

# GRANBY PUBLIC SCHOOLS

## BUSINESS OFFICE

15-B North Granby Road

Granby, CT 06035

(860) 844-5253

*stevensonn@granbyschools.org*

To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: September 2025 Budget Expense Report

Date: October 7, 2025

---

Please find attached the September 2025 budget expense report for this fiscal year encompassing transactions through 9/30/2025.

### **Personnel and Program Accounts**

An analysis of both personnel and program accounts indicate that projected expenditures remain on track to be covered within the approved budget. The current negative balance in the custodial and maintenance line is attributable to a temporary leave of absence. This variance is expected to be offset through available funds within other budgeted line items as the fiscal year progresses.

### **Special Education**

At this point in time, estimated special education expenditures for FY 2026 remain aligned with the district's spending plan. Outplacement tuition, transportation and purchased services continue to represent significant cost drivers and will be monitored closely throughout the year to ensure continued alignment with budget projections.

### **Quality and Diversity Fund (Q&D)**

As reported last month, no revenue has been recorded to date, with expenses increasing as expected. Once the district receives grant funds and tuition revenues are posted, we will start to see a shift in the ending balance, reflecting anticipated revenue-to-expenditure alignment.

### **Revenue to the Town**

At this point in time, revenue to the Town for FY 2026 remains favorable at \$2,316,118. No funds have been received and provided to the Town to date.

**PROGRAM ACCOUNTS**  
**Granby Board of Education FY 2026**  
**September 2025 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	\$92,889	\$92,889	\$17,773	\$62,182	\$12,935	86.1%
02	Conference & Travel	\$53,994	\$53,994	\$8,436	\$4,419	\$41,139	23.8%
03	Dues and Fees	\$40,012	\$40,012	\$33,223	\$449	\$6,340	84.2%
04	Equipment	\$9,500	\$9,500	\$204	\$0	\$9,296	2.1%
05	Legal Services/Insurance	\$160,470	\$160,470	\$49,950	\$100,309	\$10,211	93.6%
06	Library/Media	\$60,581	\$60,581	\$16,679	\$13,319	\$30,583	49.5%
07	Purchased Services	\$1,212,475	\$1,212,475	\$189,810	\$912,284	\$110,380	90.9%
08	Repairs & Maintenance	\$568,244	\$568,244	\$152,727	\$357,624	\$57,893	89.8%
09	Software	\$500,305	\$500,305	\$304,868	\$116,840	\$78,597	84.3%
10	Special Education	\$4,314,930	\$4,314,930	\$856,624	\$3,139,354	\$318,952	92.6%
11	Student Activities/Athletics	\$415,776	\$415,776	\$26,718	\$132,421	\$256,637	38.3%
12	Supplies	\$579,012	\$579,012	\$202,678	\$165,220	\$211,113	63.5%
13	Textbooks	\$112,880	\$112,880	\$26,334	\$6,845	\$79,702	29.4%
14	Transportation	\$1,232,920	\$1,232,920	\$104,612	\$1,073,824	\$54,484	95.6%
15	Tuition	\$11,317	\$11,317	\$0	\$0	\$11,317	0.0%
16	Utilities	\$852,044	\$852,044	\$162,785	\$612,985	\$76,274	91.0%
17	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
<b>Program</b>		<b>\$10,217,348</b>	<b>\$10,217,348</b>	<b>\$2,153,421</b>	<b>\$6,698,074</b>	<b>\$1,365,853</b>	<b>86.6%</b>

General Fund

Fiscal Year 2025-2026

**PERSONNEL ACCOUNTS**  
Granby Board of Education FY 2026  
September 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	\$1,692,632	\$1,725,960	\$406,844	\$1,319,116	\$0	100.0%
19	Central Office	\$598,191	\$578,759	\$111,332	\$466,422	\$1,005	99.8%
20	Certified Staff	\$11,870,327	\$11,943,327	\$1,427,617	\$10,515,301	\$410	100.0%
21	Custodial and Maintenance	\$1,533,303	\$1,533,303	\$330,620	\$1,224,664	-\$21,981	101.4%
22	School Secretaries	\$706,231	\$725,663	\$132,890	\$592,773	\$0	100.0%
23	Special Education	\$4,819,753	\$4,712,624	\$509,731	\$4,117,745	\$85,148	98.2%
24	Student Activities/Athletics	\$574,117	\$574,117	\$22,203	\$543,707	\$8,207	98.6%
25	Teaching Assistants	\$445,622	\$445,622	\$34,722	\$403,174	\$7,725	98.3%
26	Technology Support Services	\$274,096	\$274,896	\$92,648	\$182,249	\$0	100.0%
27	Tutors	\$35,589	\$35,589	\$1,927	\$33,662	\$0	100.0%
28	Employee Benefits	\$6,650,933	\$6,650,933	\$1,188,998	\$5,311,592	\$150,344	97.7%
29	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	<b>Personnel</b>	<b>\$29,200,794</b>	<b>\$29,200,794</b>	<b>\$4,259,532</b>	<b>\$24,710,404</b>	<b>\$230,859</b>	<b>99.2%</b>
100	<b>General Fund</b>	<b>\$39,418,142</b>	<b>\$39,418,142</b>	<b>\$6,412,953</b>	<b>\$31,408,478</b>	<b>\$1,596,712</b>	<b>95.9%</b>

**SPECIAL EDUCATION ACCOUNT DETAIL**  
Granby Board of Education FY 2026  
September 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Administrative/Certified	\$2,296,877	\$2,274,877	\$288,596	\$1,985,360	\$921	100.0%
02	Secretaries	\$110,692	\$110,692	\$22,816	\$87,876	\$0	100.0%
03	Support Services	\$519,932	\$519,932	\$54,707	\$442,279	\$22,945	95.6%
04	Teaching Assistants	\$1,830,695	\$1,779,695	\$141,484	\$1,581,221	\$56,990	96.8%
05	Tutors	\$61,556	\$27,428	\$2,127	\$21,009	\$4,292	84.4%
	<b>TOTAL PERSONNEL</b>	<b>\$4,819,753</b>	<b>\$4,712,624</b>	<b>\$509,731</b>	<b>\$4,117,745</b>	<b>\$85,148</b>	<b>98.2%</b>
06	Communications	\$100	\$100	\$42	\$0	\$58	42.0%
07	Conference & Travel	\$14,125	\$14,125	\$4,649	\$927	\$8,549	39.5%
08	Dues and Fees	\$2,250	\$2,250	\$400	\$400	\$1,450	35.6%
09	Legal Services	\$27,500	\$27,500	\$1,023	\$26,477	\$0	100.0%
10	Purchased Services	\$182,017	\$182,017	\$29,599	\$107,597	\$44,821	75.4%
11	Software	\$9,860	\$9,860	\$4,029	\$4,492	\$1,338	86.4%
12	Supplies/Textbooks	\$51,950	\$51,950	\$17,620	\$3,465	\$30,864	40.6%
13	Transportation	\$1,137,463	\$1,137,463	\$103,890	\$922,152	\$111,421	90.2%
14	Tuition	\$2,889,666	\$2,889,666	\$695,373	\$2,073,843	\$120,451	95.8%
	<b>TOTAL PROGRAM</b>	<b>\$4,314,930</b>	<b>\$4,314,930</b>	<b>\$856,624</b>	<b>\$3,139,354</b>	<b>\$318,962</b>	
	<b>OVERALL TOTAL</b>	<b>\$9,134,683</b>	<b>\$9,027,555</b>	<b>\$1,366,355</b>	<b>\$7,257,099</b>	<b>\$404,100</b>	<b>95.5%</b>