



TOWN OF GRANBY

MEMORANDUM

DATE: April 22, 2025

TO: The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: Consideration of Budget Amendment for PEGPETIA Grant

Background

On April 9, 2025, the Granby Public Library was awarded a grant from the State of Connecticut's Public Utilities Regulatory Authority in the amount up to \$7,344.28 to purchase two interactive displays, one for the Fox Meeting Room and one for the Children's Program Room. The exact grant amount is subject to change due to additional projects can be awarded.

This grant does not require any matching funds from the Town.

Next Steps

Since the grant will increase revenue and expenditure line items in the General Fund, which was not budgeted in the FY26 adopted budget, a budget amendment is required according to the Town Charter.

At its April 21, 2025 meeting, the Board of Selectmen commented favorably upon this request. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment.

PROPOSED MOTION:

I move that the Board of Finance approves a budget amendment to increase Misc. Revenue and Grant Expense line items up to \$7,344.28 in the fiscal year 2025-26 adopted general fund budget to purchase two interactive displays for the Granby Public Library.

Enclosure: Appropriation #2026-002

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The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action: Board of Selectmen X
 Board of Education

Date of Requesting Agency's Action: April 21, 2025

Type of Action Requested (Check One): Additional Appropriation
 Transfer of Funds
 Budget Amendment X

Date of Request: April 28, 2025

Fiscal Year: 2025-26

Amount of Request: up to \$7,344.28

Purpose of Request (Explain briefly or attach narrative):

To support the purchase of two interactive displays for the Granby Public Library.

<u>Budget Amendment (Inc. In Revenue):</u>	<u>Budget Amendment (Inc. In Expenditure):</u>
001.04.11.0000.46038 Misc. Revenue Up to \$7,344.28	001.10.10.1011.52656 Grant Expense Up to \$7,344.28

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

 Town Manager/Date

Date of Board of Selectmen Comment Action: April 21, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: April 28, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer