




# TOWN OF GRANBY

## MEMORANDUM

DATE: February 25, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Granby Town Manager 

**REGARDING:** Communication of the FY26 Board of Selectmen Budget Materials

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The Town of Granby Charter Section 10-2 outlines the duties of the Town Manager on the budget. Accordingly, please find the following materials related to the FY26 Board of Selectmen budget:

1. The Town of Granby Board Selectmen Fiscal Year 2025-26 Recommended Budget Book
2. The Town of Granby Fiscal Year 2025-26 Budget Workbook including
  - a. a tab for each individual department including (in most cases):
    - i. Form 1 – Summary of Services and Functions
    - ii. Form 2 – Statement of Goals and Objectives
    - iii. Form NI – New Operating and Capital Initiatives for Discussion
    - iv. Personnel Position Budget Report
    - v. Detailed Departmental Expenditure Report
    - vi. Departmental PowerPoint including Org Chart and Noteworthy Items

Please note that a PDF copy of the budget book, as well as each individual departmental PowerPoint has been loaded onto the Town's website under the Finance Department for residents to view in order to follow as the budget hearings get underway.

I want to thank each department director for their efforts as we moved to the ClearGov platform in an effort to provide additional transparency on the budget operations of the Town.

Special thanks go out to Finance Director Kimi Cheng and APMO Betsy Mazzotta for their extensive work setting up ClearGov, to Kathy Kane who provided the administrative support on the budget workbook, and to Social Media Coordinator Catherine Lanyon who placed the materials on the website for public consumption.

I will be on hand at your March 3, 2025 meeting to answer any questions. Thank you.