



TOWN OF GRANBY

MEMORANDUM

DATE: August 11, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager

REGARDING: Town Manager's Report for the August 18, 2025 BOS Meeting

Provided below please find an update of ongoing Town of Granby projects as well as commentary on noteworthy items you may find of interest.

Also attached is the FY26 year-to-date July budget summary as compiled by Finance Director Kimi Cheng.

Town Manager's Commentary on Projects/Noteworthy Items

- Public Works staff opened up the entrance of 229 Mountain Road as preliminary site work to locate a new radio tower began.
- Working to review the Sewer Ordinance edits with Town Staff
- Working to review the annual edits to the Town's Personnel Rules
- Working on consolidating all departmental work plans into one master work plan.
- Beginning to review the ACO function to update cost changes for our member towns
- Working to create a Medical and OPEB analysis to forecast fund changes proactively
- Continued pursuing an appeal of the CT Siting Council KCE decision.
- Working on editing a Draft Terms Sheet on the Kearns Senior Housing Development
- Working to provide the BOS an executable SRO agreement
- Editing the 10-year capital plan for BOS approval and referral to CPPAC
- Worked on edits of the Lease and Use agreement for Holcomb Farm to include 87 Simsbury Road with a focus on Town insurance requirements.
- Received the final Parks Master Plan Report. The Parks and Rec. Board will forward their priorities over after their special meeting this month.
- Continued to work through questions and edits on updated agreements with Granby Ambulance, Granby Community TV, and The Lost Acres Fire Department.

If you have any questions on the aforementioned, I will be on hand at your next meeting to answer any questions. Thank you.



TOWN OF GRANBY

MEMORANDUM

DATE: August 12, 2025

TO: The Granby Board of Selectmen and Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: July 2025 Budget Operations Report

Highlights for Revenues:

As of 7/31/25, the total tax collection was favorable compared to the prior years at 49% (vs. 47% last year). 1% increase in tax collection represents approximately \$460K in tax revenue.

As of 8/10/25, the daily rate for STIF was 4.40%, or a 7-day yield was 4.39%. In July, interest earned from the STIF account was approximately \$45K.

Various fund transfers per adopted budget were completed and dated in July.

Highlights for Expenditures:

As of 7/31/25, the total general fund expenditure was consistent with the last fiscal year at 34% (vs. 32% last year).

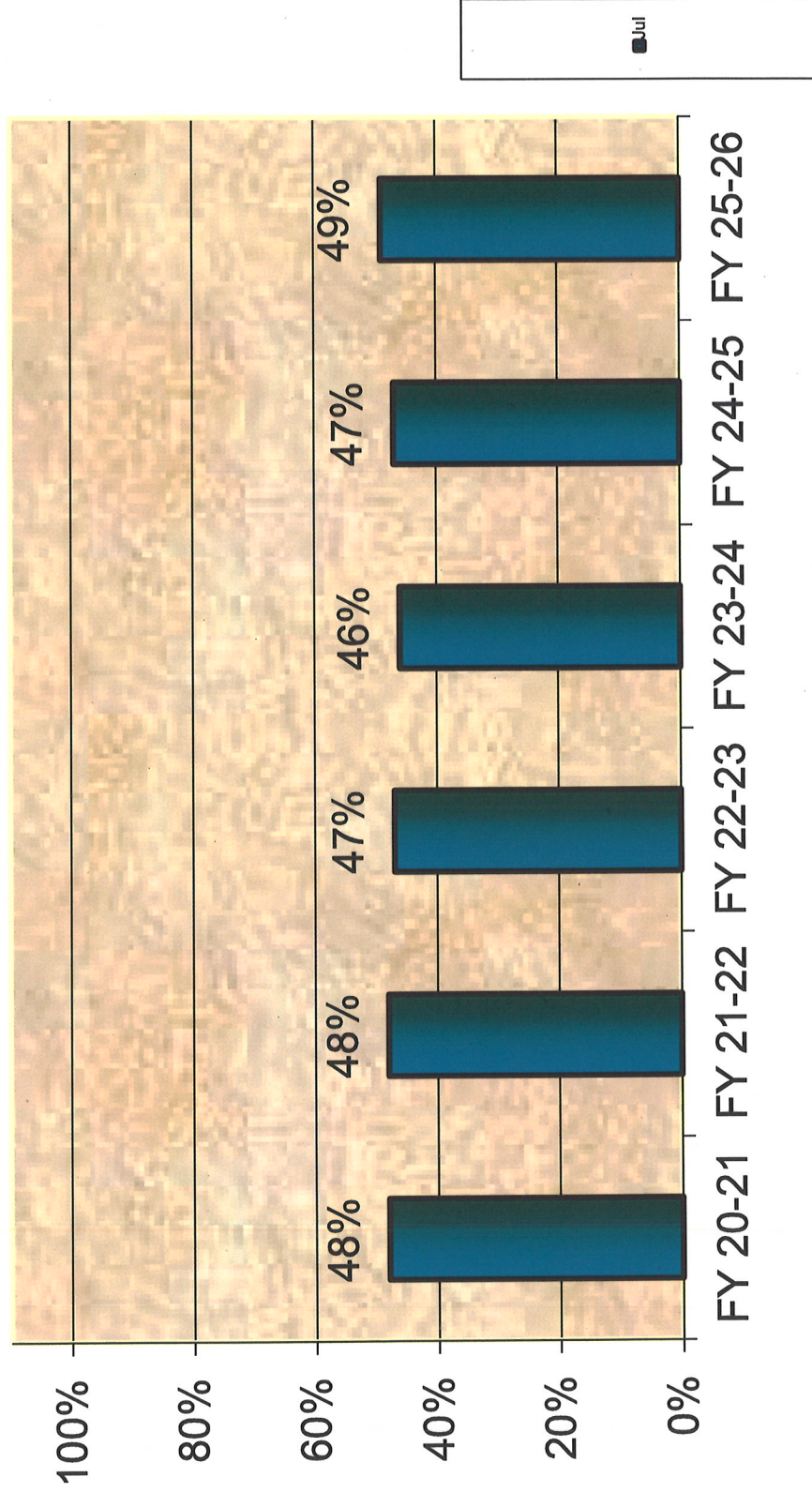
The Public Works Department's overtime expense as of July 31, 2025, was \$2,813.17 (vs. \$1,255.59 last year).

The Police Department's overtime expense as of July 31, 2025, was \$11,270.63 (vs. \$16,228.05 last year).



**BUDGET OPERATIONS
JULY 2025**

CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
JULY 2025**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE (EXCESS)	% REC'D	REMARKS	Jul 24 % REC'D
41010 Current Year Taxes	46,056,383	22,566,745	23,489,638	49%	Pymts. Due - July & Jan.	47%
41020 Prior Years Taxes	210,000	39,894	170,106	19%		28%
41040 Interest & Liens	130,000	10,856	119,144	8%		7%
41060 Auto Supplement	400,000	5,987	394,013	1%	Billed - December	1%
Property Taxes	46,796,383	22,623,482	24,172,901	48%		46%
43170 Spec Ed / Excess	587,858	0	587,858	0%	Pymts. Due - Feb. 75% - June Bal.	0%
43200 Educ Cost Sharing	5,460,668	0	5,460,668	0%	Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.	0%
43590 Tuition - Other Towns	1,547,216	0	1,547,216	0%	School Bills for Activity	0%
43591 B.E.A.R. TRANS. ACAD. TUITION	84,737	0	84,737	0%		N/A
State Education Total	7,680,479	0	7,680,479	0%		0%
43110 Veterans Exempt GT	2,400	0	2,400	0%	By Assessor Appl. in Aug but rec Pymt. in Dec.	0%
43120 Misc - State	35,332	0	35,332	0%		0%
43130 Telecommunications	13,000	0	13,000	0%	Pymt. Due - April	0%
43140 State Revenue Sharing	0	0	0	N/A		N/A
43310 Tiered Pilot	13,399	0	13,399	0%	Pymt. Due Oct.	0%
43320 SS Dist Tax Relief	1,500	0	1,500	0%	Pymt. Due - Dec.	0%
43380 MRSA Motor Vehicle	96,029	0	96,029	N/A		N/A
State Municipal Total	161,660	0	161,660	0%		0%
Intergovernmental Revenue	7,842,139	0	7,842,139	0%		0%
43615 Town Clerk Fees	220,000	23,114	196,886	11%	Statutory Collections	11%
43620 Planning & Zoning	3,000	0	3,000	0%	Application Permit Fees	0%
43630 Zoning Bd of Appeals	1,010	404	606	40%	Application Permit Fees	100%
43640 Building Permits	150,000	32,801	117,199	22%	Building Permit Fees.	26%
43660 Inland Wetlands	4,000	202	3,798	5%	Permit/Apppl. Fees	0%
43670 Short Term Investments	414,500	45,479	369,021	11%		40%

TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
JULY 2025

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE (EXCESS)	% REC'D	REMARKS	Jul 24 % REC'D
43680 Rents	18,800	1,300	17,500	7%	Drummer/GLT/Farmhouse/Acreage/School Rental	5%
43700 Snow Plow & Grading	11,000	0	11,000	0%	Private Roads	0%
43710 Photocopying	100	25	75	25%		33%
43715 Open Farm Day	2,500	0	2,500	0%		0%
43740 Dispatch Services	16,580	16,580	0	100%	Police Bill For Dispatch Services	100%
43745 Hay Rentals	39,613	0	39,613	0%	Northern Valley Farms	0%
43760 Library	3,000	339	2,661	11%	Book Fines, Trust Investment	11%
43770 Contract - Bldg. Inspection	14,000	0	14,000	0%	Bldg. Dept. Bills Qtrly For Services	0%
43790 Driveway Permits	1,000	50	950	5%	New Const. Activity	5%
43800 Police Photo/Lic/Permits	11,000	580	10,420	5%		13%
43840 Returned Check Fee	100	0	100	0%		20%
43990 Pay For Participation	42,000	0	42,000	0%	Received from BOE	0%
46038 Miscellaneous	43,000	12,608	30,392	29%	CIRMA WC check \$6K; Intern donation \$3K	46%
46240 Communication Fees	44,988	4,749	40,239	11%		2%
Local Departmental Revenues Total	1,040,191	138,231	901,960	13%		22%
43950 Transfer-in Fund Bal.	2,185,000	2,185,000	0	100%		32%
43955 Additional Appropriations	0	0	0	0%		0%
Transfers In Total	2,185,000	2,185,000	0	100%		32%
Local Dept. Rev. & Transfer In Total	3,225,191	2,323,231	901,960	72%		31%
General Fund Revenues	57,863,713	24,946,713	32,917,000	43%		38%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
JULY 2025**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED D ALLOTMENT	% EXP.	REMARKS	Jul 24 % REC'D
1001	General Administration	383,572	25,211	340,461	17,899	95%		91%
1003	Legal Services	40,000	0	19,000	21,000	48%		90%
1005	Fringe Benefits	3,180,161	2,366,398	71,083	742,681	77%		79%
1007	Town Clerk Operations	179,543	7,853	123,228	48,462	73%		88%
1009	Probate	5,953	5,953	0	0	100%		100%
1011	Contingency & Reserve	82,500	540	4,700	77,260	6%		6%
1013	Election Services	79,852	1,728	1,497	76,628	4%		31%
1015	Boards, Reg. Prog. & Staff Dev.	64,319	12,919	37,199	14,201	78%		69%
1017	Revenue Collections	148,938	9,077	111,366	28,495	81%		80%
1019	Property Assessment	231,183	29,951	178,090	23,142	90%		91%
1021	Finance Management	419,456	62,988	312,894	43,574	90%		92%
1023	Insurance	346,733	80,018	243,975	22,740	93%		89%
1031	Community Development	155,629	11,764	134,670	9,194	94%		93%
1033	Human Resources	135,821	6,599	79,433	49,789	63%		77%
1035	Technology	214,712	6,198	98,598	109,916	49%		68%
General Government		5,668,372	2,627,198	1,756,194	1,284,980	77%		78%
2001	Building Inspection	187,383	9,752	172,353	5,278	97%		92%
2003	Fire Prevention	421,702	1,859	412,479	7,364	98%		99%
2005	Emergency Management	13,180	10,630	0	2,550	81%		79%
2007	Health Services	180,625	78,181	102,444	0	100%		100%
2009	Police Dept Administration	418,469	40,981	364,956	12,532	97%		94%
2011	Police Oper. & Communications	2,380,429	144,575	1,670,894	564,960	76%		83%
Pers. & Prop. Protection		3,601,788	285,978	2,723,125	592,685	84%		88%
3003	General & Equipment Maint.	3,673,481	242,482	2,675,061	755,938	79%		73%
3011	Planning & Engineering	37,150	0	0	37,150	0%		0%
Public Works & Env.		3,710,631	242,482	2,675,061	793,088	79%		73%

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BUDGET OPERATIONS SUMMARY
JULY 2025

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED D ALLOTMENT	% EXP.	REMARKS	Jul 24 % REC'D
4001	Library Services	698,716	65,043	390,269	243,404	65%		76%
4003	Social-Senior-Youth-Services	427,196	16,431	250,764	160,002	63%		66%
4009	Community Support	2,500	0	0	2,500	0%		0%
	Lib., Rec., & Soc. Services	1,128,412	81,474	641,033	405,905	64%		65%
6001	Capital Improvement	2,605,000	2,110,881	0	2,605,000	0%		34%
7001	Debt Service	1,731,368	282,809	0	1,448,559	16% Payable in Jul/Aug & Jan/Feb		16%
	Capital & Debt Service	4,336,368	2,393,690	0	4,053,559	55%		31%
	Town Section	18,445,571	5,630,821	7,795,413	7,130,218	73%		60%
8001	Board of Education	39,418,142	6,205,539	0	33,212,603	16%		15%
	Board of Education	39,418,142	6,205,539	0	33,212,603	16%		15%
	General Fund Expenses	57,863,713	11,836,360	7,795,413	40,342,821	34%		32%

ARPA Report as of 6/30/25

Rec'd 6/22/2021	1,702,751.69		
Rec'd 8/11/2022	585,201.77		
Rec'd 10/4/2022	1,117,549.92		
Total ARPA Grant Received	3,405,503.38	Allocated Fund	3,612,365.83
Allocated Fund	3,612,365.83	Total spent	3,523,384.77
Earned Interests	(206,862.45)	Remaining Unspent	88,981.06

Row Labels	BOS Approval Date	Sum of Total BOS Approved	Sum of Total Spent	Sum of Remaining	Encumbered	Unencumbered Balance
52656.GRANT EXPENSES-P&R	Apr 19, 2021	36,114.19	36,114.19	0.00		0.00
67000.AP Digitization (plus 2 years maintenance)	June 17, 2024	47,013.00	47,013.00	0.00		0.00
67000.Avaya	Feb 5, 2024	8,778.17	8,778.17	0.00		0.00
67000.Budget Digitization (plus 2 years	June 17, 2024	46,180.09	46,180.09	0.00		0.00
67000.Folder/Inserter Machine	June 17, 2024	4,930.00	4,930.00	0.00		0.00
67000.GIS System	Apr 3, 2023	10,890.00	10,890.00	0.00		0.00
67000.Municipality Integrated Parcel Mgmt System	Jun 20, 2022	68,478.23	50,668.70	17,809.53	3,750.00	14,059.53
67000.Plotter	Apr 3, 2023	9,855.50	9,855.50	0.00		0.00
67000.RedNMX System (Fire Inspection Software)	Apr 3, 2023	5,950.00	5,950.00	0.00		0.00
67000.SC Dept Header Page	June 17, 2024	3,819.73	3,819.73	0.00		0.00
67000.SC Main Hall Audio Visual upgrade	June 17, 2024	87,343.20	87,343.20	0.00		0.00
67000.TH Computer Equipment	June 17, 2024	215,125.14	215,125.14	0.00		0.00
67000.TH Meeting Room Sound System	June 17, 2024	18,984.02	18,984.02	0.00		0.00
67000.VPN	Feb 5, 2024	1,102.00	1,102.00	0.00		0.00
67000.WiFi Access Point and Network	9/6/22 & 12/4/23	217,893.18	217,893.18	0.00		0.00
67000A.Axon Fleet Cruiser Cameras	9/6/22 & 5/1/23	59,997.90	59,997.90	0.00		0.00
67000A.NexGen Public Safety Solutions CAD/RMS System	Jun 20, 2022	163,882.95	163,882.95	0.00		0.00
67001.GMHs HVAC	Aug 15, 2022	848,957.00	848,957.00	0.00		0.00
67002.Wells Road HVAC	Aug 15, 2022	286,208.24	286,208.24	0.00		0.00
67003.Communications Upgrades: Website Update	Sept 6, 2022	44,300.00	44,300.00	0.00		0.00
67004.FVHD	Sept 6, 2022	44,449.00	44,449.00	0.00		0.00
67005.Town Hall Complex HVAC	Apr 17, 2023	49,860.00	49,860.00	0.00		0.00
67006.Library Renovation Space Study	Nov 6, 2023	15,181.25	15,181.25	0.00		0.00
67007.AEDs	Dec 4, 2023	12,160.18	12,160.18	0.00		0.00
67008.Emergency Communication System	Dec 18, 2023	19,867.00	19,867.00	0.00		0.00
67009.Drummer Roof Replacement	June 17, 2024	5,093.05	5,093.05	0.00		0.00
67009.GPS for PW equipment plus monitoring	June 17, 2024	49,979.00	49,979.00	0.00		0.00
67009.Mini Sweeper (MS4 compliance assistance)	June 17, 2024	184,492.37	184,492.37	0.00		0.00
67009.PW Electronic Sign Boards (2)	June 17, 2024	30,970.32	30,970.32	0.00		0.00
67009.Snow Plow Replacement	June 17, 2024	13,580.00	13,580.00	0.00		0.00
67010.SBP Basketball Courts Renovation	June 17, 2024	110,752.84	110,752.84	0.00		0.00
67011.SBP Walking Trail	June 17, 2024	174,581.20	168,459.67	6,121.53	6,121.53	0.00
67012.Library Renovation	June 17, 2024	133,739.18	133,739.18	0.00		0.00
67013.PD HQ Improvement	June 17, 2024	114,844.90	114,844.90	0.00		0.00
67014.HF Improvement	June 17, 2024	89,040.09	89,040.09	0.00		0.00
67015.Town Center Consultant	June 17, 2024	75,000.00	67,500.00	7,500.00	7,500.00	0.00
67016.P&R Study	Oct 21, 2024	25,000.00	25,000.00	0.00		0.00
67017.Road Repaving	June 17, 2024	28,744.25	28,744.25	0.00		0.00
67018.Tow Behind Trailer/Grass Flail	Oct 21, 2024	39,786.24	39,786.24	0.00		0.00
67019.Wastewater Facilities Plan	Nov 4, 2024	33,400.00	33,400.00	0.00		0.00
67020.Library Capital Campaign Consultant	Nov 4, 2024	40,000.00	32,450.00	7,550.00	7,550.00	0.00
67021.TH Space Recovery Initiative	Nov 4, 2024	8,645.83	8,645.83	0.00		0.00
67022.Animal Shelter	Sept 16, 2024	27,396.59	27,396.59	0.00		0.00
67023.Contribution to BOE for ARPA IT Projects	Dec 31, 2024	100,000.00	50,000.00	50,000.00	0.00	50,000.00
Grand Total		3,612,365.83	3,523,384.77	88,981.06	24,921.53	64,059.53