

**TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING**

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December 2, 2024

Members Present: First Selectman Mark H. Fiorentino
 Selectman Mark C. Neumann
 Selectman Frederick A. Moffa
 Selectman Margaret Q. Chapple
 Selectman Kelly O. Rome

Others Present: Mike Walsh, Town Manager
 Scott A. Nolan, Town Clerk
 Kimi Cheng, Finance Director – Via Zoom
 Ben LaVigne, Student Liaison

At 7:00 p.m. First Selectman, Mark H. Fiorentino called the meeting of the Board of Selectmen to order in the Town Hall Meeting Room 14 North Granby Road, Granby, CT 06034.

I. PLEDGE OF ALLEGIANCE

Scott A. Nolan, Town Clerk led members of the Board of Selectmen in the Pledge of Allegiance.

II. MINUTES

A. Approval of Board of Selectmen Regular Meeting Minutes – November 18, 2024

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the Board of Selectmen meeting minutes of November 18, 2024.

The motion was seconded by Selectman Kelly O. Rome at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

III. APPOINTMENTS

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that they had received no recommendations to take action on.

IV. OLD BUSINESS

No old business took place.

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V. BUSINESS

A. Referral of Right to Farm Ordinance to Planning and Zoning and Development Commission

Mike Walsh, Town Manager informed members of the Board of Selectmen that a draft of the Right to Farm Ordinance had been prepared by the Agricultural Commission and that it needed to be referred to the Town's Planning and Zoning Commission and Development Commission for their review and comment.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby refers the attached draft Right to Farm Ordinance as prepared by the Town of Granby Agricultural Commission to both the Planning and Zoning Commission and Development Commission for review and comment, and to further requests that both commissions return any comments to the Board of Selectmen within the 90 days.

The motion was seconded by Selectman Frederick A. Moffa at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

B. Approval of Donation Policy and Acceptance of a Donation of a Granite Bench

Mike Walsh, Town Manager informed members of the Board of Selectmen that in recent months, several residents and businesses have approached the Town of Granby with a desire to make a donation benefiting the Town in some way and that Mike Walsh, Town Manager is asking the Board of Selectmen to approve the attached Donation Policy so that the Town of Granby has a predefined set of rules to follow when considering the acceptance of any donation and to accept a donation for the memorial bench to be installed at the Library.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the attached Donation Policy for the Town of Granby to be administered by the Town Manager. Additionally, on behalf of the Town of Granby, we accept the generous donation of a memorial bench in memory of Lynn, for installation at the Town of Granby Library, and wish to extend our sincere thanks and appreciation to Ms. Jill Crooker, and Mr. and Mrs. David and Joanne Boyden.

The motion was seconded by Selectman Kelly O. Rome at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

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C. Budget Memo

Mike Walsh, Town Manager informed members of the Board of Selectmen that by way of a memo in their packet the “Plus-One” General Fund FY26 Budget for the period beginning July 1, 2025, through June 30, 2026, is included and that the purpose of the “Plus One” Budget is to provide a snapshot of the condition of the town, as well as the direction that the budget is moving on preliminary estimates and that the “Plus One” budgets are prepared by the Town and BOE, adopted by their respective boards, and submitted to the Board of Finance at the “Three Board Meeting” in mid-January. Further discussion took place.

D. Approval of Finance Job Descriptions (5)

Mike Walsh, Town Manager informed members of the Board of Selectmen that one of the projects the Town continues to work on is the update of job descriptions, as necessary, to reflect new job responsibilities, or to bring the job descriptions into better compliance with current labor law. Mike Walsh, Town Manager further explained that over the last few months, the Board of Selectmen has approved amended job descriptions for the GMEA and Public Works Union as some of the bargaining unit positions were directly impacted by the reorganization of departments and that he is requesting approval for the five attached job descriptions covering the duties performed with the Finance Department of the Town of Granby.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the five amended Finance Department job descriptions presented in the November 25, 2024, memo from the Town Manager Mike Walsh.

The motion was seconded by Selectman Mark C. Neumann at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

VI. TOWN MANAGERS REPORT

Mike Walsh, Town Manager addressed members of the Board of Selectmen regarding the various town departments noting that; the Town Mangers office began departmental meetings on the FY26 budget using the new ClearGov software, compiled the Plus One budget memo for the 12/2/2024 BOS meeting, the Town officially acquired 87 Simsbury Road, continued to prepare for the KCE Battery Project Siting Council presentation, completed all Kearns informal interviews, participated in a CRCOG electricity auction, attended the Town Clock unveiling, completed PowerPoint presentations for LAFD and FAA for the upcoming budget, met with the Meadow Committee and heard about a planned “meadow burn: in 2025, worked toward support for the CLEAR program with surrounding towns, in the process of completing the 2023 supplemental motor vehicle grand list,

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which includes all the Motor Vehicles registered between October 2, 2023 – June 30, 2024, the value for the 2023 MV supplemental list is approximately 15,000,000 in assessment, which results in over \$493,000 in additional taxes collected, navigating the New State Statute regarding the property exemption for 100% Permanently and Totally Disabled service-connected Veteran's, meeting with CIRMA for FY26 renewal information, assisted BOE for HS Roof grant reimbursement application, worked with BOE for the interfund reconciliation, drug take back event yielded 145 pounds of prescription drugs, stuff a cruiser event at stop and stop was a huge success – 4 truckloads of food and sundries were delivered to the Farmington Valley Food Bank, Sgt. Kreimes and Ofc Abalan attended PIO training at WFSB Channel 3, ballistic shields are now present in each patrol vehicle, car war driven into a closed garage with substantial damage to garage, reports of fraud are on the rise, an extension amount of cleaning and removal of debris was completed at the Animal Shelter, vinyl siding was added to the back of the building, many fascia boards were replaced, interior painting, lighting/ electrical replacement and the same with plumbing, phase 2 of the sewer flow study has been approved, on November 2nd the Granby Public Library in collaboration with the Granby Public Schools librarians hosted the 2nd annual Granby Children's Book Festival which featured 25 authors and illustrators, vendors, food trucks, crafts and activities, library patrons and staff have been loving the brand-new computers recently purchased using the PURA-PEGPETIA grant which was awarded in May, posted DPW Facilities Supervisor position for internal candidates only, presentations on the 2025 Collette trips to the Colorado Rockies and Discover Switzerland Day trip to the Mohegan Sun for the New England Christmas Festival, those who attended the Windsor Federal presentation on Scams Targeting Seniors now have an understanding of the schemes scammers use to get your money, Thanksgiving Luncheon was served by our friends from the Flying Yankees, Airmen of the Bradley National Guard, and finally the Youth Service Bureau is working on collaborating with the Police Department, Ambulance, Fire Department, and the school to hold a mock accident during Prom season.

VII. FIRST SELECTMAN REPORT

First Selectman Mark H. Fiorentino informed members of the public that the ribbon-cutting event at Salmon Brook Park for the walking path was a success and thanked the team for their efforts to get the project done and that it has added good energy to the park. First Selectman Mark H. Fiorentino also informed members of the public that the annual holiday tree lighting event is this Saturday, December 7, 2024, at 4:30 p.m. at leaving from Town Hall and that Santa was due to make an appearance. First Selectman Mark H. Fiorentino also reminded members of the public that the battery project was still in the hearing phase and that the Town of Granby is very prepared to submit its case. First Selectman Mark H. Fiorentino informed members of the public that the RFPs for Kearns School were submitted and that a special meeting was going to be held on January 13, 2024, at 6:00 p.m. to discuss the proposals. First Selectman Mark H. Fiorentino also reported on behalf of Zainab Zafar, Student Liaison that the band concert is this week, the National Honors Society is hosting their annual volleyball night, and the French Honors Society is hosting their induction ceremony next Wednesday, December 11, 2024, from 6:00 p.m. to 7:00 p.m.

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VIII. SELECTMAN REPORTS

Selectman Margaret Q. Chapple informed members of the public that the basketball courts are looking very nice at Salmon Brook Park.

Ben LaVigne, Student Liaison informed members of the public that last week Granby students went to the Stock market challenge, and they won, football has their playoff game on Tuesday, December 3, 2024, and the Theater Department has announced the spring play will be Legally Blonde.

IX. PUBLIC SESSION

No Public Input was offered.

X. EXECUTIVE SESSION

No Executive Session took place.

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ADJOURNMENT

There being no more business to come before the meeting, Selectman Kelly O. Rome made a motion to adjourn the Board of Selectmen meeting at 7:54 p.m., which was seconded by Selectman Margaret Q. Chapple and passed by a unanimous voice vote. **(5/0/0) MOTION CARRIES.**

Respectfully submitted & attested,

A handwritten signature in black ink, appearing to read "Scott A. Nolan", is written over a horizontal line.

Scott A. Nolan
Town Clerk

Received for Record December 3, 2024, at 12:02 PM
By SCOTT A. NOLAN, Town Clerk