

TOWN OF GRANBY
CAPITAL PROGRAM PRIORITY ADVISORY COMMITTEE
MEETING MINUTES
NOVEMBER 24, 2025

MEMBERS PRESENT: Kevin Hobson, Chairman; Margaret Chapple, John Adams, Heather Lombardo, Mark Neumann, and David Peling

EX OFFICIO MEMBERS PRESENT: Cheri Burke, Superintendent of Schools; Michael Guarco, Chairman, Board of Finance; Monica Logan, Chairman, Board of Education, and Mike Walsh, Town Manager

ABSENT: Mark Fiorentino, William Kennedy

Chairman Kevin Hobson called the meeting of the Capital Program Priority Advisory Committee to order at 5:00 p.m.

1. PLEDGE OF ALLEGIANCE

2. MINUTES

2.I. Approval of CPPAC Meeting Minutes – October 27, 2025

ON A MOTION by M. Neumann, seconded by H. Lombardo, the Board voted (6-0-0) to approve the minutes of October 27, 2025, as presented.

2.II. Approval of CPPAC Meeting Minutes – November 3, 2025

ON A MOTION by M. Neumann, seconded by H. Lombardo, the Board voted (6-0-0) to approve the minutes of November 3, 2025, as presented.

3. PUBLIC COMMENT

There was no public comment.

4. COMMUNICATIONS

4.I. None

5. NEW BUSINESS

5.I. Board of Education Presentation – Capital Priorities

Charles Warrington, Jr. and Scott Pellman from Colliers Engineering & Design provided a presentation on the middle school including: an overview of the building, the grant process, the space standard calculation, state reimbursement and renovation status.

The consultants identified the following next steps for the project:

- Create an Educational Specification for the middle school to be approved by the BOE as is required for a future grant filing.
- Complete a new Enrollment Study which will be the basis for establishing maximum projected enrollment.
- Procure an architectural design team to perform a detailed Facility Condition Assessment (FCA) along with compiling all required documents to determine

renovation status and provide high level concept design on building modifications and additions to meet the educational specifications.

The full presentation can be found with the CPPAC agenda on the Town website.

5.II. Town Presentation – Capital Priorities Discussion

5.II.1. Parks & Recreation Study

Anthony McGovern, Chairman of the Parks & Recreation Board, and Sandra Yost, Director of Community Services presented the results of the comprehensive Park Study done by GZA Geoenvironmental.

The consultants produced a master plan which addresses input from the public, concerns of stakeholders and the effective use of Town resources. The plan examined both Salmon Brook Park and Ahrens Park, providing strategies to balance usage across the two facilities. The recommendations are structured as a phased approach, guiding implementation over the course of several years to ensure sustainable and achievable progress. The P&R board reviewed the recommendations and prioritized those that would add the most value and address the biggest needs at the parks.

The Town is requesting that CPPAC consider the following projects:

- Upgrade the path to Route 20 parking lot from the soccer fields and expand ADA accessibility from the central parking lot to the soccer fields. A portion of this project will be funded by a STEAP grant.
- Build four pickleball courts at the southern end of Salmon Brook Park.
- Expand the utilities at the park and build a new restroom building between Fields 3 and 5 and the pickleball courts.

If approved, this would be a smaller bond initiative coming out of the special Parks & Recreation Fund and would not be part of the General Fund.

The full presentation can be found with the CPPAC agenda on the Town website.

5.II.2. Sewer Pumps

Town Manager Mike Walsh and Kirk Severance, Director of Public Works presented the current situation with the three sewer pumps that serve certain areas of the town, primarily around the central business district. The Town is asking CPPAC to consider a \$1.5 million project to replace two of the pumps, one on Route 189 and one on the Route 10 and to add the SCADA system to the newest station in Salmon Brook Park to improve monitoring and control of the system. The majority of the funds will be spent on Route 10 station as it serves 90-95% of the sewer customers. It is important to note that this project is to maintain the current sewer system and will not expand the system.

If approved, this bond initiative would come out of the special sewer fund and would be part of the General Fund.

The full presentation can be found with the CPPAC agenda on the Town website.

5.II.3. Pickleball Court

This agenda item was covered in item 5.II.1

6. ADJOURNMENT

ON A MOTION by M. Neumann, seconded by D. Peling, the Board voted (6-0-0) to adjourn the meeting at 7:28 p.m.

The next meeting of the Capital Program Priority Advisory Committee will be held on Monday, January 5, 2026, at 5:00 p.m. The chairman cancelled the meetings scheduled for December.

Respectfully submitted,



Betsy Mazzotta
Recording Secretary