




# TOWN OF GRANBY

## MEMORANDUM

DATE: May 13, 2025

**TO:** The Granby Board of Selectman

**FROM:** Mike Walsh, Granby Town Manager 

**REGARDING:** Approval of Community Fund, Inc. Grant Application & Spending

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### Background

The Granby Community Fund (GCF) is a local organization funded by local donations. The GCF recently notified the Town that their grant application process is open through May 21, 2025. The Town received \$7,500 from the GCF in 2024 (see attached).

Accordingly, the Town would like to make a similar request in 2025. We would like to apply for \$5,000 to support senior and disabled transportation. Additionally, we would like to request \$2,500 for use for social service needs. This grant does not require any matching funds from the Town.

### Next Steps

In order to apply for these funds, Catherine Lanyon will work with Sandy Yost to prepare an application. If we are successful in securing the grant, the Finance Department will record the grant in its own account and then allow the expenditure to close out the account, thereby completing the grant transaction. These two actions require Board of Selectmen approval. In most cases, Grants are recorded as Special Revenue and do not impact the General Fund.

Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for approval, and request the following motion be made to allow the Town to accept and expend \$7,500 from the GCF for senior and disabled transportation and social service needs.

### PROPOSED MOTION:

I move that the Board of Selectmen direct Town administration to apply for a \$7,500 grant from the Granby Community Fund and if the application is successful, to approve the expenditure of \$7,500 for senior and disabled transportation and social service needs.

I will be on hand at the meeting to answer any questions you may have on this transaction.

CC: Kimi Cheng, Director of Finance  
Sandy Yost, Director of Community Services  
Catherine Lanyon, Grants Administrator



**THE GRANBY COMMUNITY FUND, INC.**

**APPLICATION FOR GRANT CONSIDERATION**

Agency Name: Granby Senior Transportation Service

Agency Address: 15 North Granby Road Granby CT 06035

The Agency is requesting a 2024 Grant of \$5,000

**If you received a Grant from the GCF in 2023, please answer the following questions:**

Describe in detail the Projects/Services that you specifically provided to Granby residents utilizing the GCF grant you received in 2023:

The Town of Granby Senior Services is committed to providing high quality, on-demand services for our senior and disabled residents. Granby Community Fund monies are used exclusively to offset operating expenses, primarily gasoline.

Was the Project/Service you provided in 2023 different than what you had anticipated or what you described during your interview with the GCF?

Transportation services continue to grow post-pandemic. It has become necessary to eliminate rides for adult day care due to liability concerns. Recurring rides for therapy, dialysis, or treatments are challenging to accommodate while maintaining availability for existing obligations to provide service to the lunch program and grocery shopping. Maximizing driver hours on the road, our Administrative Assistant manages and schedules the ride requests.

How many **Granby residents** were served in the year 2023, and how were they served?

110 Granby residents participated in transportation services in 2023, an increase of 20% over 2022. Our three fleet vehicles traveled a combined 77,014 miles. Rides for grocery shopping (1,203), medical appointments (538), lunch at the Senior Center (731), and day trips (697) were provided. Additional rides were

provided for programming at the Senior Center, personal care appointments and in-town errands.

What other Grants and how much did you receive in 2023? Please be very specific.

Granby participates in the State Matching Grant Program for Demand Responsive Transportation for Elderly and People with Disabilities. This grant provides matched budgeted funding for service in the amount of \$26,841. Driver wages, van cell phones, and maintenance costs are allowable expenses.

Describe in detail the Projects/Services that you intend to provide to Granby residents from the grant you are requesting for 2024:

Senior Transportation Service continues to strive for the most cost effective and efficient service. Focus in 2024 is to continually monitor for ways to increase service with the resources on hand.

I represent the above-named Agency and this Agency understands the following conditions relating to this Application:

- Agency is tax exempt under Section 501(c) 3 of the Internal Revenue Code.
- Agency will not solicit the Granby community-at-large outside of the Community Fund without permission from the Fund (they may solicit their own members and supporters).

Submitted by: Sandra Yost  
Title: Director of Human Services  
Date: May 20, 2024  
E-mail address: syost@granby-ct.gov



## **THE GRANBY COMMUNITY FUND, INC.**

### **APPLICATION FOR GRANT CONSIDERATION**

Agency Name: **Granby Social Services**

Agency Address: 15 North Granby Road Granby CT 06035

The Agency is requesting a 2024 Grant of \$2,500, as needed.

**If you received a Grant from the GCF in 2023, please answer the following questions:**

Describe in detail the Projects/Services that you specifically provided to Granby residents utilizing the GCF grant you received in 2023:

**Granby Social Services did not access the requested funds in 2023. Rental assistance requests were handled with funding through Salvation Army as follows:**

1. Single 50-year-old female is full-time employed but suffered financial setbacks in the previous year. Emergency back surgery kept her out of work for 3 months (August – November 2022) and then her car required repairs totaling \$3,600 in December. This request is for one time assistance to stabilize the situation while she catches up on bills.
2. Single male is working at new job and recently acquired new apartment. This request allows for the ability to catch up with bills and save to pay rent moving forward.

**All allocated Salvation Army funds for October 2023- September 2024 have been utilized for rental assistance. Five families were awarded \$800 toward rental payments for a total of \$4,000.**

Was the Project/Service you provided in 2023 different than what you had anticipated or what you described during your interview with the GCF?

**Granby Social Services requests GCF funding on an as-needed basis. In 2023 other fund resources (Salvation Army) were used to provide assistance.**

How many **Granby residents** were served in the year 2023, and how were they served?

**Two Granby residents were served with rental assistance.**

What other Grants and how much did you receive in 2023? Please be very specific.

**Granby Social Services receives assistance through Salvation Army (allocation of \$4,000).**

Describe in detail the Projects/Services that you intend to provide to Granby residents from the grant you are requesting for 2024:

**Grant funds will be utilized to assist Granby residents with acute critical needs that existing State and/or Federal programs do not address.**

I represent the above-named Agency and this Agency understands the following conditions relating to this Application:

- Agency is tax exempt under Section 501(c) 3 of the Internal Revenue Code.
- Agency will not solicit the Granby community-at-large outside of the Community Fund without permission from the Fund (they may solicit their own members and supporters).

Submitted by: Sandra Yost

Title: Director of Human Services

Date: May 20, 2024

E-mail address: syost@granby-ct.gov