

TOWN OF GRANBY

MEMORANDUM

DATE: May 15, 2023

TO: Board of Selectmen

FROM: Scott A. Nolan, Town Clerk

REGARDING: **V. BUSINESS – ITEM G**
Consideration of Charter Revision Updated Timeline

Background

The Charter Revision Commission has worked diligently to prepare a Draft Report of the recommended revisions to the Granby Town Charter and is on track to submit these recommendations to the Board of Selectmen by the June 5, 2023, deadline. The Charter Revision Commission has held regular meetings on the 2nd Thursday and the 4th Wednesday of each month in the Town Hall Meeting Room. Meetings have been held both in-person and via Zoom, as well as live streamed on Granby Community TV (GCTV).

Next Steps

In accordance with Connecticut General Statute §7-191 *et seq.*, the Charter Revision Commission shall submit its Draft Report, including the proposed charter, charter amendments, or home rule ordinance amendments, to the Town Clerk, who shall transmit the report to the Board of Selectmen. The Board of Selectmen shall hold at least one public hearing on the draft report within 45 days of the Town Clerk receiving the Draft Report (on or before Monday, July 10, 2023).

Not later than fifteen days after its last Public Hearing, the Board of Selectmen shall make recommendations to the Charter Revision Commission for such changes in the draft report as it deems desirable.

If the Board of Selectmen **makes no recommendations** for changes in the Draft Report to the Charter Revision Commission within fifteen days, the report of the Charter Revision Commission shall be final, and the Board of Selectmen shall act on such report.

If the Board of Selectmen **makes recommendations** for changes in the Draft Report to the Charter Revision Commission, the commission shall confer with the appointing authority concerning any such recommendations and may amend any provisions of the proposed charter, charter amendments or home rule ordinance amendments, in accordance with such recommendations, or the commission may reject such recommendations. In either case, the commission shall make its final report to the appointing authority not later than thirty days after receiving such recommendations.

Recommended Action Dates:

- **Monday, June 5, 2023** - Board of Selectmen will report that they have received the Draft Report of the proposed amendments to the Granby Town Charter and set a Public Hearing Date to receive citizens' input on the Draft Report for either Wednesday, July 5th or Monday, July 10th.
- **Tuesday, June 20, 2023** – Chairman Edward Ohannessian and members of the Charter Revision Commission will present their recommendations to the Board of Selectmen and address any questions from the Board of Selectmen.
- **Wednesday, July 5, 2023, or Monday, July 10, 2023** – Board of Selectmen will hold a Public Hearing on the Draft Report.
- **Monday, July 17, 2023** – The Board of Selectmen will approve the changes in toto; reject the proposed changes in toto, or approve the proposed changes in part, within 15 days of the Public Hearing (PH 7/5 No later than July 20, 2023, |PH 7/10 No later than July 25, 2023).
 - **Approval** –
 - Within 30 days of approval in toto, the proposed Charter shall be published in full at least once in a newspaper having a general circulation in Town.
 - **Rejection** –
 - If the Board of Selectmen rejects the proposed changes in toto, or in part, the Charter Revision Commission will confer with the Board of Selectmen concerning any recommendations and may amend or reject the recommendations. A final report is due back to the Board of Selectmen within 30 days.