



## TOWN OF GRANBY

### MEMORANDUM

DATE: April 30, 2025

**TO:** Mike Walsh, Granby Town Manager  
**FROM:** Sandra Yost, Director of Human Services  
**REGARDING:** Reservation Special Request– Alcohol Permit

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#### **Background**

Granby Parks & Recreation Department has received a request from resident, Patrick McGee to host a Graduation Send Off Party in the Gathering Room at Salmon Brook Park. This event will take place on Saturday, July 26, 2025 from 4:30pm – 8:30pm. A formal request has been placed for alcohol consumption at Salmon Brook Park. The appropriate paperwork, permit, and insurance from the renter will be provided.

Jamie Savva, Events Coordinator, reviewed and discussed the Town's policies regarding the use of Alcohol in the Park with Mr. McGee. They have agreed to stay within the Gathering Room with their beverages for the duration of the event.

Due to this event falling outside the date range approved in the Alcohol Permitting Policy at Salmon Brook Park, I am forwarding this request to the Board of Selectmen for consideration.

#### **Next Steps**

If the Board of Selectmen agrees, the following motion is offered for consideration:

#### **PROPOSED MOTION**

I MOVE the Board of Selectmen approve this party's formal request for alcohol consumption during event rental on Saturday, July 26, 2025 from 4:30pm – 8:30pm.