




TOWN OF GRANBY

MEMORANDUM

DATE: October 1, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Granby Town Manager 

REGARDING: Approval of Transforming Communities Grant

Please see the attached request from Amber Wyzik, Library Director with respect to the Libraries Transforming Communities Grant application for possible expansion work at the Main Library.

Next Steps

In order to apply for these grant funds, Catherine Lanyon will work with Amber Wyzik as necessary to prepare an application/request for the grant in the amount of \$20,000. If we are successful in securing the grant, the Finance Department will record the grant in its own account and then allow the expenditure to close out the account, thereby completing the grant transaction.

These two actions require Board of Selectmen approval. In most cases, Grants are recorded as Special Revenue and do not impact the General Fund.

Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for approval, and request the following motion be made to allow the Town to accept and expend these grant funds consistent with the terms of the grant.

PROPOSED MOTION:

I move that the Board of Selectmen direct Town administration to apply for the Transforming Communities Grant in the amount of \$20,000, and if the application is successful, to approve the corresponding expenditure of funds consistent with the intent of the grant.

I will be on hand at the meeting to answer any questions you may have on this transaction.

CC: Kimi Cheng, Director of Finance
Amber Wyzik, Library Director
Catherine Lanyon, Grants Administrator



TOWN OF GRANBY

MEMORANDUM

DATE: 10/1/2025

TO: The Granby Board of Selectman

FROM: Amber Wyzik, Director of Library Services

REGARDING: Consideration of Libraries Transforming Communities Grants

Background

In anticipation of a future library expansion and renovation, I plan to seek multiple grants to help supplement town funding.

The Libraries Transforming Communities Grant is an initiative by the American Library Association (ALA) designed to help libraries engage more deeply with their communities and improve accessibility, especially for people with disabilities. The grant's main goal is to increase accessibility of library facilities, services, or programs so that people with disabilities in small and rural communities are better served. Eligible libraries are those that serve small and rural communities with a legal service area population of less than 25,000.

I plan to apply for the full \$20,000 award, which would be used to purchase adaptive and assistive technology equipment for the new Children's Room as well as make various accessibility upgrades to our existing facility.

Next Steps

The grant application window will close December 11, 2025, and award notifications are expected in March 2026. Implementation for projects is May 2026 – April 2027.

CC: Mike Walsh, Granby Town Manager
Kimi Cheng, Director of Finance