussion ensued over the inclusion of budget. Ms. Dugas was firm that there is no budget while Mr. Garcia pointed out that it is appropriate to know what your initial outlay of expenses may be. This guides you in what you should strive to reach as the final intake of funds. Ms. Dugas agreed that budget discussion would be included in the next meeting.

CALL TO ACTION

Council members are charged with reviewing the list of possible fundraising events, selecting ONE and reporting their choice back to Chairman Lofink prior to the January meeting. Members are reminded that the selected event is to be held within the next 100 days.

NEXT STEPS

The next meeting will focus on creating the action plan for the event selected by the council.

FINAL THOUGHTS/UNANSWERED QUESTIONS

Council members were asked to share their final thoughts or remaining unanswered questions regarding the retreat process:

- Clarity on moving forward.
- Finally understanding the goal and having concrete actions.
- Working to get something done.
- Striving to do something.
- There is a clear difference in thinking between business and academic approaches. No good financial plan.
- Just completed 3-day training on how to run events.
- Do we represent all sectors?
- Still lingering on how to get everyone on board.
- There is still a problem with attendance.
- All should applaud Diane Dugas on good training sessions and on keeping the council on track.

The next meeting is Monday, January 7, 2013 at 6:00 p.m. at Wells Road School.

ADJOURNMENT

ON A MOTION by Holly Johnson, seconded by Stephanie Stupienski the meeting was adjourned at 8:10 p.m. (Unanimous)

Respectfully submitted,

Sandra Yost
Acting Recording Secretary