



TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR BOARD OF SELECTMEN MEETING
DECEMBER 15, 2025
MINUTES

Certified True Electronic Copy
From the Records of the Town of
Granby
As of 5:58 P.M.
December 18, 2025
Attested by:
for Essex

PRESENT: Mark H. Fiorentino, First Selectman, Mark C. Neumann; Margaret Q. Chapple, Kimberly L. Becker, Frederick A. Moffa, and Madeline Ayotte, Student Liaison

ABSENT: Zainab Zafar, Student Liaison

PRESENT: Michael P. Walsh, Town Manager, Kimi Cheng, Director of Finance, Betsy Mazzota, Management Assistant, Jen Espinal, Town Clerk, and members of the public.

CALL TO ORDER

Selectman, M. Fiorentino, called the Board of Selectmen Regular Meeting to order at 7:01 p.m. in the Town Hall Main Meeting Room, Granby, Connecticut.

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Peg Chapple.

2. MINUTES

2. I. Approval of the Board of Selectmen Regular Meeting Minutes – December 1, 2025

ON A MOTION DULY MADE BY Peg Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to approve the minutes from the Board of Selectmen Regular Meeting on December 1, 2025, with a spelling correction on a scrivener's error to page 3 of the minutes. The Town Clerk was directed to make the correction on the official record.

3. RESIGNATIONS & APPOINTMENTS

None.

First Selectman, M. Fiorentino made a note to the Town Clerk that some reappointments will be coming up in January, and that a memo will need to be prepared.

4. COMMUNICATIONS

4.I. Recognition of Service to the Town- Kelly O. Rome

A proclamation was read honoring Kelly O. Rome for her long-standing commitment to the Town of Granby, where she has lived for over 30 years. The proclamation detailed her extensive Public Service, including membership on the Zoning Board of Appeals (2005–2013), the Board of Finance (2013–2021), and four years on the Board of Selectmen. Kelly provided significant financial oversight as a member of the Board of Finance, demonstrated strong leadership on the Board of Selectmen by supporting key community initiatives, and contributed extensively through volunteer service in local schools, youth programs, Junior Achievement, and animal assistance organizations. The Town formally thanked Kelly O. Rome for her immeasurable

contributions and extended best wishes for her future endeavors. The proclamation was signed and presented by Mark Fiorentino on behalf of the Town and its residents.

4.II. \$4.6 Million Radio Project Update- James Horr

Chief, Horr, on behalf of the Radio Project group gave a status update on the Town's radio communications project, outlining progress, completed milestones, financial status, and next steps. The project represents the Town's first major radio infrastructure upgrade in over 25 years and is guided by principles of cost control, interoperability, uninterrupted emergency services, and long-term scalability.

The final system design includes five tower sites utilizing a combination of Town-owned, airport, and commercial locations, including a new public safety-grade tower at 239 Mountain Road, currently underway. Removal of the existing tower and installation of a new 180-foot tower. It was emphasized that the system will not go live until all towers are operational; required to achieve the required 95% portable radio coverage, particularly in the northern areas of Town.

As of the most recent review, expenditures remain within the approved budget despite minor cost adjustments related to site conditions. Remaining work includes tower construction, equipment and backup system installation, frequency transitions, removal of legacy systems, and replacement of radios in all emergency vehicles. The project team is targeting full system implementation by mid-summer, with continued oversight and periodic updates to the Board.

A UTV and trailer were acquired to ensure year-round access to tower sites, particularly difficult in terrain locations. The vehicle meets state fire service guidelines and is available for broader fire department and emergency response use.

Renovation of the dispatch center is nearing completion. Dispatch operations were temporarily relocated, the existing space fully gutted and rebuilt, and new furniture and equipment installation is underway.

This is a summary of the discussion that took place at the Board of Selectmen meeting. To view the meeting in its entirety and hear a full report, please click the following link at Granby Community Television <https://gctv16.org> or access the Board of Selectmen packet.

5. NEW BUSINESS

5.I. Approval of Plus One FY 27 Town Budget Narrative and Set Three Board Meeting

Town Manager, M. Walsh provided a brief to the Board of Selectmen on the Plus One Budget Narrative and Three-Board Meeting.

ON A MOTION DULY MADE BY P. Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to approve as presented, the Town's Plus One Budget narrative as detailed in the November 24, 2025 memo from Town Manager Mike Walsh, and to further set a Three Board Meeting including the Board of Selectmen, the Board of Education, and the Board of Finance for January 20, 2026, at 7:00 p.m., to be held at the Granby Senior Center. **The motion was revised to change the location of where the meeting will be held to accommodate capacity**

5.II. Amendment to the Town's 10 Year Capital Plan

The Board reviewed proposed amendments to the previously approved 10-Year Capital Improvement Plan to better clarify priorities for CPPAC review. The amendments refine project details, add and remove certain line items, and provide clearer guidance on funding priorities. Key items include no change to the library project, clarification of pump station maintenance funding, and the addition of a Salmon Brook Park pickleball court and bathroom project.

ON A MOTION DULY MADE BY F. Moffa, seconded by K. Becker, the Board voted unanimously (5-0-0) consistent with the Town of Granby Charter, Chapter 10-2, Section (d), the Board hereby approves amendments 1–7 as detailed above to the Town's 10-Year Capital Plan; and further, to forward this information to CPPAC to allow that committee to continue their deliberations.

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6. TOWN MANAGER'S REPORT

6.I Town Manager's Monthly Project Report- November

Town Manager, M. Walsh reported that the December 3 Town Meeting proceeded smoothly under new moderator Fran Brady, with residents attending and unanimously supporting the sale of 603 Cider Lane; the property is expected to close by year-end or early January.

Updates to the 10-year Capital Plan, include amendments and debt service modeling, which will be forwarded to CPPAC ahead of their first January meeting.

The Radio Communication Project is progressing as planned, and a draft report recommending increased budget support for Granby Ambulance will be distributed to relevant boards ahead of the January 23 meeting.

Public Works projects, including the Salmon Brook Park ramp and Meadow parking area, are complete, and pond dredging is underway.

The Town Manager reminded board members of the holiday lunch on Wednesday, December 17, and provided Town Holiday hours and closures.

In closing, Town Manager, M. Walsh, extended season's greetings to all.

6.II. Finance Director's Monthly Budget Report (November)

Director of Finance, K. Cheng gave an update on the budget, outlining that as of November 30, 2025, revenue collections totaled 57% of the budgeted amount, consistent with the prior year. The tax collection rate decreased slightly from 4.02% to 4% as of December 9. Approximately \$300,000 was received from tuition from another town (Hartland). General fund expenditures also remain in line with the prior year at 54% of the budget.

Public Works overtime for November was slightly higher than last year due to flooding at the Dog Park and windstorm-related tree removal, while Police Department overtime remained consistent.

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7. FIRST SELECTMAN REPORT (Mark Fiorentino)

First Selectman, M. Fiorentino extended holiday greetings and encouraged residents to reflect on their blessings and support members of the community in need.

Appreciation was expressed to the teams involved in the annual Tree Lighting and Senior Center Holiday Dinner, highlighting the dedication of staff and National Guard volunteers.

M. Fiorentino invites all residents to an Open House to review the budget process that will be held on January 3, at the Granby Senior Center from 10:00–11:30 a.m.

To conclude, M. Fiorentino shared that the Town Center Study Committee has finalized its report, which will soon be posted on the town website, and has issued recommendations to the Board of Selectmen and Planning and Zoning for implementation, with a joint meeting planned early in the new year to set priorities and timelines.

8. SELECTMEN REPORTS (Margaret Q. Chapple, Kimberly L. Becker, Frederick A. Moffa, Mark C. Neumann; and Madeline Ayotte, Zainab Zafar, Student Liaison)

M. Ayotte, reported that the school held its annual fall blood drive on December 12, with over 25 students donating to the Red Cross. The National Honor Society is conducting a stocking drive for local children in need, with most stockings already collected.

The Model UN Club is raising funds for a March debate conference in Boston through a bake sale at Stop & Shop.

M. Neumann gave an update on Granby America 250 Committee, indicating that they did not meet in December, and the plan is to meet again in January. Appreciation was expressed to those who have already made donations to support the committee's activities for next summer's July 4th anniversary celebration.

9. PUBLIC SESSION

10. EXECUTIVE SESSION

11. ADJOURNMENT

ON A MOTION DULY MADE BY P. Chapple, seconded by M. Neumann the Board voted unanimously (5-0-0) to adjourn the Board of Selectmen Regular Meeting at 7:59 p.m.

The minutes presented within this document are a summary of the discussion that took place at the Board of Selectmen meeting. To view the meeting in its entirety and hear full reports, please click the following link at Granby Community Television <https://gctv16.org>.

Respectfully Recorded & Attested,



Jen Espinal

Town Clerk

Received for Record: December 18, 2025 at 5:58 P.M.

By Laura Milne, Assistant Town Clerk

The next regular meeting of the Town of Granby Board of Selectmen is scheduled for Monday, January 5, 2026, in the Town Hall Meeting Room.