

**TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING**

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April 3, 2023

Members Present: First Selectman Mark H. Fiorentino
 Selectman Kelly O. Rome
 Selectman Mark C. Neumann
 Selectman Frederick A. Moffa
 Charles Orluk, Student Liaison

Members Absent: Selectman Margaret Q. Chapple

Others Present: Scott A. Nolan, Town Clerk
 Kimi Cheng, Finance Director
 Kirk A. Severance, Public Works Director
 Sandra Yost, Director of Human Services
 Abigail Kenyon, Community Development Director

The Hon. Mark H. Fiorentino, First Selectman called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Town Hall Meeting Room.

I. PLEDGE OF ALLEGIANCE

First Selectman Mark H. Fiorentino led members of the Board of Selectmen in the Pledge of Allegiance.

II. MINUTES

A. Approval of Board of Selectmen Meeting Minutes – March 16, 2023

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the Board of Selectmen meeting of March 16, 2023.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES**.

B. Approval of Board of Selectmen Meeting Minutes – March 20, 2023

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the Board of Selectmen meeting of March 20, 2023.

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The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote **(4/0/0) MOTION CARRIES.**

III. APPOINTMENTS

First Selectman Mark H. Fiorentino noted that the Board of Selectmen had not received any recommendations recently to fill vacancies.

IV. OLD BUSINESS

There was no old business to discuss.

V. BUSINESS

A. Consideration of Resolution & Compliance Statement and Policies Supporting Fair Housing

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby re-adopts the Fair Housing Resolution, Fair Housing Policy Statement, Compliance with Title VI of the Civil Rights Act of 1964, Affirmative Action Policy Statement, Municipal Grievance Procedure, and ADA Notice.

The motion was seconded by Selectman Frederick A. Moffa et. Al which passed by a unanimous voice vote **(4/0/0) MOTION CARRIES.**

B. Consideration of Neighborhood Assistance Act (NAA) Tax Credit Program

First Selectman Mark H. Fiorentino explained to members of the Board of Selectmen that this is an annual review and motion to allow the Town of Granby to participate in the Neighborhood Assistance Act Program. Sandra Yost, Director of Human Services further noted that she does not expect to get any more or fewer applications this year.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby authorizes the Town Manager to complete all requirements for Granby to participate in the Neighborhood Assistance Act Program.

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The motion was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote **(4/0/0) MOTION CARRIES.**

C. Establish Permit Application Fee for Abandoned, Inoperable or Unregister Vehicles

First Selectman Mark H. Fiorentino explained to members of the Board of Selectmen that the Board of Selectmen adopted a Town Ordinance on October 3, 2005, and that a fee schedule needed to be updated for the processing of applications in accordance with Connecticut General Statute 167-10.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby establishes a \$75.00 permit application fee for an abandoned, inoperable or unregistered vehicle.

The motion was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote **(5/0/0) MOTION CARRIES.**

D. Consideration of ARPA Technology Project Approval: GIS, Fire Investigation Software, and Large Format Printer/Plotter/Scanner

First Selectman Mark H. Fiorentino explained to members of the Board of Selectmen that as part of our ARPA project proposals, the Board of Selectmen approved an estimated \$525,000 for Town technology infrastructure and equipment upgrades.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby authorizes and approves the use of ARPA funds for the purchase of GIS software for \$10,890; fire inspection software for \$5,950; and a large format printer/copier/scanner for \$10,000, for a total allocation of \$26,840.

The motion was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote **(4/0/0) MOTION CARRIES.**

E. Consideration and Approval of Adjustment to the Fiscal Year 2023-24 BOS Proposed Budget

First Selectman Mark H. Fiorentino explained to members of the Board of Selectmen that on March 27, 2023, the Board of Finance voted to approve the Board of Selectmen Proposed Budget

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with the \$30,000 added to the Fringe Benefits Department Health Plan w/Stop Loss Expenditure line item.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves to add \$30,000 to the Fringe Benefits Department Health Plan w/Stop Loss expenditure line item, with the Administration Department total in the amount of \$5,297,689 in Fiscal Year 2023-24 Board of Selectmen Budget.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES**.

F. Authorization to Sign Neglected Cemetery Account Grant Award

First Selectman Mark H. Fiorentino explained to members of the Board of Selectmen that the Town received a Notice Grant Award in the amount of \$5,000 for the 2023 Neglected Cemetery Account Grant and that a new motion was needed to authorize the First Selectmen to sign and execute the agreement in the absence of the Town Manager.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby authorizes the First Selectman, Mark H. Fiorentino, to enter into and execute any and all agreements, contracts, and documents necessary for the 2023 Neglected Cemetery Account Grant Program.

The motion was seconded by Selectman Frederick A. Moffa which passed by a unanimous voice vote (4/0/0) **MOTION CARRIES**.

VI. TOWN MANAGERS REPORT

First Selectman Mark H. Fiorentino explained to members of the Board of Selectmen that a Town Managers report was provided in the Board of Selectmen packets with the assistance of the various department heads and referenced the packet. Answering questions from the Board of Selectmen, Mark H. Fiorentino explained that he would follow up regarding the facilities report from Parks & Recreation about the Holcomb Farm Workshop which was freshly painted, and that exterior steps were added for ceremony chair access.

VII. FIRST SELECTMAN REPORT

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First Selectman Mark H. Fiorentino thanked Sandra Yost, Director of Human Services, and the members of the Commission on Aging for their work creating a summary regarding senior tax benefits for those seniors that are interested in getting additional information.

VIII. SELECTMAN REPORTS

Charles Orluk, Student Liaison reported to members of the Board of Selectmen that the third quarter has just ended, and the spring sports are just now beginning. Charles Orluk, Student Liaison also informed members of the Board of Selectmen that the High School music was a huge success and that many folks felt it was the best they had seen! Charles Orluk, Student Liaison informed members of the Board of Education that the empty bowels event has been rescheduled to Thursday, April 20, 2023.

IX. PUBLIC SESSION

Glenn Ballard inquired with members of the Board of Selectmen about a number of open projects that the Board of Selectmen was working on and noted that he had created a tracking tool that he would like to share with members of the Board of Selectmen to help them keep track of their current unfinished business. Mr. Ballard further inquired about the Strategic Plan, Affordable Housing Plan, and the Development of Conservation Committee.

Meg (Oak Ridge Drive) addressed members of the Board of Selectmen about the Center of Town and invited members of the Public and the Board of Selectmen on a walking tour of Main Street to collect data on where improvements might be made. The community walk is going to be held on April 16, 2023, at 3:00 p.m.

X. EXECUTIVE SESSION

Selectman Frederick A. Moffa made a motion to go into Executive Session at 7:27 p.m. to discuss a Real Estate transaction and invited members of the Board of Selectmen into Executive Session.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote **(5/0/0) MOTION CARRIES.**

The Board of Selectmen resumed their meeting at 8:11 p.m.

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XI. ADJOURNMENT

As reported to the Town Clerk, Scott A. Nolan, Selectman Kelly O. Rome made a motion to adjourn the Board of Selectmen Meeting at 8:12 p.m. which was seconded by Selectman Mark C. Neumann and passed by a unanimous voice vote. **(4/0/0) MOTION CARRIES.**

Respectfully submitted,

Scott A. Nolan
Town Clerk

Received for Record April 13, 2023, at 9:55 AM
By SCOTT A. NOLAN, Town Clerk