



TOWN OF GRANBY

MEMORANDUM

DATE: October 15, 2025

TO: The Granby Board of Selectmen
The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: September 2025 Budget Operations Report

Highlights for Revenues:

As of 9/30/25, the total tax collection was consistent with the prior years at 56% (vs. 56% last year).

As of 10/10/25, the daily rate for STIF was 4.20%, or a 7-day yield was 4.20%. It was a 0.23% decrease from the prior month. In September, interest earned from the STIF account was approximately \$83.6K.

Received \$29,895 from the CIRMA members' equity distribution program as a result of CIRMA's continued financial successes.

Highlights for Expenditures:

As of 9/30/25, the total general fund expenditure was consistent with the last fiscal year at 43% (vs. 44% last year).

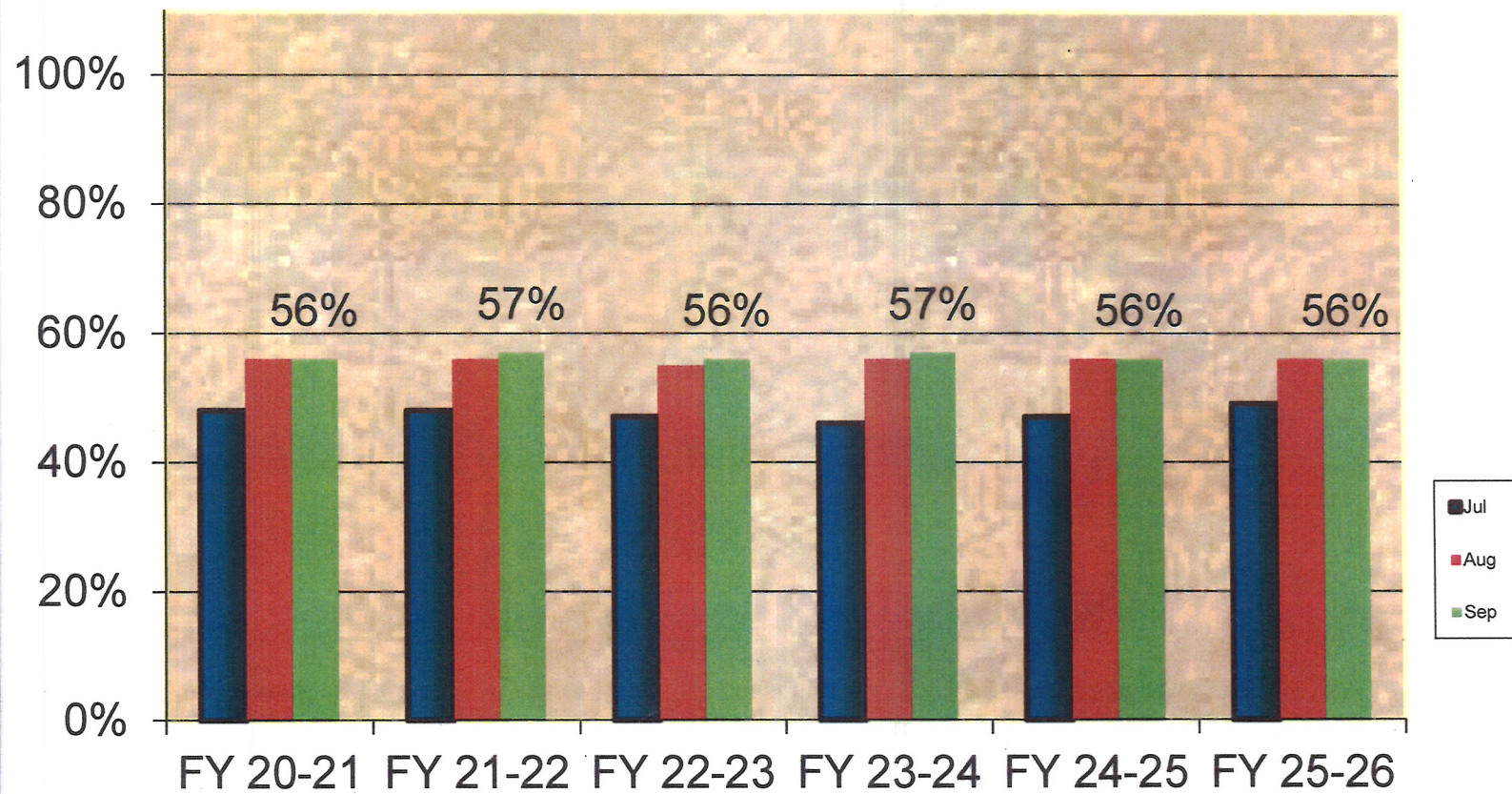
As of September 30, 2025, the Public Works Department's overtime expense totaled **\$12,224.52**, compared to **\$10,953.56** for the same period last year. One contributing factor to this increase is that the new supervisors—who are all non-exempt employees—have been investing additional hours to fulfill the responsibilities associated with their new supervisory roles.

As of September 30, 2025, the Police Department's overtime expense totaled **\$62,687.45**, compared to **\$44,651.95** for the same period last year. The increase is primarily due to two officers being out on injury leave, one unfilled vacancy, and a new officer currently attending the police academy, resulting in approximately two hours of overtime daily. Additionally, all officers were required to complete training hours related to the change in equipment.



**BUDGET OPERATIONS
SEPTEMBER 2025**

CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
SEPTEMBER 2025**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS	Sept 24 % REC'D	Aug 25 % REC'D
41010 Current Year Taxes	46,056,383	26,005,351	20,051,032	56%	Pymts. Due - July & Jan.	56%	56%
41020 Prior Years Taxes	210,000	73,457	136,543	35%		49%	28%
41040 Interest & Liens	130,000	42,467	87,533	33%		29%	19%
41060 Auto Supplement	400,000	12,447	387,553	3%	Billed - December	3%	3%
Property Taxes	46,796,383	26,133,722	20,662,661	56%		56%	55%
43170 Spec Ed / Excess	587,858	0	587,858	0%	Pymts. Due - Feb. 75% - June Bal.	0%	0%
43200 Educ Cost Sharing	5,460,668	0	5,460,668	0%	Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.	0%	0%
43590 Tuition - Other Towns	1,547,216	0	1,547,216	0%	School Bills for Activity	0%	0%
43591 B.E.A.R. TRANS. ACAD. TUITION	84,737	0	84,737	0%		N/A	0%
State Education Total	7,680,479	0	7,680,479	0%		0%	0%
43110 Veterans Exempt GT	2,400	0	2,400	0%	By Assessor Appl. in Aug but rec Pymt. in Dec.	0%	0%
43120 Misc - State	35,332	250	35,082	1%	For motor vehicle violations	1%	1%
43130 Telecommunications	13,000	0	13,000	0%	Pymt. Due - April	0%	0%
43140 State Revenue Sharing	0	0	0	N/A		N/A	N/A
43310 Tiered Pilot	13,399	0	13,399	0%	Pymt. Due Oct.	100%	0%
43320 SS Dist Tax Relief	1,500	0	1,500	0%	Pymt. Due - Dec.	0%	0%
43380 MRSA Motor Vehicle	96,029	96,026	3	100%		N/A	100%
State Municipal Total	161,660	96,276	65,384	60%		20%	60%
Intergovernmental Revenue	7,842,139	96,276	7,745,863	1%		0%	1%
43615 Town Clerk Fees	220,000	87,381	132,619	40%	Statutory Collections	41%	25%
43620 Planning & Zoning	3,000	1,212	1,788	40%	Application Permit Fees	34%	13%
43630 Zoning Bd of Appeals	1,010	808	202	80%	Application Permit Fees	100%	40%
43640 Building Permits	150,000	100,893	49,107	67%	Building Permit Fees.	70%	34%
43660 Inland Wetlands	4,000	890	3,110	22%	Permit/Apl. Fees	11%	11%
43670 Short Term Investments	414,500	253,975	160,525	61%		129%	33%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
SEPTEMBER 2025**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS	Sept 24 % REC'D	Aug 25 % REC'D
43680 Rents	18,800	3,500	15,300	19%	Drummer/GLT/Farmhouse/Acreage/School Rental	17%	12%
43700 Snow Plow & Grading	11,000	0	11,000	0%	Private Roads	0%	0%
43710 Photocopying	100	64	37	64%		50%	51%
43715 Open Farm Day	2,500	1,000	1,500	40%		50%	40%
43740 Dispatch Services	16,580	16,580	0	100%	Police Bill For Dispatch Services	100%	100%
43745 Hay Rentals	39,613	19,514	20,100	49%	Northern Valley Farms	0%	0%
43760 Library	3,000	907	2,093	30%	Book Fines, Trust Investment	36%	22%
43770 Contract - Bldg. Inspection	14,000	3,500	10,500	25%	Bldg. Dept. Bills Qtrly For Services	25%	0%
43790 Driveway Permits	1,000	500	500	50%	New Const. Activity	25%	15%
43800 Police Photo/Lic/Permits	11,000	2,290	8,711	21%		30%	8%
43840 Returned Check Fee	100	0	100	0%		45%	0%
43990 Pay For Participation	42,000	0	42,000	0%	Received from BOE	0%	0%
					CIRMA WC check \$13.1K; Intern donation \$3K; PEGPETIA Def Rev \$7.3K; PD Extra Duty Rev \$5.9K; CIRMA member equity \$29.9K		
46038 Miscellaneous	43,000	61,811	(18,811)	144%		91%	71%
46240 Communication Fees	44,988	14,247	30,741	32%		26%	21%
Local Departmental Revenues Total	1,040,191	569,070	471,121	55%		65%	29%
43950 Transfer-in Fund Bal.	2,185,000	2,185,000	0	100%		100%	100%
43955 Additional Appropriations	0	0	0	0%		71%	0%
Transfers In Total	2,185,000	2,185,000	0	100%		71%	100%
Local Dept. Rev. & Transfer In Total	3,225,191	2,754,070	471,121	85%		70%	77%
General Fund Revenues	57,863,713	28,984,069	28,879,644	50%		50%	49%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
SEPTEMBER 2025**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS	Sept 24 % REC'D	Aug 25 % REC'D
1001	General Administration	383,572	82,755	283,120	17,697	95%		91%	95%
1003	Legal Services	40,000	14,420	17,580	8,000	80%		104%	64%
1005	Fringe Benefits	3,180,161	2,467,964	93,618	618,578	81%		82%	78%
1007	Town Clerk Operations	179,543	30,393	123,086	26,064	85%		90%	74%
1009	Probate	5,953	5,953	0	0	100%		104%	100%
1011	Contingency & Reserve	82,500	1,278	11,306	69,916	15%		9%	15%
1013	Election Services	79,852	10,765	3,902	65,185	18%		47%	9%
1015	Boards, Reg. Prog, & Staff Dev.	64,319	41,935	10,290	12,093	81%		73%	77%
1017	Revenue Collections	148,938	38,996	102,575	7,366	95%		85%	95%
1019	Property Assessment	231,183	59,315	149,217	22,650	90%		92%	90%
1021	Finance Management	419,456	119,731	265,068	34,657	92%		92%	89%
1023	Insurance	346,733	125,807	199,186	21,740	94%		92%	94%
1031	Community Development	155,629	34,235	112,299	9,094	94%		96%	94%
1033	Human Resources	135,821	23,448	66,236	46,137	66%		81%	66%
1035	Technology	214,712	35,833	71,942	106,937	50%		97%	49%
General Government		5,668,372	3,092,830	1,509,426	1,066,116	81%		82%	79%
2001	Building Inspection	187,383	38,132	144,588	4,663	98%		92%	97%
2003	Fire Prevention	421,702	10,200	405,193	6,309	99%		99%	98%
2005	Emergency Management	13,180	10,750	0	2,430	82%		79%	82%
2007	Health Services	180,625	78,181	102,444	0	100%		100%	100%
2009	Police Dept Administration	418,469	107,726	308,454	2,289	99%		97%	99%
2011	Police Oper. & Communications	2,380,429	485,597	1,421,929	472,903	80%		87%	78%
Pers. & Prop. Protection		3,601,788	730,586	2,382,608	488,594	86%		91%	85%
3003	General & Equipment Maint.	3,673,481	793,830	2,355,168	524,483	86%		78%	82%
3011	Planning & Engineering	37,150	2,440	34,660	50	100%		58%	100%
Public Works & Env.		3,710,631	796,270	2,389,828	524,533	86%		78%	82%

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BUDGET OPERATIONS SUMMARY
SEPTEMBER 2025**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS	Sept 24 % REC'D	Aug 25 % REC'D
4001	Library Services	698,716	165,433	345,625	187,658	73%		82%	70%
4003	Social-Senior-Youth-Services	427,196	61,811	210,828	154,557	64%		75%	63%
4009	Community Support	2,500	0	0	2,500	0%		0%	0%
	Lib., Rec., & Soc. Services	1,128,412	227,244	556,453	344,715	69%		72%	67%
6001	Capital Improvement	2,605,000	2,110,881	0	494,119	81%		71%	81%
7001	Debt Service	1,731,368	338,809	0	1,392,559	20%	Payable in Jul/Aug & Jan/Feb	21%	20%
	Capital & Debt Service	4,336,368	2,449,690	0	1,886,678	56%		61%	56%
	Town Section	18,445,571	7,296,620	6,838,314	4,310,637	77%		74%	75%
8001	Board of Education	39,418,142	10,920,049	0	28,498,093	28%		26%	21%
	Board of Education	39,418,142	10,920,049	0	28,498,093	28%		26%	21%
	General Fund Expenses	57,863,713	18,216,669	6,838,314	32,808,730	43%		44%	38%

ARPA Reports as of 10/14/25

Rec'd 6/22/2021	1,702,751.69		
Rec'd 8/11/2022	585,201.77		
Rec'd 10/4/2022	1,117,549.92		
Total ARPA Grant Received	3,405,503.38	Allocated Fund	3,612,365.83
Allocated Fund	3,612,365.83	Total spent	3,587,910.97
Earned Interests	(206,862.45)	Remaining Unspent	24,454.86

Row Labels	BOS Approval Date	BOS Approved	Sum of Total Spent	Sum of Remaining	Encumbered	Unencumbered Balance	Notes
52656.GRANT EXPENSES-P&R	Apr 19, 2021	36,114.19	36,114.19	0.00		0.00	✓ Completed
67000.AP Digitization (plus 2 years maintenance)	June 17, 2024	47,013.00	47,013.00	0.00		0.00	Contract signed. Implementation stage
67000.Avaya	Feb 5, 2024	8,778.17	8,778.17	0.00		0.00	✓ Completed
67000.Budget Digitization (plus 2 years maintenance)	June 17, 2024	46,180.09	46,180.09	0.00		0.00	✓ Completed
67000.Folder/Inserter Machine	June 17, 2024	4,930.00	4,930.00	0.00		0.00	✓ Completed
67000.GIS System	Apr 3, 2023	10,890.00	10,890.00	0.00		0.00	✓ Completed
67000.Municipality Integrated Parcel Mgmt System	Jun 20, 2022	68,478.23	65,194.90	3,283.33	3,083.33	200.00	It is live internally for the Building Dept. The live date for the public is estimated to be in this spring.
67000.Plotter	Apr 3, 2023	9,855.50	9,855.50	0.00		0.00	✓ Completed
67000.RedNMX System (Fire Inspection Software)	Apr 3, 2023	5,950.00	5,950.00	0.00		0.00	✓ Completed
67000.SC Dept Header Page	June 17, 2024	3,819.73	3,819.73	0.00		0.00	✓ Completed
67000.SC Main Hall Audio Visual upgrade	June 17, 2024	87,343.20	87,343.20	0.00		0.00	✓ Completed
67000.TH Computer Equipment	June 17, 2024	215,125.14	215,125.14	0.00		0.00	✓ Completed
67000.TH Meeting Room Sound System	June 17, 2024	18,984.02	18,984.02	0.00		0.00	✓ Completed
67000.VPN	Feb 5, 2024	1,102.00	1,102.00	0.00		0.00	✓ Completed
67000.WiFi Access Point and Network	9/6/22 & 12/4/23	217,893.18	217,893.18	0.00		0.00	✓ Completed
67000A.Axon Fleet Cruiser Cameras	9/6/22 & 5/1/23	59,997.90	59,997.90	0.00		0.00	✓ Completed
67000A.NexGen Public Safety Solutions CAD/RMS System	Jun 20, 2022	163,882.95	163,882.95	0.00		0.00	✓ Completed
67001.GMHS HVAC	Aug 15, 2022	848,957.00	848,957.00	0.00		0.00	✓ Completed
67002.Wells Road HVAC	Aug 15, 2022	286,208.24	286,208.24	0.00		0.00	✓ Completed
67003.Communications Upgrades: Website Update	Sept 6, 2022	44,300.00	44,300.00	0.00		0.00	✓ Completed
67004.FVHD	Sept 6, 2022	44,448.00	44,448.00	0.00		0.00	✓ Completed
67005.Town Hall Complex HVAC	Apr 17, 2023	49,860.00	49,860.00	0.00		0.00	✓ Completed
67006.Library Renovation Space Study	Nov 6, 2023	15,181.25	15,181.25	0.00		0.00	✓ Completed
67007.AEDs	Dec 4, 2023	12,160.18	12,160.18	0.00		0.00	✓ Completed
67008.Emergency Communication System Consultant	Dec 18, 2023	19,867.00	19,867.00	0.00		0.00	✓ Completed
67009.Drummer Roof Replacement	June 17, 2024	5,093.05	5,093.05	0.00		0.00	✓ Completed
67009.GPS for PW equipment plus monitoring	June 17, 2024	49,979.00	49,979.00	0.00		0.00	✓ Completed
67009.Mini Sweeper (MS4 compliance assistance)	June 17, 2024	184,492.37	184,492.37	0.00		0.00	✓ Completed
67009.PW Electronic Sign Boards (2)	June 17, 2024	30,970.32	30,970.32	0.00		0.00	✓ Completed
67009.Snow Plow Replacement	June 17, 2024	13,580.00	13,580.00	0.00		0.00	✓ Completed
67010.SBP Basketball Courts Renovation	June 17, 2024	110,752.84	110,752.84	0.00		0.00	✓ Completed
67011.SBP Walking Trail	June 17, 2024	174,581.20	168,459.67	6,121.53	6,121.53	0.00	✓ Completed
67012.Library Renovation	June 17, 2024	133,739.18	133,739.18	0.00		0.00	✓ Completed
67013.PD HQ Improvement	June 17, 2024	114,844.90	114,844.90	0.00		0.00	✓ Completed
67014.HF Improvement	June 17, 2024	89,040.09	89,040.09	0.00		0.00	✓ Completed
67015.Town Center Consultant	June 17, 2024	75,000.00	67,500.00	7,500.00	7,500.00	0.00	Contract signed. Estimated 10 months timeline for completion.
67016.P&R Study	Oct 21, 2024	25,000.00	25,000.00	0.00		0.00	✓ Completed
67017.Road Repaving	June 17, 2024	28,744.25	28,744.25	0.00		0.00	✓ Completed
67018.Tow Behind Trailer/Grass Flail	Oct 21, 2024	39,786.24	39,786.24	0.00		0.00	✓ Completed
67019.Wastewater Facilities Plan	Nov 4, 2024	33,400.00	33,400.00	0.00		0.00	Contract signed
67020.Library Capital Campaign Consultant	Nov 4, 2024	40,000.00	32,450.00	7,550.00	7,550.00	0.00	Internal audit interview has been completed and moved on to phase 2, Community Analysis.
67021.TH Space Recovery Initiative	Nov 4, 2024	8,645.83	8,645.83	0.00		0.00	✓ Completed
67022.Animal Shelter	Sept 16, 2024	27,396.59	27,396.59	0.00		0.00	✓ Completed
67023.Contribution to BOE for ARPA IT Projects	Dec 31, 2024	100,000.00	100,000.00	0.00		0.00	✓ Completed
Grand Total		3,612,365.83	3,587,910.97	24,454.86	24,254.86	200.00	