



TOWN OF GRANBY

MEMORANDUM

DATE: February 13, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager

REGARDING: Request for Permission to Submit a STEAP Grant Application

By way of this memo, attached please find a brief narrative prepared by Grants Administrator Catherine Lanyon which details a conceptual plan for creating a new walking path at Salmon Brook Park from the parking lot near the Dog Park through the Rover's Field north, including handicapped accessibility from the Route 20 overflow parking lot to the Rover's Fields.

A engineering drawing is attached so you have a concept of the plan we are submitting as we seek grant approval. That drawing addresses the steep grade from the parking lot to the fields. In total, based on very preliminary estimates completed by Town Engineer Kevin Clark, the cost of this path and handicapped accessibility project would total between \$600,000 to \$700,000.

The Town seeks to submit this project under the State of Connecticut Small Town Economic Assistance Program Grant (STEAP) provided the Board of Selectmen provides the Town with the authority to submit the project. The Grant application is due by February 20, 2025. Accordingly, I respectfully request the following resolution be approved by the Board of Selectmen via motion to allow the Town to move this process forward.

Municipal Certification of Resolution - STEAP 2025

I, Jini Ruscitti, Acting Town Clerk of the Town of Granby, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at a Board of Selectmen Meeting of said municipality at a meeting held on February 18th, 2025: "RESOLVED, that Town Manager Mike Walsh be, and hereby is, authorized to accept on behalf of the Town of Granby, a 2025 Connecticut STEAP Grant in the amount of \$700,000 for Handicapped Accessibility Access at the Salmon Brook Park North Fields; and FURTHER RESOLVED, that Town Manager Mike Walsh is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2025 STEAP Grant with the State of Connecticut." AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect. AND I DO FURTHER CERTIFY that Mike Walsh is the Town Manager of the Town of Granby, and has been since March 4, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Granby this 19th day of February, 2025.

Signature/Town Clerk



TOWN OF GRANBY

MEMORANDUM

DATE: February 13, 2025

TO: Mike Walsh, Town Manager

FROM: Catherine Lanyon, Town Manager's Office, Grants

REGARDING: Board of Selectmen Approval for Authorization of STEAP Grant

Background

I am Catherine Lanyon, and part of my job within the Town Manager's Office is to organize and apply for various grant opportunities. The current grant opportunity for discussion is the annual Small Town Economic Assistance Program (STEAP) offered through the Connecticut Office of Policy and Management. Previously the Town has been awarded this grant to fund the new internal walking path loop at Salmon Brook Park, as well as to renovate and update the kitchen at the Granby Senior Center.

The item currently furthest along for consideration for grant funding is a twofold project at Salmon Brook Park. This project will install a paved walking path connector along the Rovers Soccer Fields and a paved path and ramp connecting the auxiliary parking lot on Route 20 to the back corner of the Rover Soccer fields. The walking path connector is approximately 1,600 feet long, and will connect via crosswalk to the current walking path loop within the center of Salmon Brook Park. The ramp from the Route 20 auxiliary parking lot to the back corner of the Rover Soccer fields includes both a paved path as well as an ADA ramp. Completing this project would fully connect the entire park with accessible walkways from the farthest north entrance off Route 20 to the farthest south entrance off Route 10/202.

This project will have a positive impact on the community by creating greater physical accessibility to a large portion of the park. Currently, there is not any walking path to reach these back fields, and only a dirt path down a steep slope in the woods to reach the auxiliary parking lot. This means that anyone using mobility aids, anyone pushing strollers, or transporting other kinds of equipment is severely limited from being able to reach the back corner of the park fields. The installation of this paved walking path will improve the

quality of life for players and fans, as a larger number of people, regardless of mobility challenges, will be able to reach the fields for participation and spectating purposes. The paved walking path enables those using mobility aids, families pushing younger children in strollers, staff trying to move sports equipment, to be able to reach the soccer fields with more ease and less difficulty.

As reported by DOT, the park has an average daily traffic volume of 10,300 vehicles. Given the significant traffic volume, there is a great need to increase the sidewalk network to provide safe walking paths for pedestrians and to offer an alternative to vehicular use within Granby Center. Additionally, the ramp connection to the auxiliary parking lot will enable almost 90 vehicles to park and still enter Salmon Brook Park, without contributing extra traffic to the Center of town, or contributing congestion to the main parking lot. As more people use the path to walk, vehicle traffic in Granby Center and the main parking lot should decrease on game days.

We estimate the cost of this project to be around \$600,000-700,000. We are waiting for final budget numbers from the town engineer to be able to submit the final grant application, but our estimates are putting us around the \$600,000-700,000 mark.

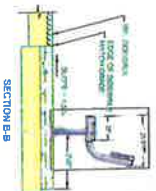
The grant does encourage a municipal match amount of 20%, which the Town would provide from the Parks & Recreation General Fund.

Options

If we split this proposal into two phases, the ramp/path from the auxiliary parking lot & the paved connector along the fields, that would reduce the request amount of the grant on this application, as well as reduce our encouraged municipal match.

Next Steps

Please seek approval from the Granby Board of Selectmen authorizing the Grants Office to apply for this grant application.



PARK BENCH W/CONCRETE SLAB
(NOT TO SCALE)

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