



TOWN OF GRANBY

MEMORANDUM

DATE: January 23, 2025

TO: The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: **Parks & Recreation Study – Parks & Recreation Fund Appropriation**

As you may recall, at the October 21st Board of Selectmen meeting, after a request from the Park and Recreation Board, the BOS approved adding a \$25,000 ARPA allocation to pay for an analysis of the Salmon Brook and Ahrens Parks with respect to future facility improvements.

The narrative discussed that evening is reproduced below:

1. Park and Recreation Board Parks Study Request

- Recently, noise complaints from abutting property owners related to the playing of pickleball at the tennis courts at Salmon Brook Park were received by the Town and Park and Recreation Board. On September 3rd, approximately 40 people joined in a discussion at the Park and Recreation Board Meeting about solutions to the issue with an overwhelming majority supporting pickleball.
- The Park and Recreation Board, working in partnership with the Town Manager's Office, voted to "engage an outside firm" for the purpose of creating a master plan to prioritize any future investment in the parks. A Request for Proposal has been created and an allocation of \$25,000 will allow us to identify a vendor to create a planning vision for the parks for 2030, 2040, and 2050.

With the RFP issued, the Town received two qualified respondents and has selected GZA GeoEnvironmental, Inc. with a local office in Springfield to proceed with the analysis at a cost of \$39,500.

Via this background and request, we respectfully ask for an appropriation of \$14,500 from the Parks and Recreation Special Revenue Fund to marry to the ARPA allocation of \$25,000 so the firm's work can begin.

The Parks and Recreation Fund has sufficient funds to cover this appropriation, with a balance of \$560,297 as of June 30, 2024.

At its January 6, 2025 meeting, the Board of Selectmen commented favorably upon this request. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment.

The following motion is needed from the Board of Finance:

Motion to approve a \$14,500 appropriation from the Parks and Recreation Special Revenue Fund to provide funding for the GZA GeoEnvironmental, Inc. Recreation Facilities Analysis.

TOWN OF GRANBY

The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action:

Board of Selectmen	<u>X</u>
Board of Education	_____

Date of Requesting Agency's Action: January 6, 2025

[illegible]

Date of Request: January 27, 2025

Fiscal Year: 2024-25

Amount of Request: \$14,500

Purpose of Request (Explain briefly or attach narrative):

To fund Parks and Recreation Study.

<u>Appropriation From:</u>	<u>Appropriation To:</u>
<p>251 Parks and Recreation Fund Balance/ 280.99.99.0000.49700 Recreation Fund Transfer \$14,500</p>	<p>251.99.99.0000.59736 Payment to ARPA Fund/ 280.60.60.6001.67016 ARPA-P&R Study \$14,500</p>

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

Town Manager/Date

Date of Board of Selectmen Comment Action: January 6, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: January 27, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer

BJE#	posted
JE#	posted