

Town of Granby  
Granby Library Board Meeting  
Minutes  
January 9, 2023

**Members present:** Judy Guarco, Chairman, Robert Donna, Vice-Chairperson, Kristal Fiorentino, Sandra Fischer, Pam Jones, Hillary Peterson, Catherine Watso

**Staff:** Amy McCue, Director of Library Services

**Call to order:** A quorum was present and Chairman Guarco called the meeting to order at 6:01 p.m.

**Review of Agenda:** New Business added : Honoring departing board members L. Lochhead and A. Lampert for their years of service.

**Review and Approval of Minutes:**

On a motion by C. Watso, seconded by R. Donna, the Board voted (7-0-0) to approve the minutes of December 12, 2022.

**Public Comment:** There was no public comment.

**Library Director's Report:**

**General**

- The Main Library building has moved to its Winter Hours, open to the public 46 hours/week, Monday – Sunday. Current Library Hours are: Mon, Wed, & Thu – 10 AM – 7 PM; Tue – 10 AM – 6 PM; Fri & Sat – 10 AM – 2 PM, Sundays 1-4 PM. Cossitt Branch Library is open 12 hours/week: Tue, Wed., & Thu 3 – 7 PM.
- Curbside Pickup appointments continue to be available during regular hours.
- The library just finished its now annual partnership with the Farmington Valley Health District initiative to distribute free Radon test kits to local residents. This year, we received fewer test kits, and were able to distribute all of them in record time.
- The Friends of the Granby Public Libraries, Inc. officially came into being as of January 1, 2023. This new, united Friends group is poised to support the Library System as a whole and is currently working to update their templates, procedures, and public-facing information. They will be meeting later this month to appoint committee chairs.

**Grants**

- Friends of Cossitt Pomeroy Brace Funds - \$28,000 – The contractor has completed about 95% of the project and is working on the final details, including the gutter installation and the replacement of a window that was damaged in the process of completing the project.

**Programming**

- In December, the Library hosted over **400** people at **31** in-person and Zoom programs.
  - Highlights included our annual Gingerbread House program (held in the Senior Center Community Room due to space constraints), a very well-attended Crafters Café, a virtual “Decked out for the Holidays,” and a visit from Critter Caravan during school vacation week.

- In December, we finished our “Bedtime Stories” story time at Cossitt library, saying goodbye to Miss Heather. We will be starting up a new Thursday evening story time at the Main Library beginning in February.

### **Collections/ Circulation**

- Physical circulation for the month of December was **5,015**. Of those, **218** were at Cossitt Library. Digital circulation was **1,737**, bringing our total for the month to **6,752**, which is about the same as last month and the strongest December circulation since 2019. Digital circulation continues to out-perform all previous years.

### **Buildings & Grounds**

- The fire alarm system at the Main Branch has been having connectivity issues and has been triggered dozens of times this past month. DPW is working with us and the telephone company to fix the issue.

### **Technology**

- The staff workroom printer has failed, so it is being replaced. In addition, to preserve the new printer and more efficiently produce spine labels, a new label printer is being researched/purchased for our cataloging team.
- WiFi use continues to be strong at both locations, with **666** WiFi sessions in December across the system representing **216** unique visitors.

### **Liaisons Reports:**

On January 1, 2023 Friends of the Granby Public Library and Friends of Cossitt Library merged into one group: The Friends of the Granby Public Libraries. The group is currently focusing on membership, funding, Chairs, etc.

No GLA updates.

**Old Business:** None.

**New Business:** It was agreed that the group would like to honor departing board members L. Lochhead and A. Lampert for their years of service. Chairman Guarco and A. McCue, Library Director will meet to discuss possibilities and share ideas at the next meeting.

### **Next Meeting:**

The next meeting of the Granby Library Board will be Monday, February 13 at 6:00 p.m. via Zoom.

**Adjournment:** On a motion by S. Fischer seconded by P. Jones, the Board voted 7/0/0 to adjourn the meeting at 6:32 p.m.

Respectfully submitted,  
Rhonda Gilbert