




# TOWN OF GRANBY

## MEMORANDUM

DATE: May 13, 2025

**TO:** The Granby Board of Selectman

**FROM:** Mike Walsh, Granby Town Manager 

**REGARDING:** **Approval of Fire Marshall Camera Grant and Related Spending**

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### **Background**

Recently, Brian Long, the Town of Granby's Fire Marshall applied for and received a \$500 grant to be used for the purchase of a camera to support his duties with respect to investigating and preventing fires within town.

This grant does not require any matching funds from the Town.

### **Next Steps**

With the grant secured, the Finance Department needs to record the grant in its own account and then allow the purchase of the camera to close out the account, thereby completing the grant transaction. These two actions require Board of Selectmen approval.

In most cases, Grants are recorded as Special Revenue and do not impact the General Fund.

Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for approval, and respectfully request the following motion be made to allow the Town to accept and expend the \$500 for the purchase and use of a camera by the Fire Marshall.

### **PROPOSED MOTION:**

I move that the Board of Selectmen accept a \$500 grant as secured by Brian Long, the Town of Granby Fire Marshall, and to approve the expenditure of \$500 for the purchase of a camera to be used by the Fire Marshal in the normal, day to day business of the Fire Marshall's Office.

I will be on hand at the meeting to answer any questions you may have on this transaction.

CC: Kimi Cheng, Director of Finance  
Brian Long, Fire Marshall  
Catherine Lanyon, Grants Administrator