



TOWN OF GRANBY

MEMORANDUM

DATE: July 17, 2025

TO: The Granby Board of Selectman

FROM: Mike Walsh, Town Manager; Jen Espinal, Town Clerk

REGARDING: Resignation — Town of Granby Board of Education Elective Office

By way of this memo, please accept the resignation of an appointed official serving in an elective position on the Town of Granby Board of Education.

Summary of Submission:

Attached is the resignation of **Karen Richmond-Godard (D)**, effective **July 17, 2025**. Ms. Richmond-Godard was appointed by the Board of Selectmen to the Town of Granby Board of Education for a term beginning February 5, 2024, and set to expire on November 18, 2025.

As this is an elective office, the resulting vacancy may be filled in accordance with the Town of Granby Charter and the Connecticut General Statutes. The appointed individual will serve for the remainder of the unexpired term, ending November 18, 2025.

Financial Impact:

None

Description of Documents Included with Submission:

Email resignation from Ms. Karen Richmond-Godard, received **Thursday, July 17, 2025**. A formal resignation letter bearing an original (wet) signature has been requested in accordance with Connecticut General Statutes. The vacancy has been reported and acknowledged by the Secretary of the State via form ED-638.

PROPOSE MOTION

Move, to accept the resignation of Karen Richmond-Godard (D) in the Town of Granby Board of Education effective July 17, 2025.

CC: Laura A. Wolfe, Registrars of Voters
Karen Antonucci, Registrar of Voters

Jen Espinal

From: Richmond-Godard, Karen <godardk@granbyschools.org>
Sent: Thursday, July 17, 2025 3:52 PM
To: Jen Espinal
Subject: Board of Education

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, Ms. Espinal. I am writing to formally resign from my position on the Granby Board of Education effective immediately. It has been a pleasure to serve my community, but the time has come to step aside. Thank you.

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